



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

AGENDA BOARD OF COMMISSIONERS – REGULAR MEETING May 19, 2026, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

And by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

NOTICE - Public Comment

To ensure all voices are heard while maintaining an efficient meeting, public comment during any meeting of the West Plainfield Fire Protection District Board of Fire Commissioners is limited to **3 minutes per speaker, with a maximum of 20 minutes for each subject**. The presiding member may allow additional time per subject comment period when necessary for a full and fair proceeding.

You may also share your thoughts with the West Plainfield Fire Protection District Board of Fire Commissioners by submitting a written statement via email to clerk@westplainfieldfire.gov.

1. Call the Meeting to Order and Establish Quorum (President Lindsey)
2. Public Comment
(**NOTE:** public comment in this section is restricted to items not otherwise on the Agenda; per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during this section of the Agenda, but may not take action on such items other than to direct the Board Clerk to put the item on a future Agenda, as appropriate.)
3. Old Business
 - a. Discussion / Action – Adopt Policy *Ride-Along Program / Riding in Fire Apparatus* (Policy 329) (Commissioner Lindsey) **(pgs 4-9)**
 - b. Weed Abatement Report (Firefighter Lee)
4. New Business
 - a. Discussion / Action – Standing Committee – Reports and Minutes
 - i. Lillard Hall Committee – **Amy**, Roos
 1. Hall Manager Report **(pgs 10-12)**

2. Approve April 29, 2026, Committee Meeting Minutes (pgs 13-14)
 3. Migrate the Lillard Hall Manager's Duties to Fire Department Staff
 - ii. Budget and Benefits Committee – **Lindsey**, Mclsaac
 1. Approve May 7, 2026, Committee Meeting Minutes (pgs 15-16)
 - b. Discussion / Action – West Plainfield Fire Protection District Fire, Fire Protection and Emergency Response Services Assessment (President Lindsey)
 - i. Authorized Assessment Rate with CPI Increase; Amount to be Levied
 - ii. Adopt Resolution 26-01 - Resolution of Intention to Adjust and Continue Assessments for Fiscal Year 2026-2027, Preliminarily Approving the Addendum to the Fiscal Year 2024-2025 Engineer's Report Dated May 28, 2024, and Providing for Notice of Public Hearing for the West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment (pgs 17-83)
 - c. Discussion / Action – Adopt Preliminary Fiscal Year 2026-27 District Budget (Commissioner Lindsey) (pgs 84-94)
5. Fire Chief's Report (Chief Stiles)
 - a. Incidents for April 2026 (pgs 95-103)
 - b. Staffing Updates
 - c. Grant Updates
 - d. Miscellaneous
 6. Assistant Chief's Report (AC Beoshanz)
 7. Fire Fighter's Association Report (President Lee)
 8. Board Clerk's Report (Clerk Rita)
 - a. Informational
 - i. Trial Balance – FYE 2026 – Period 10 – Not Closed (pg 104)
 - ii. FYE 2026 Deposits to Date (pg 105)
 - b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification (pgs 106-107)
 - c. Discussion / Action – Approve April 21, 2026, Board Meeting Minutes (pgs 108-112)

Agenda – Board Meeting – Regular
May 19, 2026
Page 3

9. Open Forum
(**NOTE:** per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during this section of the Agenda but may not take action on such items other than to direct the Board Clerk to put the item on a future Agenda, as appropriate.)
10. Next Regular Board Meeting on June 16, 2026, Unless Another Date is Agreed Upon
11. Meeting Adjourned (President Lindsey)

Ride-Along Program / Riding in Fire Apparatus

329.1 PURPOSE AND SCOPE

The Ride-Along Program provides an opportunity for civilians to experience fire service functions first hand. This policy provides the requirements and approval process for requests to ride in a fire apparatus or to participate in the Ride-Along Program, as well as the hours of operation for the Ride-Along Program.

329.2 DEFINITIONS

Civilian - Non-West Plainfield Fire Department member.

Participant - A civilian or off-duty fire service personnel riding in a fire apparatus, whether as part of the Ride-Along Program or simply riding in a fire apparatus.

Ride-along - Depending on context, refers to the Ride-Along Program or to the participant riding in a fire apparatus as part of the Ride-Along Program.

Ride - Scheduled ride-along or approved ride in a fire apparatus.

Rider - A participant riding in a fire apparatus, but not as part of the Ride-Along Program.

329.3 POLICY

This policy addresses the District's Ride-Along Program and other conditions in which an individual may ride in District's fire apparatus, including the responsibilities of participants and riders.

The Ride-Along Program and any other opportunities to ride in fire apparatus are a voluntary initiative of the District and the program and opportunities may be suspended or canceled at any time. This policy affords participants in the Ride-Along Program the opportunity to learn about the District and its work through observation. It also provides others with an opportunity to ride in a fire apparatus as outlined elsewhere in this Policy.

Participants and riders are not employees, volunteers, or otherwise authorized or eligible to participate in services provided by the District in the course of a ride-along. Ride-alongs are strictly observational and educational in nature.

329.4 PROCEDURE TO REQUEST A RIDE-ALONG OR A RIDE IN FIRE APPARATUS

Generally, ride-along requests and requests to ride in fire apparatus will be reviewed and scheduled by the Assistant Chief of Operations or the authorized designee.

If approved, the Assistant Chief of Operations or the authorized designee will schedule a ride-along date, based on availability, generally at least one week after the date of application. The Assistant Chief of Operations or the authorized designee shall notify the respective Company Officer as soon as possible for scheduling considerations.

The Assistant Chief of Operations or the authorized designee will review requests to ride in fire apparatus and, if approved, will notify the respective Company Officer as soon as possible.

Ride-Along Program / Riding in Fire Apparatus

If a request is denied, a representative of the Department will contact the applicant and advise them of the denial.

Once approved, participants will be allowed to ride no more than once every six months. An exception may be made for the following: fire academy students, chaplains, and others with approval of the Assistant Chief of Operations.

No more than one ride-along or rider will be allowed in the fire apparatus at a given time.

329.4.1 REQUIREMENTS

Prior to participating in a ride-along, every individual who may come into contact with private health-related information will be required to complete Health Insurance Portability and Accountability Act (HIPAA) and California Medical Information Act (CMIA) training and sign a non-disclosure agreement to keep all confidential, sensitive, or protected information, including but not limited to information protected by HIPAA and the CMIA, learned during the ride-along confidential.

Participants must be at least 18 years old. Prior to participating in a ride-along or ride, every individual must acknowledge the risks and sign a written waiver of claims and release of liability.

The participant must be in good health and must not be suffering from any illness or injury, including cold, flu or respiratory infection on the date scheduled for the ride-along or ride.

329.4.2 ELIGIBILITY

The opportunity to schedule a ride-along or ride is offered to District and Board members and their family members, District residents and their family members, fire academy students, and chaplains. Every attempt will be made to accommodate interested persons; however, opportunities to participate in the program or ride in a fire apparatus are limited and any applicant may be rejected in the District's sole discretion based on operational, safety, or administrative considerations, among other reasons.

