



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

AGENDA
BOARD OF COMMISSIONERS – REGULAR MEETING
October 20, 2026, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

And by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

NOTICE - Public Comment

To ensure all voices are heard while maintaining an efficient meeting, public comment during any meeting of the West Plainfield Fire Protection District Board of Fire Commissioners is limited to **3 minutes per speaker, with a maximum of 20 minutes for each subject**. The presiding member may allow additional time per subject comment period when necessary for a full and fair proceeding.

You may also share your thoughts with the West Plainfield Fire Protection District Board of Fire Commissioners by submitting a written statement via email to clerk@westplainfieldfire.gov.

1. Call the Meeting to Order and Establish Quorum (President Lindsey)
2. Public Comment
(**NOTE:** public comment in this section is restricted to items not otherwise on the Agenda; per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during this section of the Agenda, but may not take action on such items other than to direct the Board Clerk to put the item on a future Agenda, as appropriate.)
3. Old Business
 - a. Discussion / Action – Adopt Proposed Revisions to Lillard Hall Use/Rental Policies Document (**Pgs 3 - 10**)
4. New Business
 - a. Discussion / Action – Standing Committee – Reports and Minutes
 - i. Lillard Hall Committee – **Roos**, Eoff
 1. Hall Financial and Rental Reports (**Pgs 11 - 14**)
 2. Approve Pest Control Contract (Chief Stiles)

3. Approve September 14, 2026, Committee Meeting Minutes (Pgs 15 - 16)
5. Fire Chief's Report (Chief Stiles)
 - a. Incidents for September 2026 (Pgs 17 - 26)
 - b. Staffing Updates
 - c. Grant Updates
 - d. Miscellaneous
6. Assistant Chief's Report (AC Beoshanz)
7. Fire Fighter's Association Report (President Lee)
8. Board Clerk's Report (Clerk Rita)
 - a. Informational
 - i. Trial Balance – FYE 2026 – Period 12 – Not Closed (Pg 27)
 - ii. Trial Balance – FYE 2027 – Period 3 – Not Closed (Pg 28)
 - iii. FYE 2027 Deposits to Date (Pg 29)
 - b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification (Pgs 30 - 31)
 - c. Discussion / Action – Approve September 15, 2026, Board Meeting Minutes (Pgs 32 - 36)
9. Open Forum
(NOTE: per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during this section of the Agenda but may not act on such items other than to direct the Board Clerk to put the item on a future Agenda, as appropriate.)
10. Next Regular Board Meeting on November 17, 2026, Unless Another Date is Agreed Upon
11. Meeting Adjourned (President Lindsey)

LILLARD HALL USE/RENTAL POLICIES

Thank you for your interest in renting Lillard Hall. The Hall has been a community hall for over forty years and has hosted many happy events.

Below are rules to keep in mind.

At a moment's notice the fire house next door can become active; so, NO PARKING off the graveled area for the Hall.

Leave the Hall as you find it. You and your attendees will need to be cleaned up and gone by 11:00 pm. Staff are sleeping next door and naturally cannot be disturbed by a late-night rager.

Alcohol and DJ events are OK but need to meet security conditions spelled out in this document.

The following pages contain the Lillard Hall use and rental policies and represent the rental agreement. Read this document carefully.

Lillard Hall is managed by the person or persons designated by the West Plainfield Fire Protection District ("WPFPD") to manage Lillard Hall operations. All references herein to "Hall Management" shall refer to any such person or persons.

Public parking is limited to the gravel area south and west of the Lillard Hall building and includes handicapped parking (the "public parking area"). Public parking on the concrete to the west or in front of the fire station house is not permitted under any circumstances.

As used herein "premises" or "Lillard Hall" refers to the Hall building, the area east of the Hall building, the lawn south of the Hall building, and the parking area reserved for Hall use. "WPFPD grounds" refers to all other areas, buildings, and equipment. **WPFPD grounds are strictly off-limits.**

Applicant Name _____ **Event Date** _____

LILLARD HALL USE/RENTAL POLICIES

APPLICATION PROCESS / APPROVAL

A calendar of Lillard Hall availability is available online. Once the applicant has determined if Lillard Hall is available for rent on the desired event date, the applicant shall complete and return the following documents to lillardhallrentals@westplainfieldfire.gov:

Lillard Hall Rental Application
Lillard Hall Use/Rental Policies (Rental Agreement)

Application review will not occur unless both documents are fully completed and received by Hall Management.

Prior to providing the application packet, the potential applicant may schedule a site visit. **NOTE:** We apologize if at the time of your scheduled appointment Hall Management is unavailable as timing for requests for emergency services are, by nature, unpredictable. Though some ~~Some~~ requests for emergency services are completed fairly quickly, you are encouraged to call to reschedule; however, so you may wait if you would like to do so.

Once your application has been approved, you will need to provide the rental fee, security deposit, proof of insurance coverage, and any other required documentation within the timelines set forth below at *Use and Rental Conditions*.

All applicants are required to meet with Hall Management to complete the *Lillard Hall Rental Checklist (Pre-Event Walk Through)* document.

RENTAL FEE AND SECURITY DEPOSIT

	<u>Rental Fee</u>	<u>Security Deposit</u>
Personal Function - WPPFD Personnel	\$50.00 per hour	\$800.00
Personal Function - WPPFD Resident	\$50.00 per hour	\$800.00
Meeting and Class	\$50.00 per 2-hour block *	\$200.00 **
Other Function – Duration 1-2 hours	~~\$150.00~~ ~~\$125.00~~ per hour	\$1,500.00
Other Function – Duration 3-8 hours	~~\$125.00~~ ~~\$120.00~~ per hour	\$1,500.00
Other Function – Over 8 hours (Daily)	~~\$1,200~~ ~~\$960.00~~	\$1,500.00

* Community groups meeting for any purpose which benefits the District may apply for an exemption to the meeting rental fee and security deposit. Any such exemption shall be approved by Hall Management and a Lillard Hall committee member.

** A non-profit meeting may request a waiver on the deposit. Any such waiver shall be approved by Hall Management at Hall Management's sole discretion.

The security deposit must be made no later than 7 days after application approval. The rental fee must be paid no later than 21 days prior to the event, or upon approval of the Application if the event date is within 21 days. If the event is within 21 days of approval, Hall Management may require that the security deposit

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and rental fee payment be made by money order or cash.

If payment is made by check, money order or cashier's check (check), two checks shall be presented to Hall Management: one for the rental fee and the other for the security deposit. **Checks shall be made payable to WPPFD.**

USE AND RENTAL CONDITIONS

Following are the conditions for the use/rental of Lillard Hall:

1. The applicant must be at least 18 years of age.
2. If alcohol is to be served or sold at the event the applicant must:
 - a. be at least 21 years of age and able to show current and valid identification upon request;
 - b. either (i) hire a licensed bartender or (ii) require that the applicant (or a designee of the applicant, who must be at least 21 years of age) remain on the premises for the duration of the event; the applicant (or designee) must complete, and provide proof of completion of, the California Alcohol and Beverage Control Board *California Responsible Beverage Service (RBS) Certification Course*; and
 - c. determine the necessity for, and obtain and provide if required, an appropriate ABC license, if required; and
 - d. during the event, the applicant (or designee) will be responsible for cutting off alcohol service as necessary; and
 - e. contract for and provide, from Lillard Hall's preferred list (see *Contract Addendum*), two uniformed security guards and provide a copy of the paid contract with the security firm (which contract shall include the company's state license number) to Hall Management no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days.; and
 - f. no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days, the applicant must provide (i) a copy of the bartender's license or proof of RBS course completion and (ii) a copy of the paid security firm contract to Hall Management.

NOTE: Security guards must remain on-site for the duration of the event. Security guards must also check-in with on-duty fire personnel upon arrival.

3. The applicant must obtain property damage, personal injury, and wrongful death insurance coverage listing "West Plainfield Fire Protection District" as an additional insured (Event Insurance). Coverage limits shall be as follows:
 - a. Events without alcohol and/or without a live band, DJ, or music: \$1,000,000.00 per

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occurrence and \$2,000,000.00 aggregate.

b. Events at which alcohol will be served or if the event will have a live band, DJ, or music: \$2,000,000.00 per occurrence and \$4,000,000.00 aggregate.

c. Events with bouncy houses, carnival rides, dunk tanks, or with other high-risk activities as determined by Hall Management: \$5,000,000.00 per occurrence and \$10,000,000.00 aggregate.

~~The applicant must obtain liability insurance listing "West Plainfield Fire Protection District" as an additional insured for the use of Lillard Hall in the minimum amount of \$1,500,000.00 against property damage, personal injury, and wrongful death (Event Insurance). Additional Event Insurance will be required if Bouncy Houses/Carnival Rides are present at the event or if alcohol will be served.~~ The applicant must provide proof of appropriate Event Insurance no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days.

~~3.4.~~ If the event will have a live band, DJ or music, the applicant must hire two uniformed security guards as outlined at Section 2.d. above (only two uniformed security guards are required at an event requiring security guards). **Security guards must remain on-site for the duration of the event. Security guards must also check-in with on-duty fire personnel upon arrival.**

~~If the applicant is neither a resident of WPFPD nor District personnel, at the discretion of Hall Management Hall Management may require that the applicant appear before the Board of Commissioners (Board) for approval. NOTE: The Board meets monthly, typically on the 3rd Tuesday of each month.~~

~~4.5.~~ "Sub-leasing" of Lillard Hall is not allowed.

~~5.6.~~ The applicant must attend, and personally supervise, the entire event and shall meet all conditions outlined herein as appropriate to the event. Hall Management must be able to reach the applicant by phone (text or voice) at all times during the event.

~~6.7.~~ The maximum permitted size of any group is 150.

~~7.8.~~ The Hall may be reserved from 10:00 am to 11:00 pm. The reservation period includes setup through cleanup of the premises.

~~8.9.~~ Events must end by 10:00 pm and the premises must be cleaned and vacated by 11:00 pm. All applicants must secure and lock all windows and doors and turn off the lights, heater, or air conditioner prior to vacating the premises. The surrounding WPFPD grounds shall be inspected for litter that originated from the event and such items shall also be cleaned up.

~~9.10.~~ **No weapons of any kind are allowed on the premises or anywhere on WPFPD grounds.**

~~10.11.~~ All alcoholic beverages must remain inside Lillard Hall. ~~No Individual~~ glass beverage containers will be permitted only inside Lillard Hall. ~~or on WPFPD grounds.~~

~~11.12.~~ Live bands, DJs and music must cease no later than 10:00 pm. While music is playing all doors

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and windows must be closed.

