West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – LILLARD HALL MINUTES

September 14, 2026
Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

In Attendance: Commissioner Warren Roos, Commissioner Greta Eoff, Fire Chief David Stiles, and Administrative Assistant to the Fire Chief Cherie Rita

1. **Meeting Called to Order at 10:00 AM by Chair Roos**

2. **Public Comment – NONE**

3. **Discussion / Action – Revisions to *Lillard Hall Use/Rental Policies* (Including Possible Increase to Rental Fees) Document (All)**
    a. Discussion regarding the following items:
        i. Page 6: Decibel ratings – include county ordinance language as a resource.
        ii. Page 7: Forfeiture of deposit.
        iii. Page 16: Tape on painted surfaces.
        iv. Page 20: Right to recover damages.
    b. Discussion regarding reference to ABC Policy in the contract:
        i. Education for staff.
        ii. Bartender or ABC Class completed.
        iii. Daily use permit to sell (Only 501C3s are eligible).
            1. What if tickets are sold ahead of time and incudes a drink?
    c. Discussion regarding increase in rental fees:
        i. There has not been an increase in many years.
        ii. Nominal increase as presented is appropriate.
    d. Recommendation to adopt changes as amended and recommended.

4. **Discussion / Action – Annual increase to Lessee's Monthly Rental Fee (Chair Roos)**
    a. Discussion regarding the calculation of the increase.
    b. Letter was signed and will be shared with the lessee.

5. **Discussion / Action – Maintenance / Capital Improvements (Chair Roos and Staff)**
    a. Discussion regarding the hall not being ADA compliant.
        i. An estimated $40,000 plus is needed to remedy.
            1. Larger doors, moving walls, separating stalls, potentially creating gender neutral bathrooms.
        ii. Potential solutions:
            1. Ask the County for an exception?
            2. Port-o-potties?
            3. Fundraising – Bingo?
                a. Licensing?
                b. Challenges?

    b. Discussion regarding maintenance:
        i. Downspouts.

ii. ADA Ramp for the doorways.
iii. Window shade (the missing shade has been found).

6. Open Forum – Other Hall Business (Chair Roos)

a. Beth and Emily need to be thanked and acknowledged for their service.
b. The overall use of Lillard Hall warrants a larger conversation.
    i. If capacity was reduced to 100 people, what impact would that make?

7. Calendar

The next Lillard Hall Committee meeting will be scheduled as needed.

8. Meeting Adjourned by Chair Roos at 10:38 AM

Approved: October 20, 2026

WARREN ROOS, Committee Chair / Commissioner

CHERIE RITA, Board Clerk