The following factors may be considered in disqualifying an applicant and are not limited to:

- Being under 18 years of age.
- Prior criminal history.
- Pending criminal action.
- Pending lawsuit against the Department.
- Denial by any supervisor.
- Poor health or other condition that cannot be reasonably accommodated.

329.4.3 AVAILABILITY

The Ride-Along Program is available on most days of the week, with certain exceptions. The ride-along times are established by the Assistant Chief of Operations and shall not exceed 8 hours. The opportunity to ride in a fire apparatus is dependant on approval of the request.

Ride-Along Program / Riding in Fire Apparatus

Any ride-along or ride in a fire apparatus may be terminated for operational needs, safety concerns, or other reasons in the sole judgment of the Company Officer or Assistant Chief of Operations at the time of the ride along or ride in a fire apparatus.

329.4.4 SUITABLE ATTIRE

Any person approved to ride along as part of the Ride-Along Program is required to be suitably dressed in collared shirt, blouse or jacket, slacks and shoes. Sandals, T-shirts, tank tops, shorts and ripped or torn blue jeans are not permitted for ride-alongs. Hats and ball caps will not be worn in the fire apparatus. The Assistant Chief of Operations or Company Officer may refuse to accommodate anyone not properly dressed.

329.5 FIREFIGHTER RIDE-ALONGS

Off-duty members of this Department or of any other fire service agency will not be permitted to ride-along with on-duty firefighters without the express consent of the Assistant Chief of Operations or the authorized designee. In the event that such a ride-along is permitted, the off-duty member shall not be considered on-duty and shall not represent themselves as a firefighter or participate in any fire service activity except as emergency circumstances may require.

329.6 COMPANY OFFICER RESPONSIBILITIES

The Company Officer shall advise the Assistant Chief of Operations that a civilian is present in the fire apparatus before going into service. Company Officer shall consider the safety of the civilian at all times. Company Officers should use discretion when encountering a potentially dangerous situation, and if feasible, require the participant to remain in the fire apparatus.

329.7 CONTROL OF RIDER

The Company Officer shall maintain control over the rider at all times and instruct them in the conditions that necessarily limit their participation. These instructions should include:

- (a) The rider will follow the lawful directions of any Department member.
- (b) The rider will not become involved in any investigation, discussions with victims or handling any fire equipment.
- (c) Either the rider or the Company Officer may terminate the ride at any time. Reasonable effort will be made to return the rider to their home or to the fire station if the ride is terminated.
- (d) Company Officers will not allow riders to be present in any residence or situation that would jeopardize their safety or cause undue stress or embarrassment to a victim or any other citizen.
- (e) Under no circumstance shall a civilian rider be permitted to enter a private residence with the fire crew without the express consent of the resident or other authorized person.
- (f) The participant shall not photograph or record (audio or visual) any portion of the ride-along. Further a participant shall not post any details of the ride-along on social media,

Ride-Along Program / Riding in Fire Apparatus

including but not limited to details of incidents, the identity of members of the public contacted during the ride-along, or any other information of a similar nature.

FINAL DRAFT



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**LIABILITY WAIVER
RIDE-ALONG PROGRAM (v2026)**

The intent of the West Plainfield Fire Protection District (WPFPD) Ride-Along Program is to provide an opportunity for individuals, 18 years of age and older, to accompany WPFPD personnel and observe them in the performance of their duties. WPFPD is considering the following date(s) to permit me to ride-along with WPFPD Personnel in WPFPD vehicles and apparatus as well as to enter and observe operations at Station 30.

Date(s): _____

I, _____ [print your name], acknowledge, understand, and/or agree to, the following (please initial next to each item):

_____ I have read, and understand, the WPFPD Policy entitled *Ride-Along Program / Riding in Fire Apparatus*; if I did not understand something, I asked for clarification.

_____ I agree to comply fully with any directives, orders, or requests from WPFPD personnel during the Ride-Along Program.

_____ I agree to observe strictly the confidentiality of WPFPD information, including personal patient information and medical records. Any breach of confidentiality will result in the termination of my Program privileges and may result in legal action(s) being taken against me by WPFPD and/or its patients.

_____ I understand that riding along with and observing WPFPD personnel perform their duties comes with many serious health risks, such as exposure to hazardous materials, infectious diseases, emotionally traumatic situations, fires, explosions, and other dangers. I accept and assume these risks. I agree to conduct myself in such a way so as not to impede the functions of the crew as they perform routine or emergency duties.

_____ As a citizen on the Ride-Along Program I understand I will be required to dress appropriately for existing weather conditions. No apparel or special equipment will be provided to participants by the West Plainfield Fire Department. As a participant I will dress neatly. I will not wear sandals, t-shirts, halter-tops, or shorts.

_____ I understand that I shall not photograph or record (audio or visual) any portion of the ride-along. Further, I understand that I shall not post any details of the ride-along on social media, including but not limited to details of incidents, the identity of members of the public contacted during the ride-along, or any other information of a similar nature.

I, therefore, in consideration of the privilege of participating in the WPFPD Ride-Along Program, do hereby waive, release, and forever discharge the County of Yolo, the West Plainfield Fire Protection District, the West Plainfield Fire Department, and any officer, employee, servant or agent of each, or their successors, heirs, executors, administrators, or assigns, from and against any and all claims, suits, demands, and/or liabilities of whatever kind

or nature, including attorney's fees, which arise out of their liability for causing any injury or damages which may have been sustained as a result of my participation in the WPPFD Ride-Along Program.

This waiver and release includes all injuries and/or damages, whether know or unknown, foreseen or unforeseen, and whether they are latent or occur later as a result of the activities set forth above. This waiver and release is a general release, and is expressly made with knowledge of and a waiver of reliance on, the provisions of §1542 of the California Civil Code, which provides as follows:

A general release does not extend to claims, which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.

I have read this release and understand the terms used in it and their legal significance. I have executed this release voluntarily.

Signature

Date

Further, I have been advised and am aware of the possible dangers associated with this Ride-Along.

Signature

Date

WPPFD Use Only

Receipt of Signed Waiver

I, _____ [print name] accept this waiver on behalf of WPPFD.