- ~~12.~~13. At no time shall any of the building exits and door/panic hardware (push bars) be obstructed by decorations, chairs, tables, or any other item in any manner whatsoever.
- ~~13.~~14. All drapery and decorations must be inherently flame retardant or treated with State Fire Marshal approved fire retardant chemicals. The use of straw, hay and similar materials is not permitted.
- ~~14.~~15. The use of nails, screws, tacks, staples, etc. is prohibited. Cellophane tape may be used to secure decorative materials to vertical steel beams and tables only and all tape must be removed after the function. Tape is not to be applied to any painted surface.
- ~~15.~~16. Activities that violate federal, state or local laws, codes, standards, or regulations are not permitted.
17. Hall Management reserves the right to reject an Application. The applicant may appeal the decision to the WPFPD Board of Commissioners. The Board typically meets on the third Tuesday of each month at 7:00 pm at Lillard Hall.
- ~~16.~~18. The WPFPD reserves the right to cancel or suspend any event for just cause, including, but not limited to the consumption of alcoholic beverages by minors, disorderly conduct, vandalism, destruction of property or the violation of any conditions contained in this Agreement. **If WPFPD cancels or suspends the event, all fees and deposits are forfeited.**
- ~~17.~~19. The applicant is responsible for any damage caused during the event.
- ~~18.~~20. The WPFPD specifically reserves the right to seek recovery from the applicant for any damages to the premises, facilities, fixtures, or furnishings.
- ~~19.~~21. The WPFPD is not responsible for damage or loss of property, nor for claims arising from personal injury to, or death of, any guest of the applicant or the actions of any guest of the applicant.
- ~~20.~~22. Applicant agrees to respect and follow direction from all WPFPD staff.
- ~~21.~~23. Applicant agrees to indemnify and hold harmless the WPFPD, its officers, agents and employees from and against all loss or expense, including costs and attorney fees, by reason of liability imposed upon the WPFPD, including, but not limited to: bodily injury or death, damages to property, including loss of use thereof, arising out of or in consequence of the performance of the Agreement and these conditions, providing such injury or death to persons or damage to property is due or claimed to be due to the acts or omissions of the WPFPD, its officers, employees or agents.
- ~~22.~~24. Instructions for key access shall be provided to the applicant.
- ~~23.~~25. Hall Management and one member of the Board may modify the Lillard Hall use/rental policies in specific instances as they deem appropriate.

RETURN OF RENTAL FEE AND/OR SECURITY DEPOSIT

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The applicant shall notify Hall Management of any cancellation as soon as possible. To receive a refund of the rental fee, the applicant must notify Hall Management of the cancellation at least 12 days prior to the scheduled event.

To receive a full refund of the security deposit, all conditions listed on the *Lillard Hall Rental Checklist (Post-Event Walk Through)* document shall be satisfactorily completed (see below at *Damage and Cleaning; Use of Security Deposit to Make Corrections*).

FORFEITURE OF RENTAL FEE AND/OR SECURITY DEPOSIT

The following actions can result in full or partial loss of the rental fee and/or security deposit, as follows:

1. If the application states that alcohol will not be served and alcohol is found on the premises or on WPPFD grounds, and it is determined to be associated with the event or anyone attending the event, **the event will be immediately terminated and neither the security deposit nor the rental fee will be returned to the applicant.**
2. If weapons of any kind are found on the premises or on WPPFD grounds, **the event will be immediately terminated and neither the security deposit nor the rental fee will be returned to the applicant.**
3. Lillard Hall premises and WPPFD grounds must be cleaned and vacated by 11:00 pm on the date of the event. **Failure to comply WILL result in forfeiture of 100% of the security deposit.**
4. Live bands, DJs and music must cease no later than 10:00 pm. **Failure to comply MAY result in forfeiture of 100% of the security deposit, at the discretion of Hall Management.**
5. While music is playing all doors and windows must be closed. Decibel levels shall not exceed those set out in Yolo County Ordinance 10-4.421 or any successor ordinance. **Failure to comply MAY result in the following forfeitures of the security deposit, at the discretion of Hall Management, as follows:**
 - a. Sound level below 85 decibels (measured at the frontage of the property) subject to 25% forfeiture of security deposit; and
 - b. Sound level above 85 decibels (measured at the frontage of the property) subject to 50% forfeiture of security deposit. (NOTE: if you need to raise your voice to speak to someone standing three feet away, the noise level is likely at or above 85 dB.)

DAMAGE AND CLEANING; USE OF SECURITY DEPOSIT TO MAKE CORRECTIONS

Prior to the start of the event, Hall Management and applicant will inspect the premises and complete the *Lillard Hall Rental Checklist (Pre-Event Walk Through)* document.

After each event, Hall Management will inspect the premises. As noted above, the entire security deposit will be refunded to the applicant if all conditions listed on the *Lillard Hall Rental Checklist (Post-Event Walk Through)* document have been satisfactorily completed.

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Hall Management shall notify the applicant of any deficiencies and may allow the applicant to correct the deficiencies. If the applicant satisfactorily corrects the deficiencies, the entire security deposit will be returned. If the applicant fails to correct the deficiencies within a 24-hour period, Hall Management shall use the security deposit to correct the deficiencies and any remaining funds shall be returned to the applicant.

Any damage to the premises and/or to WPPFD grounds will be repaired first with funds from the security deposit.

If the cost to bring the premises or WPPFD grounds back to their original condition exceeds the deposit amount, the applicant will be billed the excess charges. Additionally, the applicant shall be denied further use of the Hall. If the applicant fails to pay the additional charges the West Plainfield Fire Protection District will take legal action to secure payment.

RIGHT TO CANCEL OR SUSPEND AN EVENT, IMPOSE ADDITIONAL PENALTIES

THE WPPFD RESERVES THE RIGHT TO CANCEL OR SUSPEND ANY EVENT FOR JUST CAUSE, INCLUDING, BUT NOT LIMITED TO: THE CONSUMPTION OF ALCOHOLIC BEVERAGES BY MINORS, DISORDERLY CONDUCT, VANDALISM, DESTRUCTION OF PROPERTY OR THE VIOLATION OF ANY CONDITIONS CONTAINED IN THIS AGREEMENT.

FAILURE TO MEET ANY OTHER USE AND RENTAL POLICY TERM AND CONDITION MAY RESULT IN FORFEITURE OF SECURITY DEPOSIT, AT THE DISCRETION OF HALL MANAGEMENT.

I, _____, applicant herein, have read and understand the above Lillard Hall Use/Rental Policies.

Signature _____ Date _____

LILLARD HALL USE/RENTAL POLICIES

CONTRACT ADDENDUM

Required for all users after June 23, 2021

If alcohol will be served at the event and/or if the event will have a live band, DJ or music, the applicant must contract for and provide two uniformed security guards from this list:

Solid Phase Private Security (www.solidphaseprivatesecurity.com)

Chaudhry (www.chaudhrybodyguard.com)

All users of Lillard Hall will follow any posted rules at the Hall, and the most recent guidelines set by California Department of Public Health (CDPH), the State of California and/or Yolo County. The following websites will provide the most recent guidelines and information.

California Department of Public Health

www.cdph.ca.gov

State of California

www.covid19.ca.gov

Yolo County

www.yolocounty.org

Yolo County Noise Ordinance

<https://codelibrary.amlegal.com/codes/yolocounty/latest/yolo/0-0-0-17611>

California Alcohol and Beverage Control Board – RBS Course

<https://www.abc.ca.gov/education/rbs/>

Signature _____

Date _____

LILLARD HALL REPORT - RENTALS - FYE 2027

Event Date	Event Description	Rent Due	Rent Amt Due	Rent Date Paid	SD Due	SD Amt Due	Date SD Paid	Date SD Refunded	SD Refund Amt	Ins Cert Required	Add'l Ins Required	Date Cert Provided	Guard Required	Date Contract Provided	Alcohol Served	Date ABC License Provided	Servers	Date Certificate Provided
07/01/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	04/20/26	No	N / A	No	N / A	N / A	N / A
07/02/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	04/20/26	No	N / A	No	N / A	N / A	N / A
07/07/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	04/20/26	No	N / A	No	N / A	N / A	N / A
07/08/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	04/20/26	No	N / A	No	N / A	N / A	N / A
07/09/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	04/20/26	No	N / A	No	N / A	N / A	N / A
07/28/26	Dog Training	Paid	100	06/25/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
08/11/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
08/12/26	Dog Training	Paid	100	07/28/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
08/13/26	Dog Training	Paid	100	07/28/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
08/25/26	Dog Training	Paid	100	07/28/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
08/26/26	Dog Training	Paid	100	07/28/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
08/27/26	Dog Training	Paid	100	07/28/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/08/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
09/09/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/10/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/16/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/17/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/24/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
09/30/26	Dog Training	Yes	100	08/26/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
10/01/26	Dog Training	Yes	100	09/30/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
10/13/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
10/14/26	Dog Training	Yes	100	09/30/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
10/15/26	Dog Training	Yes	100	09/30/26	Paid	200	Pre 2025	N / A	N / A	Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
10/25/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
10/27/26	Dog Training	Yes	100	09/30/26	Paid	200	Pre 2025			Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
10/28/26	Dog Training	Yes	100	09/30/26	Paid	200	Pre 2025			Yes	No	07/16/26	No	N / A	No	N / A	N / A	N / A
11/10/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
11/15/26	Banquet	Paid	960	08/18/26	Paid	1,500	08/18/26			Yes	Yes		Yes		Yes			
11/28/26	Quincenera	Paid	960	05/28/26	Paid	1,500	04/15/26			Yes	Yes		Yes		Yes			
12/08/26	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
12/11/26	Seminar Setup	Paid	1,000	08/27/26	Paid	200	Pre 2025			Yes	No	08/27/26	No	N / A	No	N / A	N / A	N / A
12/12/26	Seminar	Paid	see above	08/27/26	Paid	see above	Pre 2025			Yes	No	08/27/26	No	N / A	No	N / A	N / A	N / A
12/13/26	Seminar	Paid	see above	08/27/26	Paid	see above	Pre 2025			Yes	No	08/27/26	No	N / A	No	N / A	N / A	N / A
01/12/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
02/09/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
03/09/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
04/13/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
05/11/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A
06/08/27	4H Meeting	W'vd	-	-	W'vd	-	-	-	-	Yes	No	09/03/26	No	N / A	No	N / A	N / A	N / A

**LILLARD HALL
WEST PLAINFIELD FIRE PROTECTION DISTRICT
BUDGET - FYE 2027**

	BUDGET 07/01/2026	BUDGET USE 10/15/20226
INCOME / USE OF ASSETS		
Guaranteed Income		
Son Chong (Common Grounds)	5,784.00	1,866.00
Other Rental Income		
Dog Training	6,000.00	2,200.00
Other Rentals	3,840.00	1,960.00
TOTAL INCOME / USE OF ASSETS	15,624.00	6,026.00

