



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – LILLARD HALL – MINUTES

April 29, 2026, at 10:15 AM

Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

1. Meeting Called to Order at 10:16 AM by Chair Amy

In attendance were Commissioner Emily Amy, Commissioner Warren Roos, Fire Chief David Stiles, Battalion Chief Patrick Fish, and Hall Manager Ned Sykes.

2. Public Comment - NONE

3. Discussion / Action – Draft Budget for 2026-27 Fiscal Year (All)

Discussed estimated income and expenses in current year and estimated amounts for fiscal year 2026-27. After some discussion, a balanced draft budget was completed. It will be reviewed again at the Committee's June 24, 2026, meeting before presenting it to the Board at the July Board meeting. At that time, most of the current fiscal year's expenses will be in.

4. Rentals (Hall Manager Sykes)

Hall Manager Sykes reports one event booked (rescheduled from earlier dates) for May 30. Another event has been booked for November 28; the proposed renter said the Use Agreement and deposit had been mailed, but the Hall Manager has not received them yet. He will follow up. There are several other queries, but no other commitments.

5. Discussion / Action – Maintenance (Chair Amy)

A light switch is not turning off one section of lights. Jon Lee has said he will do the repair.

6. Discussion / Action – Proposal for Fire Department Staff to Manage Hall (Chief Stiles)

Due to Hall Manager Sykes leaving, Chief Stiles proposes having Fire Department staff handle the management of Lillard Hall; this is a model Willow Oak Fire uses. Logistics of how it would occur if all Fire Department staff was out on a major incident and there was a rental use were discussed. It appears to Chief Stiles there is enough time for staff to perform the return calling and Hall duties without taking away from completing needed Fire Department duties. Committee members are in agreement with the plan and will take it to the Board at the May meeting. Hall Manager Sykes will write up a list of Hall duties that will need to be performed, and coordinate with Chief Stiles the training of staff once approved by the Board. The savings on payroll can go towards needed capital improvement projects.

7. Open Forum – Other Hall Business (Chair Amy)

Chief Stiles received a request from UCD Student Resident Fire Fighters to borrow Lillard Hall tables and chairs for a fund-raising breakfast on May 8 and 9. They would like to raise more money for the charity, and not having to rent the tables and chairs reduces the expenses of the breakfast. The Committee members decided this was okay and Chief Stiles and Battalion Chief Fish will oversee it.

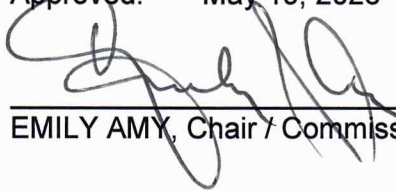
8. Calendar (Chair Amy)

a. The Next Lillard Hall Committee Meeting to be Determined

The next scheduled meeting is June 24, 2026, at 10:15 AM.

9. Meeting Adjourned by Chair Amy at 11:23 AM.

Approved: May 19, 2026



EMILY AMY, Chair / Commissioner

CHERIE RITA, Board Clerk