Signature

Date

Approval by West Plainfield Fire Department Chief Officer or Designee

Signature / Title

Date

LILLARD HALL REPORT - RENTALS

Date	Applicant Organization	Event Type	Applicant Type	Rent Due	Amt Due	Date Paid	Security Deposit Due	SD Amt Due	Date Paid	Date Refunded	Refund Amt	Ins Cert Required	Date Cert Provided	Guard Required	Date Contract Provided
02/03/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/04/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/05/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/10/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
02/11/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/12/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/21/26	User	Celebration of Life		No	960	01/12/26	No	1,500	12/01/25			Yes		No	
02/24/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/25/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/26/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/01/26	WPPFD	Pancake Breakfast													
03/03/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/04/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/05/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/10/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
03/11/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/14/26	User	Fly Fishers Dinner		No	960	03/14/26	No	1,500	09/19/25			Yes	03/14/26	Yes	03/14/26
03/24/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/25/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/26/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/01/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/02/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/04/26	User	70th Bday Party - POSTPONED		Yes	960		No	1,500	12/01/25			Yes		Yes	
04/08/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/09/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/14/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
04/18/26	WPPFD	Flea Market													
04/28/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/29/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/30/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/05/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/06/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/07/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/12/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
05/20/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/21/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/26/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/27/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
05/30/26	User	70th Bday Party		Yes	960		No	1,500	12/01/25			Yes		Yes	05/14/26
06/09/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	

LILLARD HALL REPORT - FIRST NORTHERN BANK OPERATING ACCOUNT

Date	Check	Payment	Deposit	Balance	Payable To	From	Purpose	
07/01/25	1028	417.13		12,253.24	WPFPD		Payroll-June	Cleared
07/08/25			1,032.00	13,285.24		Son Chong, Jennie Keifer	Rental Fees	Deposited
07/22/25	1029	556.32		12,728.92	PG&E		PG&E - July	Cleared
08/08/25	1030	437.00		12,291.92	WPFPD		Payroll - July	Cleared
08/12/25			832.00	13,123.92		Son Chong, Jennie Keifer	Rental Fees	Deposited
08/19/25	1031	456.51		12,667.41	PG&E		PG&E - August	Cleared
09/02/25	1032	279.51		12,387.90	Yolo Plumbing Inc		Toilet Repair	Cleared
09/02/25	1033	456.84		11,931.06	WPFPD		Payroll - August	Cleared
09/19/25			932.00	12,863.06		Son Chong, Jennie Kiefer	Rental Fees	Deposited
10/01/25	1034	391.72		12,471.34	PG&E		PG&E - Sept	Cleared
10/01/25	1035	139.05		12,332.29	WPFPD		Payroll - Sept	Cleared
10/01/25	1036	2,900.00		9,432.29	Alliance Tree Service		Tree Trimming	Cleared
10/10/25			2,118.00	11,550.29		Son Chong, Jennie Keifer, Esperanza Morales	Rental Fees	Deposited
10/15/25	1037	449.13		11,101.16	PG&E		PG&E - Oct	Cleared
11/07/25	1038	75.00		11,026.16	Edward Sykes		Expenses - Landfill Run	Cleared
11/14/25			958.00	11,984.16		Son Chong, Jennie Keifer	Rental Fees	Deposited
11/14/25	1040	266.41		11,717.75	PG&E		PG&E - Nov (check #1039 VOID)	Cleared
12/12/25			1,158.00	12,875.75		Son Chong, Jennie Keifer	Rental Fees	Deposited
12/17/25	1041	44.80		12,830.95	Edward Sykes		Expenses - Supplies	Cleared
12/17/25	1042	335.69		12,495.26	PG&E		PG&E - Nov/Dec	Cleared
01/14/26	1043	1,608.89		10,886.37	WPFPD		Payroll - Oct, Nov, Dec	Cleared
01/18/26	1044	311.35		10,575.02	PG&E		PG&E - Dec	Cleared
01/28/26			2,118.00	12,693.02		Son Chong, Jennie Keifer, Mary Travis	Rental Fees	Deposited
02/19/26			1,258.00	13,951.02		Son Chong, Jennie Keifer	Rental Fees	Deposited
02/16/26	1045	118.97		13,832.05	WPFPD		Payroll - Jan	Cleared
02/19/26	1046	351.56		13,480.49	PG&E		PG&E - Jan	Cleared
03/12/26			1,258.00	14,738.49		Son Chong, Jennie Keifer	Rental Fees	Deposited
03/19/26	1047	352.52		14,385.97	PG&E		PG&E - Feb	Cleared
04/14/26			2,118.00	16,503.97		Son Chong, Jennie Keifer, Fly Fishers of Davis	Rental Fees	Deposited
04/17/26	1048	832.73		15,671.24	WPFPD		Payroll - Feb/Mar/Apr	Cleared
04/21/26	1049	297.49		15,373.75	PG&E		PG&E - Mar	Cleared

LILLARD HALL REPORT - FIRST NORTHERN BANK DEPOSIT ACCOUNT

Date	Check #	Payment Amount	Deposit Amount	Balance	Payable To	From	Purpose	
11/22/23			1,500.00	1,500.00		Son Chong	Security Deposit	Deposited
01/03/24			2,500.00	4,000.00		Lillard Hall Fund	Security Deposits - Fly Fishers (1500), Fairfield School (800), Jennie Keifer (200)	Deposited
01/24/24			1,500.00	5,500.00		Liliana Castaneda	Security Deposit - 1/27/24 Reception	Deposited
01/30/24	1001	800.00		4,700.00	Fairfield Elementary		Deposit Refund	Cleared
01/30/24	1002	1,500.00		3,200.00	Liliana Castaneda		Deposit Refund	Cleared
03/12/24	1003	1,500.00		1,700.00	Fly Fishers Davis		Deposit Refund	Cleared
03/12/24	1004	0.00		1,700.00			VOIDED CHECK	VOID
04/01/24		39.43		1,660.57			Check Charge from 12/06/23	Paid
05/30/24			1,539.43	3,200.00		Amanda Barajas/Lillard	Security Deposit / Check Charge Reimbursement	Deposited
08/07/24	1005	1,500.00		1,700.00	Amanda Barajas		Deposit Refund	Cleared
09/20/24			800.00	2,500.00		Jackie Lundy	Security Deposit - 5/4/25 Reception	Deposited
12/27/24			800.00	3,300.00	Fly Fishers Davis		Security Deposit - 3/8/25 Fundraiser Dinner	Deposited
01/13/25			800.00	4,100.00		Brenda Duncan	Security Deposit - 1/14/25 Celebration of Life	Deposited
01/27/25	1007	800.00		3,300.00	Brenda Duncan		Deposit Refund	Cleared
02/14/25			1,500.00	4,800.00		Jose Gonzalez	Security Deposit - 5/10/25 First Communion	Deposited
03/18/25	1008	800.00		4,000.00	Fly Fishers Davis		Deposit Refund	Cleared
05/06/25	1009	800.00		3,200.00	Jackie Lundy		Deposit Refund	Cleared
05/13/25	1010	1,500.00		1,700.00	Jose Gonzalez		Deposit Refund	Cleared
07/28/25			1,500.00	3,200.00		Teresa Tamajo	Security Deposit - 11/15/25 70th Birthday Party	Deposited
07/28/25			1,500.00	4,700.00		Esperanza Morales	Security Deposit - 11/1/25 3rd Birthday Party	Deposited
09/19/25			1,500.00	6,200.00		Fly Fishers of Davis	Security Deposit - 3/14/26 Dinner	Deposited
11/07/25	1011	1,500.00		4,700.00	Esperanza Morales		Deposit Refund	Cleared
12/04/25			1,500.00	6,200.00		Mary Travis	Security Deposit - 2/21/26 Celebration of Life	Deposited
03/02/26	1012	1,500.00		4,700.00	Mary Travis		Deposit Refund	Cleared
03/19/26	1013	540.00		4,160.00	Fly Fishers of Davis		Deposit Refund (minus \$960 rental fee)	Cleared
03/19/26	1014	960.00		3,200.00	WPFPD		Rental Fee - Fly Fishers of Davis	Cleared



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

STANDING COMMITTEE – LILLARD HALL – MINUTES

April 29, 2026, at 10:15 AM

Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

1. Meeting Called to Order at 10:16 AM by Chair Amy

In attendance were Commissioner Emily Amy, Commissioner Warren Roos, Fire Chief David Stiles, Battalion Chief Patrick Fish, and Hall Manager Ned Sykes.