EXPENSES		
Propane	1,500.00	
PGE	5,000.00	1,693.71
Payroll (none anticipated FYE 2027)	0.00	396.54
Bank Fees	0.00	
Supplies	300.00	25.73
Savings for Capital Improvements	6,126.00	
Repairs and Maintenance	2,198.00	
Advertising / Internet Posting Expenses	500.00	
TOTAL EXPENSES	15,624.00	2,115.98

ASSETS	07/01/2026	10/15/2026
FNB Operating Account	17,254.03	21,164.05
FNB Security Deposits Account	3,200.00	4,700.00
TOTAL ASSETS	20,454.03	25,864.05

LIABILITIES	07/01/2026	10/15/2026
Kitchen Remodel	6,475.00	4,075.00
TOTAL LIABILITIES	6,475.00	4,075.00

LILLARD HALL REPORT - FIRST NORTHERN BANK OPERATING ACCOUNT

Date	Check #	Pymt	Deposit	Balance	Payable To	From	Purpose
04/14/26	-	-	458.00	14,843.97	-	Common Grounds	Kitchen Lease - April
04/14/26	-	-	700.00	15,543.97	-	Jennie K	Rental Fees - April
04/14/26	-	-	960.00	16,503.97	-	Fly Fishers of Davis	Rental Fee - Event
04/17/26	1048	832.73	-	15,671.24	WPFPD	-	Payroll Reimb - February/March/April
04/21/26	1049	297.49	-	15,373.75	PGE	-	PGE - March
05/27/26	-	-	458.00	15,831.75	-	Common Grounds	Kitchen Lease - May
05/27/26	-	-	700.00	16,531.75	-	Jennie K	Rental Fees - May
05/29/26	1050	353.29	-	16,178.46	PGE	-	PGE - April
06/01/26	-	-	(700.00)	15,478.46	-	Jennie K	Rental Fees - May
06/12/26	-	-	800.00	16,278.46	-	Jennie K	Rental Fees - June
06/12/26	-	-	700.00	16,978.46	-	Jennie K	Rental Fees - May
06/12/26	-	-	960.00	17,938.46	-	Teresa T	Rental Fee - Event
06/15/26	1051	-	-	17,938.46	VOIDED	-	VOIDED
06/15/26	1052	488.14	-	17,450.32	PGE	-	PGE - May
06/15/26	1053	654.29	-	16,796.03	WPFPD	-	Payroll Reimb - April/May
06/23/26	-	-	458.00	17,254.03	-	Common Grounds	Kitchen Lease - June
07/06/26	1054	396.54	-	16,857.49	WPFPD	-	Payroll Reimb - June
07/15/26	-	-	458.00	17,315.49	-	Common Grounds	Kitchen Lease - July
07/15/26	-	-	600.00	17,915.49	-	Jennie K	Rental Fees - July
07/16/26	1055	454.48	-	17,461.01	PGE	-	PGE - June
08/05/26	-	-	500.00	17,961.01	-	Jennie K	Rental Fees - August
08/07/26	-	-	458.00	18,419.01	-	Common Grounds	Kitchen Lease - August
08/18/26	1056	427.82	-	17,991.19	PGE	-	PGE - July
08/19/26	1057	25.73	-	17,965.46	WPFPD	-	Reimburse - Lock Box
09/11/26	-	-	960.00	18,925.46	-	Mellisa L	Rental Fee
09/11/26	-	-	1,000.00	19,925.46	-	Jennie K	Rental Fee
09/11/26	-	-	458.00	20,383.46	-	Common Grounds	Kitchen Lease - September
09/21/26	ACH	422.88	-	19,960.58	PGE	-	PGE - August
09/11/26	-	-	600.00	20,560.58	-	Jennie K	Rental Fees - September
10/06/26	-	-	500.00	21,060.58	-	Jennie K	Rental Fees - October
10/15/26	-	-	492.00	21,552.58	-	Common Grounds	Kitchen Lease - October
10/22/26	ACH	388.53	-	21,164.05	PGE	-	PGE - September

LILLARD HALL REPORT - FIRST NORTHERN BANK DEPOSIT ACCOUNT

Date	Check #	Payment	Deposit	Balance	Payable To	From	Purpose	Reconcile
07/28/25	-	-	1,500.00	3,200.00	-	Teresa T	Security Deposit	Cleared
07/28/25	-	-	1,500.00	4,700.00	-	Esperanza M	Security Deposit	Cleared
09/19/25	-	-	1,500.00	6,200.00	-	Fly Fishers of Davis	Security Deposit and Event Fee	Cleared
11/07/25	1011	1,500.00	-	4,700.00	Esperanza M	-	Security Deposit Refund	Cleared
12/04/25	-	-	1,500.00	6,200.00	-	Mary T	Security Deposit	Cleared
03/02/26	1012	1,500.00	-	4,700.00	Mary T	-	Security Deposit Refund	Cleared
03/19/26	1013	540.00	-	4,160.00	Fly Fishers of Davis	-	Security Deposit Refund	Cleared
03/19/26	1014	960.00	-	3,200.00	WPPFD	-	Rental Fee (Fly Fishers - transfer to correct acct)	Cleared
06/01/26	1015	1,500.00	-	1,700.00	Teresa T	-	Security Deposit Refund	Cleared
06/24/26	-	-	1,500.00	3,200.00	-	Jessica M	Security Deposit	Cleared
09/11/26	-	-	1,500.00	4,700.00	-	Mellisa L	Security Deposit	Cleared
				4,700.00				
				4,700.00				

Security Deposits Held as of Current Report	1,500.00	Common Grounds
	200.00	Jennie K
	1,500.00	Jessica M
	1,500.00	Mellisa L
	<u>4,700.00</u>	



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – LILLARD HALL MINUTES

September 14, 2026

Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

In Attendance: Commissioner Warren Roos, Commissioner Greta Eoff, Fire Chief David Stiles, and Administrative Assistant to the Fire Chief Cherie Rita

- 1. Meeting Called to Order at 10:00 AM by Chair Roos**
- 2. Public Comment – NONE**
- 3. Discussion / Action – Revisions to *Lillard Hall Use/Rental Policies* (Including Possible Increase to Rental Fees) Document (All)**
 - a. Discussion regarding the following items:
 - i. Page 6: Decibel ratings – include county ordinance language as a resource.
 - ii. Page 7: Forfeiture of deposit.
 - iii. Page 16: Tape on painted surfaces.
 - iv. Page 20: Right to recover damages.
 - b. Discussion regarding reference to ABC Policy in the contract:
 - i. Education for staff.
 - ii. Bartender or ABC Class completed.
 - iii. Daily use permit to sell (Only 501C3s are eligible).
 1. What if tickets are sold ahead of time and includes a drink?
 - c. Discussion regarding increase in rental fees:
 - i. There has not been an increase in many years.
 - ii. Nominal increase as presented is appropriate.
 - d. Recommendation to adopt changes as amended and recommended.
- 4. Discussion / Action – Annual increase to Lessee's Monthly Rental Fee (Chair Roos)**
 - a. Discussion regarding the calculation of the increase.
 - b. Letter was signed and will be shared with the lessee.
- 5. Discussion / Action – Maintenance / Capital Improvements (Chair Roos and Staff)**
 - a. Discussion regarding the hall not being ADA compliant.
 - i. An estimated \$40,000 plus is needed to remedy.
 1. Larger doors, moving walls, separating stalls, potentially creating gender neutral bathrooms.
 - ii. Potential solutions:
 1. Ask the County for an exception?
 2. Port-o-potties?
 3. Fundraising – Bingo?
 - a. Licensing?
 - b. Challenges?
 - b. Discussion regarding maintenance:
 - i. Downspouts.

MINUTES - STANDING COMMITTEE – LILLARD HALL
September 14, 2026, at 10:00 AM
Page 2

- ii. ADA Ramp for the doorways.
- iii. Window shade (the missing shade has been found).

6. Open Forum – Other Hall Business (Chair Roos)

- a. Beth and Emily need to be thanked and acknowledged for their service.
- b. The overall use of Lillard Hall warrants a larger conversation.
 - i. If capacity was reduced to 100 people, what impact would that make?

7. Calendar

The next Lillard Hall Committee meeting will be scheduled as needed.

8. Meeting Adjourned by Chair Roos at 10:38 AM

Approved: October 20, 2026

WARREN ROOS, Committee Chair / Commissioner

CHERIE RITA, Board Clerk

Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Fire Incident Count (NERIS)

Count of Incidents by month, day, hour of day, station, shift, and unit

Count of Total Incidents

Count of Incidents

21

Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

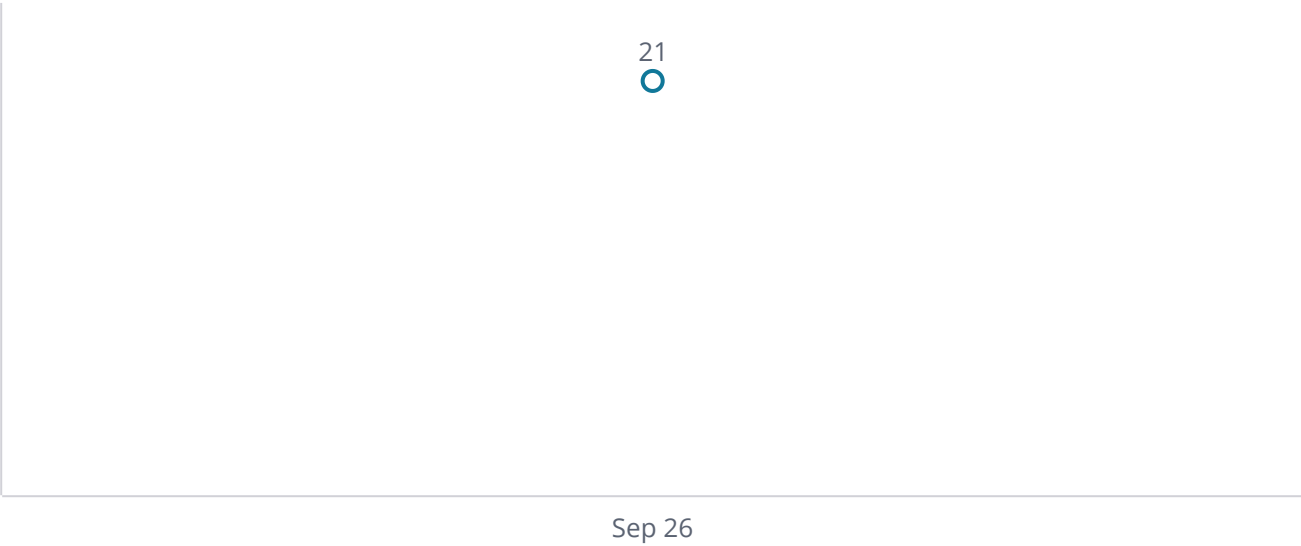
Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Incident Count By Month (This Year)

Months in Core incident onset date/time	Co
09/2026	
Count of Incidents	

Incident Count By Month (This Year)