2. Public Comment - NONE

3. Discussion / Action – Draft Budget for 2026-27 Fiscal Year (All)

Discussed estimated income and expenses in current year and estimated amounts for fiscal year 2026-27. After some discussion, a balanced draft budget was completed. It will be reviewed again at the Committee's June 24, 2026, meeting before presenting it to the Board at the July Board meeting. At that time, most of the current fiscal year's expenses will be in.

4. Rentals (Hall Manager Sykes)

Hall Manager Sykes reports one event booked (rescheduled from earlier dates) for May 30. Another event has been booked for November 28; the proposed renter said the Use Agreement and deposit had been mailed, but the Hall Manager has not received them yet. He will follow up. There are several other queries, but no other commitments.

5. Discussion / Action – Maintenance (Chair Amy)

A light switch is not turning off one section of lights. Jon Lee has said he will do the repair.

6. Discussion / Action – Proposal for Fire Department Staff to Manage Hall (Chief Stiles)

Due to Hall Manager Sykes leaving, Chief Stiles proposes having Fire Department staff handle the management of Lillard Hall; this is a model Willow Oak Fire uses. Logistics of how it would occur if all Fire Department staff was out on a major incident and there was a rental use were discussed. It appears to Chief Stiles there is enough time for staff to perform the return calling and Hall duties without taking away from completing needed Fire Department duties. Committee members are in agreement with the plan and will take it to the Board at the May meeting. Hall Manager Sykes will write up a list of Hall duties that will need to be performed, and coordinate with Chief Stiles the training of staff once approved by the Board. The savings on payroll can go towards needed capital improvement projects.

7. Open Forum – Other Hall Business (Chair Amy)

Chief Stiles received a request from UCD Student Resident Fire Fighters to borrow Lillard Hall tables and chairs for a fund-raising breakfast on May 8 and 9. They would like to raise more money for the charity, and not having to rent the tables and chairs reduces the expenses of the breakfast. The Committee members decided this was okay and Chief Stiles and Battalion Chief Fish will oversee it.

- 8. **Calendar (Chair Amy)**
 - a. **The Next Lillard Hall Committee Meeting to be Determined**
The next scheduled meeting is June 24, 2026, at 10:15 AM.

9. **Meeting Adjourned by Chair Amy at 11:23 AM.**

Approved: May 19, 2026

EMILY AMY, Chair / Commissioner

CHERIE RITA, Board Clerk

DRAFT



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MEETING MINUTES STANDING COMMITTEE – BUDGET AND BENEFITS May 7, 2026, at 5:00 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call Meeting to Order (Chair Lindsey)

Chair Lindsey called the meeting to order at 5:06 PM. Present were:

Committee Members: Commissioners John Lindsey and Cork McIsaac
Staff: Fire Chief David Stiles, Battalion Chief Patrick Fish, and
Cherie Rita, Administrative Assistant to the Fire Chief

2. Public Comment

No public comment.

3. Discussion / Action and Recommendations to Board, if Any (All)

a. Review FYE 2026 Budget Use and Revenues Received to Date

Chief Stiles reviewed the income and expenditures to date. He reported that, as expected and except for the overtime and extra help accounts, budget use was as anticipated. Due to the recent changes in career staff and a month-long sick leave of one career staff member, the overtime and extra help accounts will be over budget.

b. Identify Capital Improvement Projects for FYE 2027

Chief Stiles presented the list of proposed capital improvements, estimated at roughly \$33,000. By consensus, this list will be presented to the Board as presented. Cherie Rita noted that the first item under the second priority projects was blank, but should have referenced painting the exterior of the fire station. This item will be re-inserted prior to presentation to the Board.

c. Develop Preliminary FYE 2027 Budget Draft

Chief Stiles presented the proposed draft Budget for FYE 2027 and discussed the methodology used in its creation. He noted that the numbers are subject to change (likely downward) based on actual use as we get closer to adopting the final Budget, currently expected to occur at the June 16, 2026, regular Board meeting.

Commissioner McIsaac asked how confident Chief Stiles was with the grant reimbursement numbers. After some discussion, it was determined to remove reference to anticipated receipt of grant reimbursements from estimated revenue for Fiscal Year 2026-2027. Other minor adjustments

Meeting Minutes
Standing – Budget and Benefits Committee
May 7, 2026
Page 2

were made to the draft Budget to balance the revenue to appropriations, resulting in total proposed “total finance uses” of \$928,040.00 for Board approval.

Commissioner Mclsaac would like to see our first mailers regarding Budget development be sent prior to the first Budget and Benefits Committee meeting during which any next fiscal year’s budget discussions will begin, identifying that date in the mailing as well as the Board meeting date for consideration of adopting any preliminary Budget.

- d. **Develop FYE 2027 Addendum to Fiscal Year 2024-25 Engineer’s Report**
Chief Stiles noted the draft was not yet complete, but that he had updated the apparatus replacement table to include a reference to anticipated cost if replacing apparatus with used equipment rather than new. Additionally, he had added a section to note the increase in costs for services and supplies. Neither Committee member had any additional items to add the draft Addendum and Chief Stiles will complete the draft for presentation to the full Board for adoption.

4. Calendar

- a. **The next Budget and Benefits Committee Meeting to be Determined**
The Board Clerk will work with the Chief Stiles to determine the next best meeting date for this Committee.

5. Adjourn (Chair Lindsey)

Meeting adjourned by Chair Lindsey at 6:59 PM.

Approved: May 19, 2026

JOHN LINDSEY, Chair/Commissioner

CHERIE RITA, Board Clerk



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

**BEFORE THE BOARD OF FIRE COMMISSIONERS
OF THE WEST PLAINFIELD FIRE PROTECTION DISTRICT**

RESOLUTION NO. 26-01

**RESOLUTION OF INTENTION TO ADJUST AND CONTINUE ASSESSMENTS
FOR FISCAL YEAR 2026-2027, PRELIMINARILY APPROVING THE ADDENDUM TO
THE FISCAL YEAR 2024-2025 ENGINEER'S REPORT DATED MAY 28, 2024,
AND PROVIDING FOR NOTICE OF PUBLIC HEARING FOR THE
WEST PLAINFIELD FIRE PROTECTION DISTRICT FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICES ASSESSMENT**

WHEREAS, on July 18, 2023 by Resolution No. 23-06, the West Plainfield Fire Protection District (the "District") Board of Fire Commissioners (the "Board") authorized the levy of assessments for the formation of a fire protection and emergency response services assessment district pursuant to Health and Safety Code section 13914, Government Code sections 50078—50078.20 and Cal. Const. art. XIID to provide improved fire suppression (also referred to as fire protection) services, as further described herein, for all the properties within the boundaries of the District; and

WHEREAS, such fire protection and emergency response services provide life and property protection and other special benefits to the public and properties within the areas of such services; and

WHEREAS, the purpose of the Assessment is for fire response and emergency response services which include increased firefighter staffing and training and improved maintenance and replacement of apparatus and equipment throughout its boundaries (collectively "Services").

WHEREAS, the District is authorized, pursuant to the authority provided in Health and Safety Code section 13914, and Government Code sections 50078—50078.20 and Article XIID of the California Constitution, to levy assessments for fire suppression and emergency response services; and

WHEREAS, the Assessment was authorized by an assessment ballot proceeding conducted in 2023 and approved by 58.87% of the weighted ballots returned by property owners, and such assessments were levied by the Board by Resolution No. 23-06, passed on July 18, 2023; and

WHEREAS, the Board has continued to levy such assessments in the years following;
and

WHEREAS, an annual adjustment to the Assessment rate equal to the change in the Consumer Price Index for the San Francisco-Oakland-Hayward Consumer Price Index for All Urban Consumers (CPI-U), not to exceed 5% per year was also authorized by the assessment ballot proceeding conducted in 2023;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE WEST PLAINFIELD FIRE PROTECTION DISTRICT AS FOLLOWS:

1. SCI Consulting Group, the Engineer of Work, prepared an engineer's report in accordance with Article XIID of the California Constitution and Government Code sections 50078—50078.20 (the "Report"); such report is dated May 28, 2024. The Report was made, filed with the Clerk of the Board and duly considered by the Board and was deemed sufficient and approved on July 16, 2024. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing Resolution.
2. The West Plainfield Fire Protection District's Budget and Benefits Committee members have prepared an Addendum to the May 28, 2024, Engineer's Report, for fiscal year 2026–2027 with input from District staff. The addendum was made, filed with the Clerk of the Board and duly considered by the Board, and was deemed sufficient and approved.
2. It is the intention of this Board to continue to collect the fire protection and emergency response services assessment for Fiscal Year 2026-27 for the proposed projects and services set forth in the Addendum to the Report. Within the West Plainfield Fire Protection District, the proposed projects and services are generally described as fire prevention and emergency response services as well as capital costs, and maintenance and operation expenses ("Services").
3. The authorized maximum assessment to be levied in future Fiscal Years shall be adjusted based on the Consumer Price Index for the San Francisco-Oakland-Hayward Consumer Price Index for All Urban Consumers (CPI-U), not to exceed 5% per year. The assessment rate for Fiscal Year 2024-25 was \$219.66 per single family equivalent benefit unit and \$224.93 per single family equivalent benefit unit for Fiscal Year 2025-2026. The annual change in the CPI from December 2024 to December 2025 was 3.0%. Therefore, the maximum authorized assessment rate for Fiscal Year 2026-2027, increased by 3.0%, is \$231.68 per single family equivalent benefit unit. The District intends to levy the maximum allowable rate for Fiscal Year 2026-2027.
4. The estimated Fiscal Year 2026-2027 cost of providing the Services is \$236,320 (total preliminary budget of \$928,040). This cost results in a

proposed assessment rate for Fiscal Year 202-2027 of TWO HUNDRED THIRTY-ONE DOLLARS AND SIXTY-EIGHT CENTS (\$231.68) per single-family equivalent benefit. Reference is hereby made to the Addendum to the Report for a full and detailed description of the proposed assessments upon assessable lots and parcels of land.

5. Notice is hereby given that on June 16, 2026, at the hour of 7:00 PM at West Plainfield Fire Protection District's Lillard Hall, located at 24905 County Road 95, Davis, CA 95616, the Board will hold a public hearing to consider ordering the adjustment and continuation of the Services, and the levy of the proposed assessments for Fiscal Year 2026-2027.
6. The Clerk of the Board or designee shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

PASSED and ADOPTED by the Board of Commissioners of the West Plainfield Fire Protection District, this 19th day of May, 2026, by the following vote:

AYES: John Lindsey, Warren Roos, Cork Mclsaac

NOES: NONE

ABSENT: Emily Amy

ONE OPEN SEAT

JOHN LINDSEY
President of the Board

ATTEST:

CHERIE RITA
Clerk of the Board



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

Fire Protection and Emergency Response Services Assessment Fiscal Year 2026-2027

Addendum to Fiscal Year 2024-2025 Engineer’s Report

(Pursuant to California Government Code Section 50078 et seq., Health and Safety Code Section 13914, and Article XIID of the California Constitution)

TABLE OF CONTENTS

Introduction	2
District Governance.....	2
Board of Commissioners	2
Fire Chief.....	2
Assistant Fire Chief	2
Current Assessed and Levied Rates.....	2
Staffing / Salaries and Benefits (Regular Employees).....	3
Apparatus.....	4
Current Fleet.....	4
Apparatus Replacement Schedule	4
Deferred Maintenance and Capital Improvements	5
Other Services and Supplies.....	5
Yolo County Fire Sustainability Funds.....	6
Grants and Other Funding Opportunities	7
Cost Recovery.....	8
Proposed Budget	8
FY 2026 – 2027 Summary of Anticipated Revenues	9
FY 2026 – 2027 Summary of Proposed Appropriations	9
Proposed Assessment Rates / Use / Assessment Roll	9



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**Fire Protection and Emergency
Response Services Assessment
Fiscal Year 2026-2027**

Addendum to Fiscal Year 2024-2025 Engineer's Report

(May 2026)

Introduction

This document updates portions of the *Engineer's Report – West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment* finalized on May 28, 2024 (report) (see attached). The remaining portions of the report are incorporated herein by reference.

District Governance

Board of Commissioners

- ◆ John Lindsey
- ◆ Warren Roos
- ◆ Emily Amy
- ◆ Cork Mclsaac
- ◆ VACANT

Fire Chief

- ◆ David Stiles

Assistant Fire Chief

- ◆ Marc Beoshanz

Current Assessed and Levied Rates

The rates adopted by District-wide vote on July 18, 2023, are outlined below. These rates were effective for FY 2023–2024 and were not increased for FY 2024 – 2025.