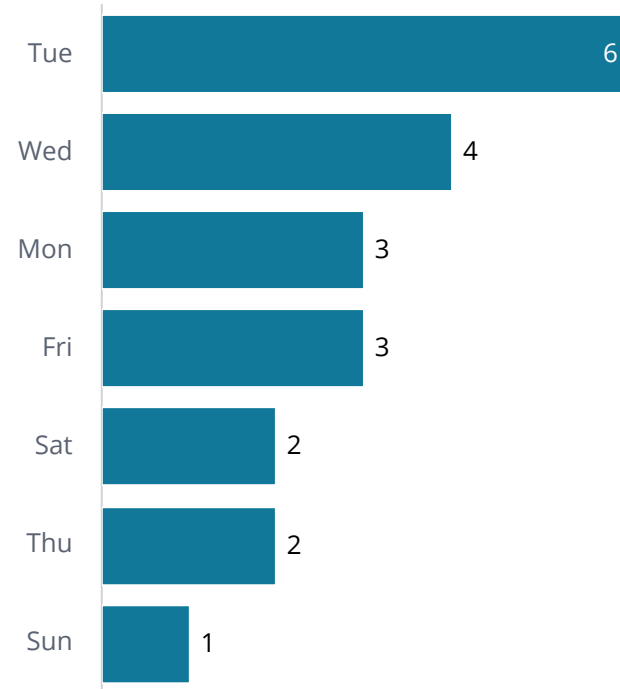


Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

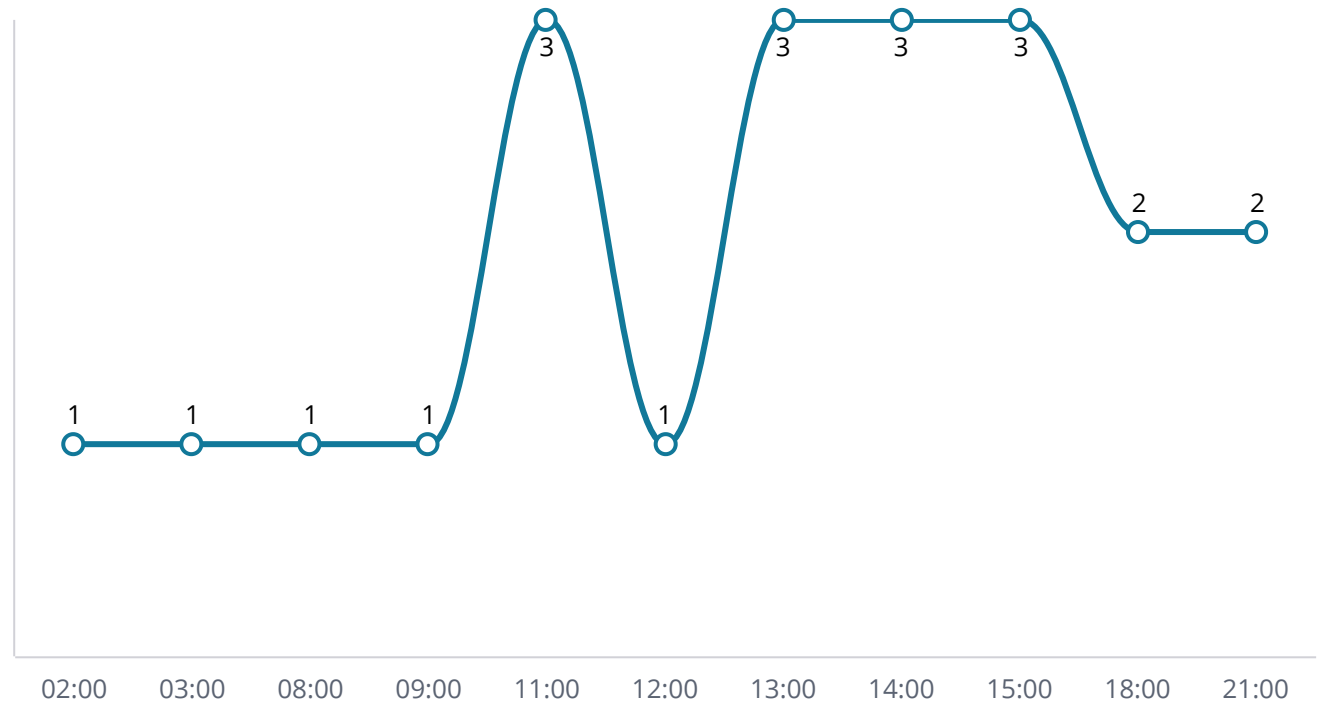
Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Incident Count by Day of Week



Incident Count by Hour of Day



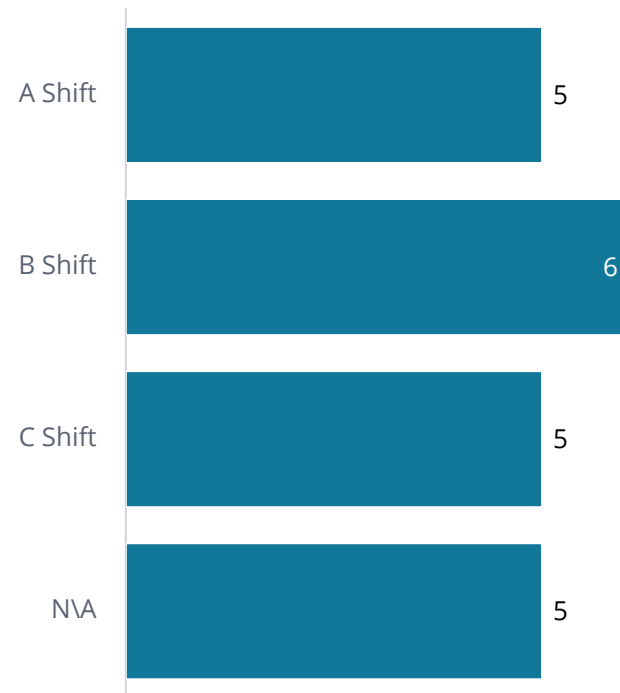
Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

Filter statement

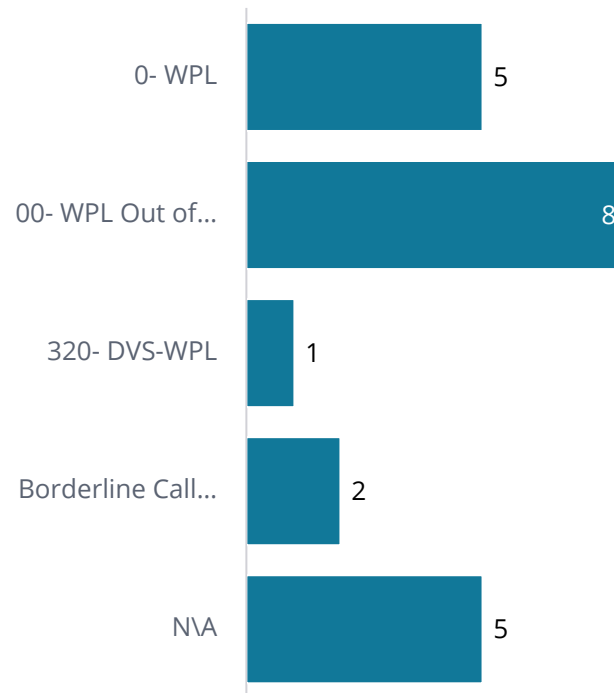
Filters

Days in Core incident onset date/time 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

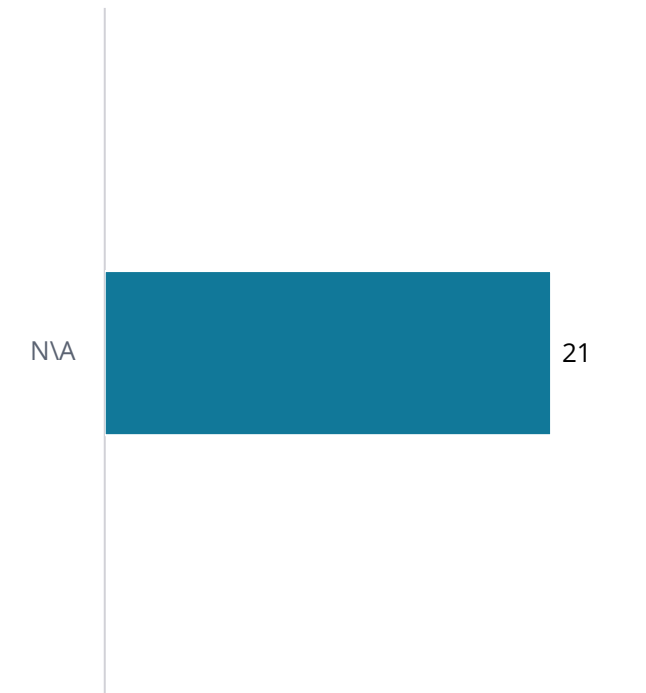
Incidents by Shift



Incidents by Zone



Incidents by District



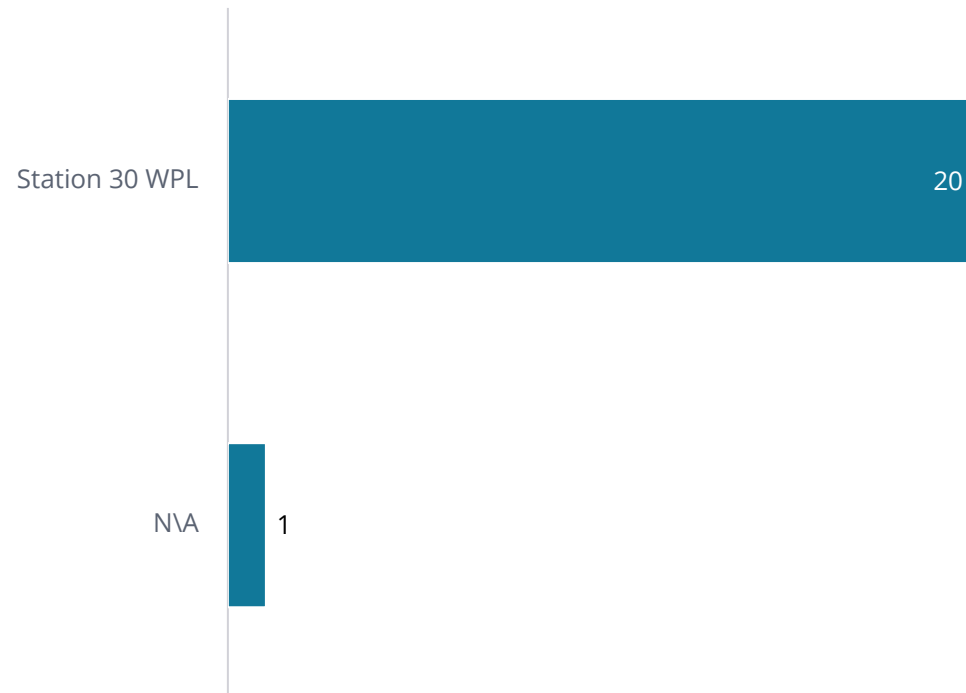
Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters

Days in Core incident onset date/time 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Incidents by Station



Incidents by Battalion

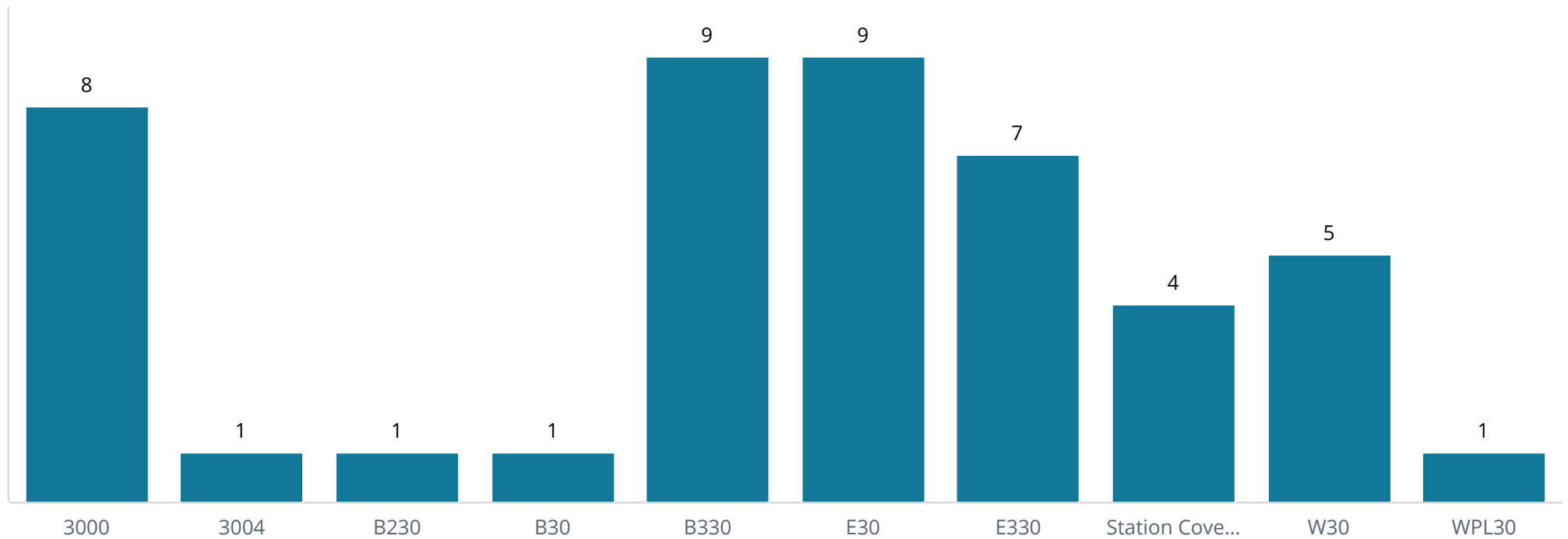


Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Incident Count by Unit



Fire Incident Count (NERIS) Oct 15, 2026 9:49:11 AM [Fire Incidents \(NERIS\)](#)

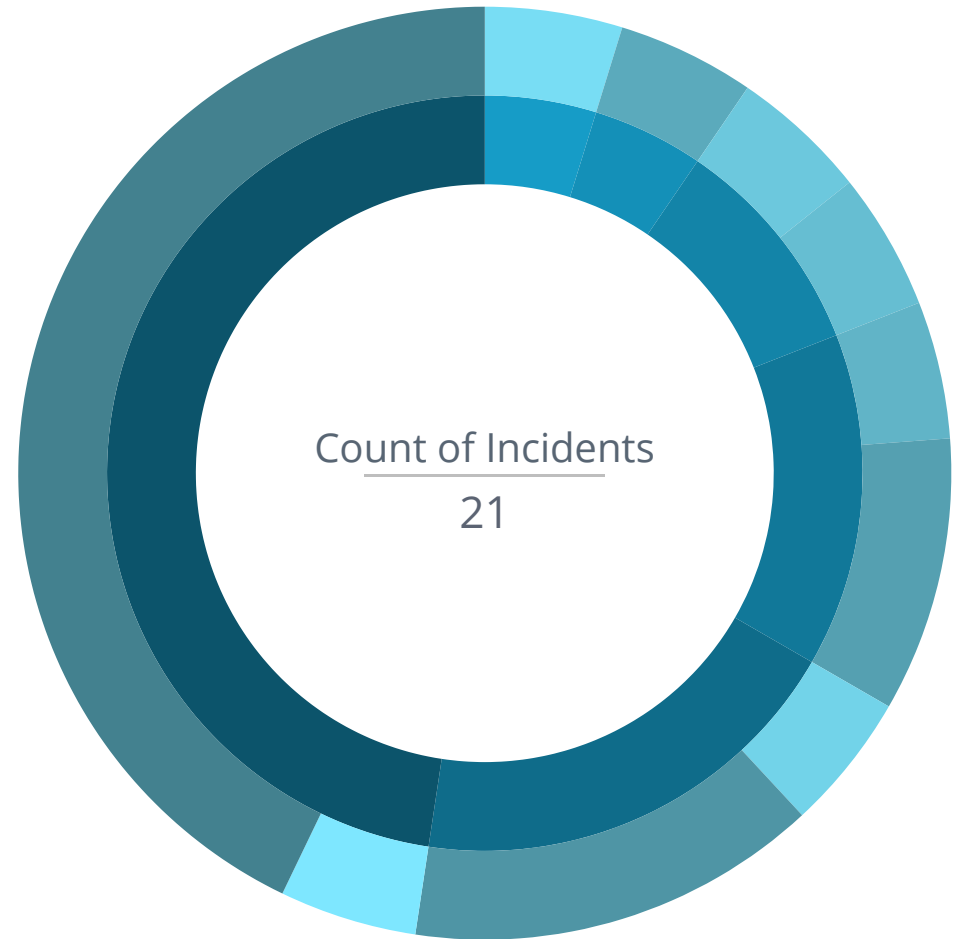
Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Count of Incident Responses

Station	Shift	Unit	Incidents
			2026
Station 30 WPL	A Shift	3000	1
		3004	1
		B330	2
		E30	4
		Station Coverage	1
	B Shift	3000	4
		B230	1
		B30	1
		B330	4
		E330	4
		Station Coverage	3
		W30	2
	C Shift	B330	1
		E30	3
		W30	2
		WPL30	1
	N/A	3000	3
		B330	2

Percent of Incident Responses by Incident Type



Filter statement

Filters Days in Core incident onset date/time 9/1/26 to 9/30/26 | Incident status Locked, Draft

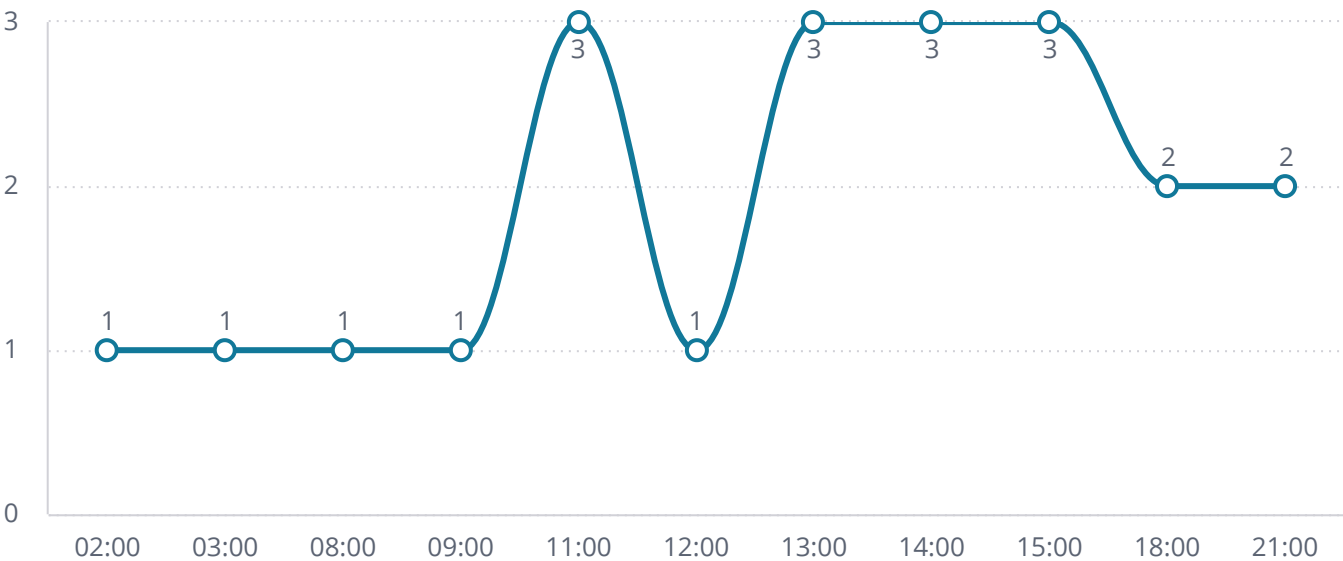
Fire Resources (NERIS)

Tracks personnel and unit involvement by call volume during fire incidents

Count of Incidents

Count of Incidents
21

Call Volume By Hour of Day



Filter statement

Filters **Days in Core incident onset date/time** 9/1/26 to 9/30/26 | **Incident status** Locked, Draft