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 3**

RATES – FYE 2024 and FYE 2025			
Property Type	Rate	Unit	SFE
Single Family	219.66	each	1.0000
Multi Family	91.14	each	0.4149
Commercial / Industrial	1,633.22	acre	7.4352
Office	430.56	acre	1.9601
Storage	1,199.78	acre	5.4620
Parking Lot	40.22	each	0.1831
Vacant	29.41	each	0.1339
Agricultural	5.58	acre	0.0254

After public hearing as required by law, the District Board of Fire Commissioners, by Resolution 25-02 adopted June 17, 2025, increased the assessment rates by 2.4% for FY 2025-2026, as shown below.

RATES – FYE 2026			
Property Type	Rate	Unit	SFE
Single Family	224.93	each	1.0000
Multi Family	93.32	each	0.4149
Commercial / Industrial	1,672.41	acre	7.4352
Office	440.89	acre	1.9601
Storage	1,228.58	acre	5.4620
Parking Lot	41.19	each	0.1831
Vacant	30.12	each	0.1339
Agricultural	5.71	acre	0.0254

Staffing / Salaries and Benefits (Regular Employees)

The District has been able to continue with increased daily staffing (from 1 person to 2), 24 hours per day, 7 days a week. Salaries and benefits continue to be the majority of the District’s costs. Fire Department career staff have formed a local bargaining group to meet and confer with the District regarding salaries and benefits.

While total expenditures for salaries and benefits for the upcoming 2026-2027 fiscal year are expected to remain at a level similar to that of the current fiscal year 2025-2026, there are several variables that will make that possible:

- The District’s worker compensation insurance continues to decrease as more claims are paid off. It is important to note that because of the inherent hazards associated with this profession that cost can change drastically from year to year.
- Current pay scales are below that of many neighboring agencies.

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer's Report
(May 2026)
Page 4**

- The District currently offers few other benefits to staff.

Fire Department staff had been at the same pay levels since the 2023-2024 fiscal year. In an attempt to retain current career staff, and after conferring with their bargaining unit, for FYE 2026 the Fire Department moved to a more standard, municipal pay format, in which five (5) pay ranges were established for each career staff position, and included a range adjustment to offset some of the cost-of-living increases; thus, the anticipated increase in hourly wages for career staff in FYE 2027 is 3%.

For the upcoming fiscal year 2026-2027, and after budget review, we may again implement a range adjustment to continue to offset some of the cost-of-living increases over the last few years. As noted above, any such additional adjustment will be subject to "meet and confer" with the bargaining group.

Pay scales and other benefits District employees are expected to continue to be non-competitive due to lack of available stable funding to make the District competitive with offer agencies.

Apparatus

Current Fleet

During Fiscal Year 2025-2026, the District replaced the 1997 Utility with a 2008 Utility at a net increase to the District of approximately \$10,000. The District also purchased a used Type 1 (2017 Rosenbauer) for \$369,803 which pushed replacement of the prior Type 1 (2003 HME/Westates) from Fiscal Year 2028-2029 to Fiscal Year 2041-2042 and was an approximately 75% reduction in cost as compared to \$1,400,000 for purchase of a new Type 1.

Next scheduled for replacement is the Type 3 in Fiscal Year 2030-2031. Replacement with new Type 3 is anticipated to be \$950,000 with an estimated life of 25 years. Alternative options for replacement include purchase of used at approximately 50% of new with an estimated life of 10-15 years or repower at approximately 60% of new with an estimated life of 20 plus years.

None of the above options for replacement of the District's current Type 3 change the fact that the District's current equipment replacement fund is considerably underfunded.

Apparatus Replacement Schedule

It is difficult to predict the apparatus needs of the District but the apparatus replacement schedule below represents the projected need over the next twenty years. As noted above, the District's current equipment replacement fund is underfunded.

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 5**

Fiscal Year	Apparatus	Estimated Cost
2030 - 31	Engine Type 3	\$950,000
2042 - 43	Engine Type 1	4,365,000
2044 - 45	Engine Type 5, Brush 330	797,500
2046 - 47	Water Tender	2,075,000
Estimated Total		\$8,187,500
FYE 2027 Fund Balance - Capital Asset Replacement		208,492
Estimated Unfunded Total		\$7,979,008

Used = approximately 50% of new apparatus estimate \$4,093,750
 FYE 2027 Fund Balance - Capital Asset Replacement 208,492

Deferred Maintenance and Capital Improvements

The current fire station (office, kitchen, sleeping quarters, tool room, bathrooms, and apparatus bay) located on County Road 95 was built in 1967 and is approaching 60 years old. For many years, the District has deferred funding and performing non-emergent maintenance needs because of limited funding.

Since passage of the fire services assessment, the District has completed several projects to extend the usable life of the station and increase efficiency and firefighter safety and wellness. These projects have been funded by both District and grant funding. In 2022 the District was awarded an AFG grant for the installation of a diesel exhaust system to remove diesel carcinogens from the station. In 2023 the interior of the station was completely painted and new flooring installed to create a surface that is easier to clean to reduce contamination. This also allowed the office area to be reconfigured to increase work efficiency. In 2025 the twenty-plus year-old HVAC system was replaced with mini-splits,

Upcoming projects will involve continuing energy efficiency upgrades (lighting upgrades to LED, installation of an additional well bladder tank); sealing, preservation of the parking / work area north of the station; preventative maintenance of the septic system; upgrades to the training area.

Other Services and Supplies

The cost of purchasing services and supplies and for providing fire protection services to the District has continued to increase, placing additional strains on the District’s budget; with increases ranging from 5% (garbage) to 73% (medical evaluations) during this current fiscal year of 2025-2026.

As technology has evolved in the provision of fire protection services so has the need to purchase costly web-based and other technology-driven solutions. Examples include

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer's Report
(May 2026)
Page 6**

Active 911 (cell-based paging system), Tablet Command (incident management, including pushing and receiving incident information from / to the dispatch center), Vector Solutions (training), and ESO Solutions (a records management system for, among other things, required reporting of incident data to the State and Federal governments). The District also utilizes ESO Solutions for keeping the following records: personnel and inspections. Technology is also driving changes in communications, including mobile and portable radios, driving up costs even more.

Changes in the number of service calls, as well as changes to NFPA guidelines and OSHA regulations (in numerous cases adopting NFPA guidelines), have all contributed to raising costs. Most notably, additional fuel consumption, additional wear and tear on aging vehicles, and a change in age limits on replacement of personal protective equipment, have all resulted in an increase in expenditures. The cost for these, and other necessary, services and supplies continue to increase, year over year.

Yolo County Fire Sustainability Funds

Almost ten years ago, the Yolo Fire Chiefs on behalf of the rural fire Districts approached the Yolo County Board of Supervisors for additional funding, originally requesting part of the funds derived from the public safety sales tax initiative approved by California voters many years ago. The County finally responded by developing the *Fire Protection Sustainability Board Ad Hoc Committee* (fire sustainability committee). One of the committee's requirements before any talk about the amount of funding, if any, to be provided, was that a District must agree to present a fire protection services assessment measure to its residents; the County would pay the consultant fees and for the ballot preparation and mailing costs.

In 2023, West Plainfield Fire Protection District was one of the first Districts to agree to participate in the process of presenting a measure to its residents. The District went through the process of identifying the assessment value that would most likely allow the measure to pass. The District eventually identified \$327.36 as the SFE (single-family equivalent) minimally necessary to continue to provide adequate fire protection services to its residents, while improving safety for its residents and its employees, a number that the District and consultant agreed may have resulted in failure of the measure to pass. We were not the only District facing that possibility.

Just before the participating Districts were ready to send the measure to their residents for a vote, and at the recommendation of the fire sustainability committee, the Yolo County Board of Supervisors pledged \$1,500,000 to be passed through to qualifying rural fire Districts in differing amounts to each as agreed upon between the Districts. To qualify for receipt of such funds, a District must have agreed to present a fire protection services assessment measure to its residents, which the District had already been in the process of doing. To continue to be eligible for the fire sustainability funding, the

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer's Report
(May 2026)
Page 7**

measure must pass. As a result, the District was able to bring the minimally necessary SFE down to \$219.66 from \$327.36, which allowed the measure to pass, and making the District eligible for the fire sustainability funding, and continued funding, from Yolo County. The District received \$127,810 from the County in fiscal year FY 2023-2024 and again in 2024-2025.

Ongoing receipt of fire sustainability funding from Yolo County is subject to change based on policy set by the County. The YCFCA continues to lobby for annual increases in the amount of funding, but one of the determinants to continued funding, even at current levels, is the fiscal health of the Yolo County overall budget.

As of this writing, at least one Yolo County Supervisor is lobbying for a 12% reduction in fire sustainability funding for Fiscal Year 2026-2027 as the County continues to struggle with the County's budget. This would decrease our share of the funding from \$127,810 to \$112,472, a loss of \$15,337.

Grants and Other Funding Opportunities

The District continues to explore grant opportunities to offset costs. The District currently has three (3) ongoing grants.

- VFC (CAL FIRE) Grant – This matching grant is being used to replace obsolete fire shelters and for purchase of wildland coats. These funds have been expended, and we will be seeking reimbursement fiscal year ending 2026.
- VFC (CAL FIRE) Grant – The matching grant for this year is being used to replace outdated portable radios with radios that are multiband capable. These funds have been expended, and we will also be seeking reimbursement fiscal year ending 2026.
- FEMA SAFER Grant – This grant reimburses the District for costs associated with the District's Reserve Firefighter Program and recruitment of new Volunteer firefighters. The grant will allow the District to have a third firefighter on the engine each day. The following costs are reimbursed to the District: new hire physicals, station uniforms, and structure PPE.

The District will apply for another VFC grant for fiscal year 2026-2027 for additional radios, fire shelters, and other wildland safety equipment. The District will also be participating in another regional AFG grant attempt that if successful will replace the remaining outdated radios.

The FEMA SAFER Grant will expire in March 2027. The District will apply for a new grant to continue this grant funding for another four (4) years.

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer's Report
(May 2026)
Page 8**

Last year, we were unsuccessful in applying for a climate grant from Yolo County to help fund our energy-efficiency-upgrade project, but received a grant from Glide Foundation to purchase wildland firefighting equipment that will lessen the impact of firefighting equipment on the natural topography in the area.

Our SCBA packs and bottles are nearing the end of their NFPA Recommended service life. The District will be applying for an SCBA grant to update our SCBA's soon, as our equipment replacement fund is insufficient to cover the cost of those replacements.

While the District will continue to pursue grants as the opportunities arise, there is no guarantee it will be awarded any of them. In the current political environment, it is impossible to predict if the federal government will continue to support future grants or even continue to fund the current ones.

This coming fiscal year 2026-2027 the District will explore implementing a development impact fee and has budgeted for commission of the required nexus study.

The District also continues to look for other, more stable funding opportunities.

Cost Recovery

The District has a one-year contract with Yolo County for response, inspections, and training at the Yolo County Airport. This contract is subject to renewal each October depending on the County's financial health. As of this writing we have yet to receive payment for services provided in the first half of fiscal year 2026-2027.

The District continues to contract with Fire Recovery USA to recover costs associated with specific types of emergency responses from non-District residents and property owners. The District may also recover costs from District residents in the event an emergency response involving a District resident or property owner was because of the individual's willful negligence of laws and/or regulations; example, illegal control burns after previous education attempts.

The District continues to explore additional funding sources. The District is currently exploring the possibility of instituting a development impact fee program. These fees help local governments cover the costs associated with growth and ensure that new projects contribute to the community's well-being.

Proposed Budget

The entire proposed draft fiscal year 2026-2027 West Plainfield Fire Protection District Budget is available at www.westplainfieldfire.gov as part of the May 19, 2026, Board of

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 9**

Fire Commissioners Regular Meeting packet. Any updates to the proposed draft fiscal year 2026-2027 Budget are anticipated to be available online as part of the Board packet for the June 16, 2026, meeting.

FY 2026-2027 Summary of Anticipated Revenues

Proposed Draft Budget - FY 2026-2027	
Total Estimated Revenue	783,561
Property Taxes - Secured / Unsecured	418,931
Investment Earnings Pool	500
Fire Protection and Emergency Response Services Assessment	236,320
Fire Sustainability Funds (from Yolo County)	127,810

FY 2026-2027 Summary of Proposed Appropriations

Proposed Appropriations - Draft Budget - FY 2026-2027	
Salaries and Benefits	573,604
Salaries / Employee Taxes	535,064
Benefits	28,800
Work Comp Insurance	9,740
Services and Supplies	225,212
Personal Protective Equipment	21,375
Insurance (other than Work Comp)	21,835
Office / Household Expense	17,026
Medical Supplies	3,000
Equipment (other than apparatus)	25,233
Maintenance - Equipment	4,719
Maintenance - Vehicle	29,884
Maintenance / Deferred Maintenance - Grounds / Building	40,089
Utilities / Fuel / Propane	25,102
Training	5,000
Professional Services (attorney, IT, medical evaluations, etc)	31,949
Appropriations for Contingency	20,000
Additions to Capital Asset Replacement Reserve	101,091
Additions to General Reserve	15,000
Total Estimated Appropriations	933,906

Proposed Assessment Rates / Use / Assessment Roll

To retain employees, meet day-to-day operating costs, make necessary capital improvements, complete deferred maintenance, and replace outdated regulated personnel protective equipment and apparatus, the District budget must increase.

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 10**

Therefore, the District proposes to increase the assessment rate for fiscal year 2026-2027 in an amount equal to the CPI increase as reported below and to levy such increased rate.