Incident Count Breakdown of Incidents by Unit

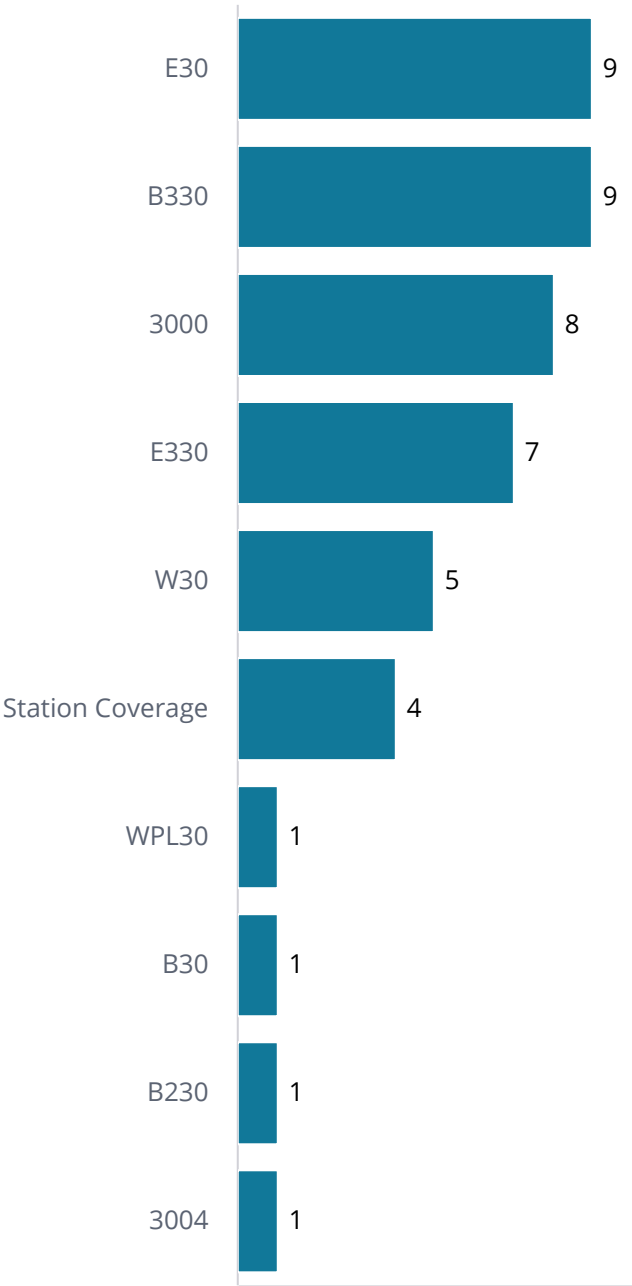
Unit name	Count of Incidents	Percent of Incidents	Median Unit Turnout Time	90th Percentile Unit Turnout Time	Median Unit Travel Time	90th Percentile Travel Time
3000	8	38.10%	00h:00m:00s	00h:00m:00s	00h:04m:25s	00h:04m:25s
3004	1	4.76%	00h:00m:00s	00h:00m:00s	00h:00m:00s	00h:00m:00s
B230	1	4.76%	00h:00m:00s	00h:00m:00s		
B30	1	4.76%	00h:00m:00s	00h:00m:00s	01h:35m:27s	01h:35m:27s
B330	9	42.86%	00h:00m:00s	00h:00m:00s	00h:03m:00s	00h:03m:00s
E30	9	42.86%	00h:00m:00s	00h:03m:38s	00h:10m:15s	00h:10m:15s
E330	7	33.33%	00h:00m:00s	00h:03m:03s	00h:20m:35s	00h:20m:35s
Station Coverage	4	19.05%	00h:00m:00s	00h:00m:00s		
W30	5	23.81%	00h:00m:26s	00h:02m:38s	01h:08m:33s	01h:08m:33s
WPL30	1	4.76%				
Grand Total	21	100.00%	00h:00m:00s	00h:02m:24s	00h:08m:47s	00h:08m:47s

Filter statement

Filters

Days in Core incident onset date/time9/1/26 to 9/30/26 | Incident statusLocked, Draft

Incident Count by Unit



Incident Count and Percentage by Personnel

Crew Name	Count of Incidents	Percentage
Beoshanz, Marc	2	
Diaz, Hector	1	
Fish, Patrick	11	
Gibbs, Aaron	3	
Gross, Michal	9	
Gustafson, Joseph	7	
Hall, Justin	1	
Karkar, Michael	1	
Kirov, Simeon	1	
Mincey, James	1	
Osborn, Dave	6	
Stiles , David	10	
Stricklin, Paul R	1	
Stricklin, Robin G	2	
Valderrey, Oreanlyc	1	
Warland, Anna Bay	1	
Wright, Kevin R	2	
Zayas, Anthony	5	
N/A	3	
Grand Total	21	

WEST PLAINFIELD FIRE PROTECTION DISTRICT
FYE 2026 TRIAL BALANCE

Acct #	Account Name	Adopted 12/25	P12 NC	% of Adopted
400100	PROPERTY TAXES - CURRENT SECURED	382,800.00	388,843.14	101.58%
400101	PROPERTY TAXES - CURRENT UNSECURED	23,700.00	20,691.61	87.31%
400111	PROPERTY TAXES - PRIOR UNSECURED	400.00	401.90	100.48%
400120	SUPPLEMENTAL PROPERTY TAXES - CURRENT		6,102.04	
400121	SUPPLEMENTAL PROPERTY TAXES - PRIOR			
400500	OTHER TAXES - SALES & USE TAX			
403100	INVESTMENT EARNINGS - POOL	500.00	19,274.85	3854.97%
403214	RENTS & CONCESSIONS - OTHER			
410050	ST-HIGHWAY PROPERTY RENTALS		7.82	
410250	STATE - HOMEOWNERS PROPERTY TAX RELIEF		1,589.68	
410900	STATE - OTHER	10,000.00	0.89	0.01%
420103	FEDERAL - OTHER - HOMELAND SECURITY			
420900	FEDERAL - OTHER	16,000.00	85,611.53	535.07%
430020	OTHER GOVT AGENCY - OTHER CO-CITIES			
430022	OTHER COUNTIES & CITIES - YOLO	127,810.00	127,810.00	100.00%
430070	OTHER TRIBAL - YOCHA DEHE CAPITAL			
440003	SPECIAL ASSESSMENT	228,722.00	228,724.38	100.00%
440600	OTHER CHRGS FOR SERVICES - FIREFIGHTERS / OTHER		4,721.18	58.65%
440690	OTHER CHRGS FOR SERVICES		290.79	
450302	OTHER MISC - DONATION			
450307	OTHER MISC - CONTRIBUTION/GRANTS-NONGOV		3,000.00	
450900	OTHER MISC REVENUES		461.52	
450999	TRUST AND AGENCY CONTRIBUTIONS		21,108.32	
460000	SALE OF CAPITAL ASSETS	15,000.00	15,000.00	100.00%
Total Estimated Revenue		804,932.00	923,639.65	114.75%
Estimated Fund Balance Available (from FYE 2025)		177,844.00		
Decrease in Accrued Capital Asset Replacement Fund		365,000.00		
Decrease in Accrued Leave Reserve		15,500.00		
TOTAL FINANCING SOURCES - FYE 2026		1,363,276.00	923,639.65	

Acct #	Account Name	Adopted 12/25	P12 NC	% of Adopted
500100	REGULAR EMPLOYEES	380,276.00	371,466.11	97.68%
500110	EXTRA HELP	20,750.00	76,369.35	368.05%
500120	OVERTIME	70,290.00	34,144.06	48.58%
500160	LEAVE BUYOUT			
501110	SOCIAL SECURITY TAX	29,210.00	29,824.84	102.10%
501110	EMPLOYMENT TRAINING TAX		90.37	
501120	MEDICARE TAX	7,067.00	6,975.18	98.70%
501170	UNEMPLOYMENT INSURANCE	1,413.00	2,960.40	209.51%
501180	WORKER'S COMPENSATION INSURANCE	12,700.00	12,596.00	99.18%
501190	OTHER EMPLOYEE BENEFITS	28,800.00	13,845.02	48.07%
510010	CLOTHING & PERSONAL SUPPLIES	46,065.00	61,167.18	132.78%
510012	AGRICULTURAL SUPPLIES			
510020	COMMUNICATIONS	2,468.00	123.38	5.00%
510030	FOOD	500.00	629.70	125.94%
510040	HOUSEHOLD EXPENSE	9,316.00	8,747.51	93.90%
510051	INSURANCE - PUBLIC LIABILITY	16,285.00	16,285.00	100.00%
510052	INSURANCE - FIRE & EXTENDED			
510053	INSURANCE - OTHER	4,212.00	4,180.00	99.24%
510070	MAINTENANCE - EQUIPMENT	22,018.00	17,696.10	80.37%
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	41,000.00	8,532.49	20.81%
510080	MEDICAL, DENTAL & LAB SUPPLIES	3,000.00	3,285.17	109.51%
510090	MEMBERSHIPS	2,600.00	1,434.00	55.15%
510100	MISC EXPENSE			
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	20.00	175.16	875.80%
510110	OFFICE EXPENSE	1,550.00	1,381.74	89.14%
510111	OFFICE EXPENSE - POSTAGE			
510112	OFFICE EXPENSE - PRINTING			
510160	PUBLICATIONS & LEGAL NOTICES		153.23	
510170	RENTS & LEASES - EQUIPMENT	1,690.00	1,709.17	101.13%
510180	TRAINING	5,000.00	2,014.32	40.29%
510190	MINOR EQUIPMENT	48,600.00	18,626.46	38.33%
510200	TRANSPORTATION & TRAVEL			
510201	TRANSPORTATION & TRAVEL - FUEL	11,250.00	11,885.85	105.65%
510204	VEHICLE MAINTENANCE	28,134.00	27,519.60	97.82%
510220	UTILITIES	11,807.00	11,622.83	98.44%
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	396.00	646.00	163.13%
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	22,687.00	22,668.59	99.92%
510254	PROF & SPEC SVC - FISCAL AGENT FEES		2.37	
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	5,061.00	2,993.00	59.14%
510256	PROF & SPEC SVC - LEGAL SERVICES	3,000.00		0.00%
510275	PROF & SPEC SVC - OTHER	490.00	2,689.71	548.92%
510288	SPEC DEPT EXPENSE - OTHER		426.00	
526020	TAXES AND ASSESSMENTS		376.88	
530021	BUILDINGS & IMPROVEMENTS		20,238.40	
530070	EQUIPMENT	19,121.00		0.00%
530071	EQUIPMENT - VEHICLE	372,000.00	369,803.83	99.41%
590100	APPROPRIATIONS FOR CONTINGENCY	40,000.00		0.00%
Total Appropriations		1,268,776.00	1,165,285.00	91.84%
Additions to Capital Asset Replacement Reserve		91,000.00		
Additions to WPPFD -QSEHRA Reserve		3,500.00		
TOTAL FINANCING USES - FYE 2026		1,363,276.00	% of FY	100.00%

Adopted
Total X Help and OT
91,040.00
P12 NC
Total X Help and OT
110,513.41
% of Adopted
121.39%

100000	CASH IN TREASURY	77,132.89
101113	FUND BALANCE-ASSIGNED-CAPITAL ASSET REPLACEMENT	395,452.85
101114	FUND BALANCE-ASSIGNED-ACCRUED LEAVE	32,753.82
304003	FUND BALANCE-ASSIGNED-GENERAL RESERVE	159,825.00
309999	UNASSIGNED	203,615.81
	ACCRUED BENEFIT - WPPFD-QSEHRA (from unassigned)	(7,500.00)
403199	GASB 31 FAIR MARKET VALUE - DFS ONLY	(1,749.00)

FYE 2027 est

WEST PLAINFIELD FIRE PROTECTION DISTRICT
FYE 2027 TRIAL BALANCE

Acct #	Account Name	Adopted - Revised	P3 Not Closed	% of Adopted
400100	PROPERTY TAXES - CURRENT SECURED	391,600		
400101	PROPERTY TAXES - CURRENT UNSECURED	20,856		
400111	PROPERTY TAXES - PRIOR UNSECURED	400		
400120	SUPPLEMENTAL PROPERTY TAXES - CURRENT			
400121	SUPPLEMENTAL PROPERTY TAXES - PRIOR			
400500	OTHER TAXES - SALES & USE TAX			
403100	INVESTMENT EARNINGS - POOL	500		
403214	RENTS & CONCESSIONS - OTHER			
410050	ST-HIGHWAY PROPERTY RENTALS			
410250	STATE - HOMEOWNERS PROPERTY TAX RELIEF			
410900	STATE - OTHER			
420103	FEDERAL - OTHER - HOMELAND SECURITY			
420900	FEDERAL - OTHER		(36,068.01)	
430020	OTHER GOVT AGENCY - OTHER CO-CITIES			
430022	OTHER COUNTIES & CITIES - YOLO	127,810		
430070	OTHER TRIBAL - YOCHE DEHE CAPITAL			
440003	SPECIAL ASSESSMENT	236,320		
440600	OTHER CHRGS FOR SERVICES - FIREFIGHTERS / OTHER		522.60	
440690	OTHER CHRGS FOR SERVICES		238.47	
450302	OTHER MISC - DONATION			
450307	OTHER MISC - CONTRIBUTION/GRANTS-NONGOV			
450999	TRUST AND AGENCY CONTRIBUTIONS		21,108.32	
450900	OTHER MISC REVENUES			
460000	SALE OF CAPITAL ASSETS			
Total Estimated Revenue		777,486.00	(14,198.62)	-1.83%
Estimated Fund Balance Available (from FYE 2026)		162,436.00		
TOTAL FINANCING SOURCES - FYE 2027		939,922.00	(14,198.62)	

Acct #	Account Name	Adopted - Revised	P3 Not Closed	% of Adopted
500100	REGULAR EMPLOYEES	377,519	78,772.17	20.87%
500110	EXTRA HELP	16,651	17,594.02	105.66%
500120	OVERTIME	91,856	6,995.74	7.62%
500160	LEAVE BUYOUT	8,699		
501110	SOCIAL SECURITY TAX	30,134	6,408.43	21.27%
501111	EMPLOYMENT TRAINING TAX		21.08	
501120	MEDICARE TAX	7,290	1,498.77	20.56%
501170	UNEMPLOYMENT INSURANCE	2,917	481.98	16.52%
501180	WORKER'S COMPENSATION INSURANCE	9,740	9,396.00	96.47%
501190	OTHER EMPLOYEE BENEFITS	28,800	1,999.54	6.94%
510010	CLOTHING & PERSONAL SUPPLIES	21,375	9,835.98	46.02%
510012	AGRICULTURAL SUPPLIES			
510020	COMMUNICATIONS	192	31.10	16.20%
510030	FOOD	600		0.00%
510040	HOUSEHOLD EXPENSE	9,576	1,988.66	20.77%
510051	INSURANCE - PUBLIC LIABILITY	18,019	16,548.00	91.84%
510052	INSURANCE - FIRE & EXTENDED			
510053	INSURANCE - OTHER	3,816	2,756.00	72.22%
510070	MAINTENANCE - EQUIPMENT	4,719	2,967.60	62.89%
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	40,088	218.54	0.55%
510080	MEDICAL, DENTAL & LAB SUPPLIES	3,000	1,268.61	42.29%
510090	MEMBERSHIPS	2,465		0.00%
510100	MISC EXPENSE			
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	20		0.00%
510110	OFFICE EXPENSE	2,050		0.00%
510111	OFFICE EXPENSE - POSTAGE			0.00%
510112	OFFICE EXPENSE - PRINTING			2841.11%
510160	PUBLICATIONS & LEGAL NOTICES	200		
510170	RENTS & LEASES - EQUIPMENT	1,722	489.24	28.41%
510180	TRAINING	5,000		0.00%
510190	MINOR EQUIPMENT	25,232	262.75	1.04%
510200	TRANSPORTATION & TRAVEL			
510201	TRANSPORTATION & TRAVEL - FUEL	12,082	3,555.80	29.43%
510204	VEHICLE MAINTENANCE	32,150	5,386.53	16.75%
510220	UTILITIES	13,020	2,710.20	20.82%
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	700		0.00%
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	13,133	9,436.22	71.85%
510254	PROF & SPCE SVC - FISCAL AGENT FEES			
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	7,117	1,438.00	20.21%
510256	PROF & SPEC SVC - LEGAL SERVICES	3,000		0.00%
510275	PROF & SPEC SVC - OTHER	7,300	319.68	4.38%
510288	SPEC DEPT EXPENSE - OTHER	500		
526020	TAXES AND ASSESSMENTS	399.00	15.36	0.19%
530021	BUILDINGS & IMPROVEMENTS			
530070	EQUIPMENT	3,750.00		0.00%
530071	EQUIPMENT - VEHICLE			
590100	APPROPRIATIONS FOR CONTINGENCY	20,000.00		0.00%
Total Appropriations		824,831.00	182,396.00	22.11%
Additions to Capital Asset Replacement Reserve		100,091.00		
Additions to General Reserve		15,000.00		
TOTAL FINANCING USES - FYE 2027		939,922.00	% of FY	25.00%

Adopted
Total X Help and OT
117,206.00
Account Name
Total X Help and OT
24,589.76
% of Adopted
20.98%

100000	CASH IN TREASURY	(126,996.60)
304001	FUND BALANCE-ASSIGNED-CAPITAL ASSET REPLACEMENT	395,452.85
304002	FUND BALANCE-ASSIGNED-ACCURED LEAVE	32,753.82
304003	FUND BALANCE-ASSIGNED-GENERAL RESERVE	159,825.00
309999	UNASSIGNED	(42,024.54)
	ACCURED BENEFIT - WFPD-QSEHRA (from unassigned)	(7,500.00)
403199	GASB 31 FAIR MARKET VALUE - DFS ONLY	1,749.00

FYE 2027 est

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: October 20, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner John Lindsey
Board Clerk Cherie Rita
SUBJECT: Deposits FYE 2027 - Informational

GL Acct(s)	Deposit Date	Details	Amount
510040	08/13/26	Unclaimed Property (Waste Management)	10.00
510053	08/13/26	Unclaimed Property (Insurance Claim Check)	250.00
510040	08/19/26	LH Reimburse (lock box)	25.73
450900	08/24/26	Cal Card Rebate CY 2026 Q2	238.47
440600	09/11/26	Fire Recovery USA 2215129	522.60
440600	10/12/26	Putah Incident (State of California)	3,089.76

TOTAL FYE 2027	<u>\$4,136.56</u>
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SUMMARY FYE 2027

Grant Reimbursements	0.00
Airport	0.00
Fire Recovery	522.60
Lillard Hall Reimbursements	25.73
Cal Card Rebates	238.47
Fire Sustainability - Yolo County	0.00
Permit Fees	0.00
Strike Team / ABH	3,089.76
Other	260.00

TOTAL FYE 2026	<u>\$4,136.56</u>
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WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: October 20, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner John Lindsey
Board Clerk Cherie Rita / Fire Chief David Stiles
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice	Purpose	Total	Details
510010 - Advantage Gear		09/02/26	Clothing - Station Wear	838.58	EMW-2021-FG-10803 - pant, belt, boots (PN)
510010 - Advantage Gear		09/10/26	Clothing - Station Wear	535.02	EMW-2021-FG-10803 - shirt, patch, pant (OJ)
510010 - Advantage Gear		10/02/26	Clothing - PPE Structure	227.26	Shirt (GM)
510010 - LN Curtis & Sons		07/16/26	Clothing - PPE Structure	562.70	Helmet (red) (WK)
510010 - LN Curtis & Sons		07/16/26	Clothing - PPE Wildland	118.05	Helmet (red) (WK)
510010 - LN Curtis & Sons		08/13/26	Clothing - PPE Structure	(327.75)	Credit Memo
510010 - MES		10/10/26	Clothing - PPE Structure	5,509.38	SCBA masks (x13 medium)
510040 - Pisani's Auto Parts		09/22/26	Maintenance - Station and Grounds	19.25	Floor sweep, CRC brakleen
510040 - Quill LLC		09/25/26	Supplies - Household	195.66	Cleaning, peper products, toiletries
510040 - Quill LLC		09/29/26	Supplies - Household	22.42	Coffee filters
510040 - Recology Davis		09/30/26	Expense - Household	453.28	09/26
510070 - Wizix		10/05/26	Maintenance - Equipment	81.90	10/07/26 - 11/06/26 (base rate) 09/07/26 - 10/06/26 (color overage 110)
510080 - Bound Tree Medical		09/23/26	Supplies - Medical / EMS	1,149.09	Masks, canulas, bandages, guage, sanitizer, burn sheets, silver blankets, shears, quikclot
510080 - Bound Tree Medical		10/13/26	Supplies - Medical / EMS	1,008.43	Bandaging, cannulas, gloves, dressings, O2 masks, triage tags, sterile water, cold packs
510170 - LEAF		09/20/26	Lease - Equipment	119.62	Copier 09/26
510204 - Burton's Fire		09/18/26	Maintenance - Apparatus	306.99	Piston, o-ring, relief valve (E330)
510204 - Pisani's Auto Parts		09/12/26	Maintenance - Vehicles	405.94	Cooling system (fan clutch) (U3000)
510204 - Pisani's Auto Parts		09/22/26	Fuel - Additives	29.85	DEF
510220 - PG&E		09/11/26	Utilities - PGE	862.77	08/06/26 - 09/03/26
510275 - Payroll People		09/09/26	Expense - Other	12.75	PPE 09/05/26
				12,131.18	TOTAL NON US BANK

GL Acct	Vendor	Invoice	Purpose	Total	Details
510010 - Entenmann-Rovin Co.		8/27/2026	Clothing - Station Wear	147.07	Badge (GM)
510010 - Entenmann-Rovin Co.		8/27/2026	Clothing - Station Wear	147.07	Badge (GA)
510010 - Entenmann-Rovin Co.		8/27/2026	Clothing - Station Wear	294.14	Badge (Captain x1 Firefighter x1)
510020 - Vonage		9/5/2026	Expense - Office - Phone	15.7	08/06/26 - 09/05/26
510040 - Amazon Business		8/22/2026	Batteries - Mouse, keyboard, clock	18.22	AA batteries (24 ct)
510040 - Costco		8/27/2026	Expense - Household	76.91	Bottled water (40 pk x8), Liquid IV
510040 - Costco		8/28/2026	Expense - Household	437.98	Television (office / meetings/ training)

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: October 20, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner John Lindsey
Board Clerk Cherie Rita / Fire Chief David Stiles
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice	Purpose	Total	Details
510040	O'Reilly Auto Parts	8/15/2026	Maintenance - Apparatus	49.23	Carwash and brush
510040	O'Reilly Auto Parts	9/8/2026	Maintenance - Apparatus	34.07	Carwash (x1) and WaxDry (x2)
510070	Amazon Business	9/1/2026	Batteries - Other	48.21	AA batteries (100 ct) (SCBA)
510071	Amazon Business	8/18/2026	Maintenance - Station and Grounds	29.99	AC Filters (Filtrete 20x25x1 MERV 5, 6 pk)
510080	Amazon Business	8/23/2026	Supplies - Medical / EMS	21.05	Bayer Aspirin (6 pk)
510190	Amazon Business	8/10/2026	Expense - Office	42.89	USB-C docking station
510190	Ubitquiti Store	8/28/2026	IT - Hardware	240.52	Router (UniFi Express 7 UX7-US)
510201	Circle K	8/18/2026	Fuel - Gasoline	113.94	20.205 gal (U3000)
510201	Circle K	9/10/2026	Fuel - Gasoline	116.39	19.797 gal (U3000)
510252	Adobe	9/8/2026	IT - Internet / Data / Subscriptions	19.99	09/08/26 - 10/07/26
510252	Google	8/31/2026	IT - Internet / Data / Subscriptions	350	08/01/26-08/31/26
510252	Starlink	9/2/2026	IT - Internet / Data / Subscriptions	82.5	09/02/26 - 10/02/26 (residence / roam - 100 GB - travel bundle)
510252	T-Mobile	7/21/2026	IT - Internet / Data / Subscriptions	168.13	06/21/26 - 07/20/26
				<u>2,454.00</u>	TOTAL US BANK STMT DATED 09/14/2026

GL Acct	Vendor	Invoice	Purpose	Total	Details
510020	Vonage	10/5/2026	Expense - Office - Phone	15.87	09/06/26 - 10/05/26
510040	Grainger	9/28/2026	Expense - Lillard Hall	42.38	Fire extinguisher signs (LH)
510040	Home Depot	9/24/2026	Expense - Household	32.36	Smoke detector
510071	Clark Pest Control	10/7/2026	Maintenance - Station and Grounds	146	Ants
510071	Home Depot	9/28/2026	Expense - Lillard Hall	32.51	Downspout elbows (x2) and outlet
510071	TruDoor	9/28/2026	Expense - Lillard Hall	210.7	ADA compliant door ramp (x2)
510110	Vista Print	9/24/2026	Expense - Office - Printing	41.8	Business cards (GM)
510180	Home Depot	9/24/2026	Equipment / Tools / Parts - Minor & Other	31.25	52 Screws
510201	Arco	10/1/2026	Fuel - Gasoline	119.96	21.050 gal (U3000)
510252	Adobe	10/8/2026	IT - Internet / Data / Subscriptions	19.99	10/08/26 - 11/07/26
510252	Google	9/30/2026	IT - Internet / Data / Subscriptions	350	09/01/26 - 09/30/26
510252	Starlink	10/2/2026	IT - Internet / Data / Subscriptions	99	10/02/26 - 11/02/26 (residence / roam - 100 GB - travel bundle)
510252	T-Mobile	8/20/2026	IT - Internet / Data / Subscriptions	168.13	07/21/26 - 08/20/26
				<u>1,309.96</u>	TOTAL US BANK STMT DATED 10/13/2026



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
September 15, 2026, at 7:00 PM

Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

And by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)

The meeting was called to order by President Lindsey. Board Clerk Rita called roll and confirmed quorum. Present were:

Commissioners: John Lindsey, Warren Roos, Emily Amy, and Greta Eoff
Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, Battalion Chief Patrick Fish, and Firefighter/Association President Jon Lee
Public: None

Commissioner McIsaac joined the meeting at 7:03 PM.

2. Public Comment

None

3. Old Business

a. Weed Abatement Report (Firefighter Lee)

Firefighter Lee reported that weed abatement inspections and reinspections are completed and all are now in compliance.

4. New Business

a. Discussion / Action – Standing Committee – Reports and Minutes

i. Lillard Hall Committee – Roos, Eoff

1. Hall Financial and Rental Reports

Commissioner Amy noted a typographical error in the entries for the December 11-13 event; noting that the column regarding security deposit receipt date indicates pre-2025-2027. This will be corrected prior to next report so that all read 2025. She also asked about the “credit” in the deposit column. Clerk Rita noted that it was for return of a bounced rental check, which had since been paid.

2. Approve August 18, 2026, Committee Meeting Minutes

Need to change identification of Cherie Rita from “Board Clerk” to “Administration Assistant to the Fire Chief.” Should add to section 5.c.i – “... mail after signature.”

Commissioner Amy noted that work with respect to Lillard Hall should be charged to Lillard Hall and no payroll had been allocated in the Lillard Hall FYE 2027 adopted budget.

Clerk Rita noted that Yolo County has begun reporting the funds we have on hand for Lillard Hall.

Commissioner Amy noted that if she remembered correctly the Hall was the sole user of the propane use budgeted for in the Hall budget. Chief Stiles noted that the backup generator for the Station runs 15 minutes at a time once a week, so uses a nominal amount of propane compared to the Hall.

Motion: To approve August 18, 2026, Lillard Hall Committee meeting Minutes as corrected

By: Commissioner McIsaac

Second: Commissioner Roos

Discussion: No further discussion

Motion passed unanimously.

3. Report From September 14, 2026, Committee Meeting

Commissioner Eoff advised that the three main objectives of the September 14th meeting were: rental policies update (as provided in the packet), CPI related increase for Lillard Hall kitchen rental (letter sent to lessee), and long-term use of the Hall (including ADA compliance issues).

Commissioner Roos noted that the Committee should also still be trying to find fundraising options; the topic was considered briefly again at that meeting, as well.

Bath remodel consideration is an ongoing topic, with the last estimate for remodel coming in at around \$40,000.

4. Discussion / Action – Adopt Proposed Revisions to *Lillard Hall Use/Rental Policies Document*

After some discussion and various suggested changes for a revised draft, this item was tabled until staff can get input from YCPARMIA regarding their recommended insurance coverage minimum requirements.

5. Fire Chief's Report (Chief Stiles)

a. Incidents for August 2026

Not much change in response levels from the prior month.

b. Staffing Updates

One of the Reserve Firefighters is transitioning to an On-Call position.

c. Grant Updates

Chief Stiles reported that the prior pre-employment physicals did not meet the SAFER Grant requirements; they need to be NFPA 1582 compliant. The Department will need to have all Reserve Firefighters report to Dignity Health for the remaining parts of the pre-employment physicals. To date, as far as Chief Stiles has determined, we have received \$2,423.00 from the Grant as reimbursement for the previous physicals. This amount must be returned to FEMA in some manner, likely as credits in future reimbursement costs; additionally, the Federal Government is withholding payment of our current reimbursement request.

Chief Stiles has worked with Dignity Health's Occupational Health department to update our pre-employment physical requirements to meet NFPA 1582 guidelines. The new cost of pre-employment physicals will be \$670.00 (up from \$302.00); higher for individuals in the 40's, 50's, 60's etc, as more testing requirements are set forth in NFPA 1852 for individuals over certain ages. Total pre-employment physicals for some individuals could cost more than \$1,000.00. Between current members completing the required physical, any anticipated new members who would need to complete pre-employment physicals, and upcoming annual physicals, we could end up with an additional cost of \$7,000.00 for physicals this fiscal year that have not been budgeted for.

d. Miscellaneous

Chief Stiles reported he had completed several miscellaneous minor repairs. He noted that we are waiting on some parts for E330. He advised that he spent the majority of the past month paying bills while the Board Clerk was on vacation.

In addition to the above, Chief Stiles reported he has also been working on winterizing Lillard Hall and ordering parts to move the downspouts and put in ADA-compliant door thresholds.

Commissioner McIsaac asked if the Department was subject to OSHA inspections, etc. Chief Stiles replied that we are. Commissioner McIsaac advised that he brought it up because he had only recently become aware of some of OSHA's record retention requirements regarding exposures and other health-related issues. Chief Stiles advised that he was aware of those requirements.

6. Assistant Chief's Report (AC Beoshanz)

Not present.

7. Fire Fighter's Association Report (President Lee)

President Lee reported that the Department would be holding an Open House on October 10, 2026; maybe between 9:00 AM and 1:00 or 2:00 PM. This Open House is scheduled during Fire Prevention Week. Fire Department staff will also be visiting Fairfield School sometime during that week.

President Lee advised that this year's Holiday Dinner would be held on December 6; time

yet to be determined. We will be doing the gift game again.

8. Board Clerk's Report (Clerk Rita)

a. Informational

i. Trial Balance – FYE 2026 – Period 12 – Not Closed

Commissioner McIsaac asked about the closing balance for clothing and personnel supplies, noting it was 32% over budget. Chief Stiles noted that a good portion of that is reimbursable. Clerk Rita advised that even once those amounts are reimbursed, it will not be obvious in that reporting category as Yolo County (local government) accounting principals do not allow the amounts refunded to be credited directly to that account. To see the true amount reimbursed, would need to look at the revenue accounts. Chief Stiles noted that we accepted more Reserve Firefighters and career staff than anticipated, as well, which drove the cost up.

ii. Trial Balance – FYE 2027 – Period 2 – Not Closed

No questions.

iii. FYE 2027 Deposits to Date

Commissioner Eoff asked about the unclaimed property. Clerk Rita noted that the checks simply arrived one day; she had had no clue that we had any overpayment to Recology or that we had an unclaimed insurance payment as we do not routinely check for unclaimed property.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Motion: Ratify payment of the bills as presented

By: Commissioner Amy

Second: Commissioner Roos

Discussion: No discussion

Motion passed unanimously.

c. Discussion / Action – Approve August 18, 2026, Board Meeting Minutes

Change [sic] to reference to actual document under revision.

Motion: Approve August 18, 2026, Board meeting Minutes, as corrected

By: Commissioner Roos

Second: Commissioner Amy

Discussion: No further discussion

Motion passed unanimously.

9. Open Forum

Commissioner Lindsey reminded everyone that this was Commissioner Amy's last Board meeting. He and the other Board members thanked Commissioner Amy for her years of service and wished her well in her future endeavors.

10. Next Regular Board Meeting on October 20, 2026, Unless Another Date is Agreed Upon

The next regular Board meeting was confirmed to be October 20, 2026.

Minutes – Board Meeting – Regular
September 15, 2026
Page 5

11. Meeting Adjourned (President Lindsey)

Motion: Adjourn the meeting
By: Commissioner Lindsey
Second: Commissioner Amy
Discussion: None
Motion passed unanimously.

President Lindsey adjourned the meeting at 8:16 PM.

Approved: October 20, 2026

JOHN LINDSEY, President / Commissioner

CHERIE RITA, Board Clerk