The CPI increase reported on December 2025 was 3.0%, determined as provided on Page 10 of the attached *Engineer’s Report – West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment* finalized on May 29, 2024. Thus, the rates proposed to be assessed and levied for Fiscal Year 2026-2027 are as follows:

Proposed Rates – FY 2026-2027			
Property Type	Rate	Unit	SFE
Single Family	231.68	each	1.0000
Multi Family	96.12	each	0.4149
Commercial / Industrial	1,722.59	acre	7.4352
Office	454.12	acre	1.9601
Storage	1,265.44	acre	5.4620
Parking Lot	42.42	each	0.1831
Vacant	31.02	each	0.1339
Agricultural	5.88	acre	0.0254

See attached proposed Assessment Roll for fiscal year 2026-2027, which will result in assessments totaling \$236,320.00. This amount will be applied to the following appropriations:

Specific Use of 218 Funds - Draft Budget - FY 2026-2027	
Salaries and Benefits	223,288
Salaries / Employee Taxes - Additional Personnel	208,888
Benefits - Additional Personnel	14,400
Services and Supplies	40,089
Maintenance / Deferred Maintenance - Grounds / Building	40,089
Additions to Capital Asset Replacement Reserve	100,091
Total Estimated Use	363,468

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 11**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
037-010-002-000	15.7503	3,649.02
037-010-003-000	9.6086	2,226.11
037-010-012-000	1.9076	441.96
037-010-013-000	1.7342	401.78
037-010-015-000	1.9076	441.96
037-010-017-000	1.1845	274.42
037-010-021-000	1.7926	415.31
037-010-022-000	1.1845	274.42
037-010-025-000	1.0500	243.26
037-010-028-000	4.2405	982.45
037-010-032-000	1.5589	361.17
037-010-033-000	1.2668	293.50
037-010-034-000	2.0803	481.95
037-010-035-000	3.1569	731.40
037-020-017-000	0.0587	13.59
037-020-018-000	1.2397	287.21
037-020-024-000	1.2723	294.78
037-020-025-000	1.7516	405.80
037-020-026-000	1.1619	269.20
037-020-027-000	1.2723	294.78
037-020-028-000	1.3310	308.37
037-020-030-000	1.2118	280.74
037-020-031-000	1.1016	255.22
037-020-032-000	1.6402	380.00
037-020-033-000	1.2118	280.74
037-020-034-000	1.2723	294.78
037-020-035-000	1.7706	410.20
037-020-036-000	1.7222	399.00
037-020-037-000	1.2723	294.78
037-020-038-000	1.6402	380.00
037-020-039-000	1.2118	280.74
037-020-040-000	1.2118	280.74
037-020-041-000	1.2118	280.74
037-020-042-000	1.2118	280.74
037-020-043-000	2.0687	479.27
037-020-044-000	1.2118	280.74
037-020-045-000	1.2118	280.74
037-020-046-000	1.2118	280.74
037-020-047-000	1.2118	280.74
037-020-048-000	1.2397	287.21
037-020-049-000	1.2397	287.21
037-020-050-000	1.2397	287.21
037-020-051-000	0.0000	0.00
037-030-001-000	0.0800	18.54
037-030-002-000	1.0767	249.44
037-030-003-000	1.0767	249.44
037-030-004-000	1.0767	249.44
037-030-005-000	1.7222	399.00
037-030-006-000	1.2723	294.78
037-030-007-000	1.2723	294.78
037-030-008-000	1.2723	294.78
037-030-009-000	1.2137	281.18

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer’s Report
(May 2026)
Page 12**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
037-030-010-000	1.1033	255.62
037-030-011-000	1.1567	267.98
037-030-012-000	1.8982	439.78
037-030-013-000	1.2540	290.53
037-030-014-000	0.2286	52.96
037-030-015-000	0.2032	47.08
037-030-016-000	1.5165	351.34
037-030-017-000	3.5485	822.12
037-040-001-000	11.7770	2,728.48
037-040-005-000	13.7983	3,196.78
037-050-001-000	2.1869	506.67
037-050-004-000	1.9652	455.30
037-050-005-000	1.0000	231.68
037-050-006-000	1.0000	231.68
037-050-007-000	1.5080	349.37
037-050-008-000	0.5334	123.58
037-050-009-000	0.5334	123.58
037-050-010-000	0.5334	123.58
037-050-011-000	0.5334	123.58
037-050-012-000	0.5334	123.58
037-050-013-000	1.0160	235.39
037-050-014-000	1.0160	235.39
037-080-001-000	1.2900	298.87
037-080-002-000	1.1033	255.62
037-080-003-000	1.1033	255.62
037-080-004-000	1.5657	362.73
037-080-005-000	2.1603	500.49
037-080-008-000	1.5834	366.84
037-080-009-000	1.4318	331.72
037-080-010-000	1.4403	333.69
037-080-011-000	1.6723	387.45
037-080-012-000	1.2634	292.69
037-080-013-000	1.2286	284.64
037-080-014-000	1.3302	308.18
037-080-015-000	1.1567	267.98
037-080-016-000	1.1033	255.62
037-080-017-000	0.0267	6.18
037-080-018-000	1.0767	249.44
037-080-019-000	1.8324	424.52
037-080-025-000	3.9837	922.94
037-080-027-000	1.1300	261.80
037-100-003-000	1.2084	279.97
037-100-008-000	1.7732	410.81
037-100-009-000	5.2905	1,225.71
037-100-010-000	1.2376	286.73
037-100-011-000	1.2084	279.97
037-100-016-000	1.2084	279.97
037-100-018-000	3.9141	906.83
037-100-019-000	1.4129	327.34
037-110-004-000	8.7424	2,025.44
037-110-005-000	8.5877	1,989.59
037-110-006-000	1.7790	412.16

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 13**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
037-120-001-000	1.5567	360.66
037-120-002-000	1.2367	286.52
037-120-003-000	1.1834	274.16
037-120-004-000	0.0508	11.77
037-120-006-000	1.2540	290.53
037-120-007-000	1.0000	231.68
037-120-008-000	1.0000	231.68
037-120-009-000	1.4149	327.80
037-120-010-000	1.0000	231.68
037-120-011-000	1.0000	231.68
037-120-012-000	1.5165	351.34
037-120-013-000	1.1016	255.22
037-120-014-000	1.1270	261.10
037-120-016-000	1.1016	255.22
037-120-017-000	1.1016	255.22
037-120-018-000	1.1016	255.22
037-130-002-000	4.5542	1,055.12
037-140-006-000	1.7749	411.21
037-140-008-000	0.9946	230.44
037-140-009-000	1.2903	298.94
037-140-010-000	1.4464	335.09
037-140-013-000	1.2410	287.52
037-140-014-000	1.0686	247.56
037-140-016-000	1.0686	247.56
037-140-019-000	0.5174	119.87
037-140-024-000	1.1178	258.98
037-140-025-000	1.2657	293.23
037-140-027-000	1.4381	333.18
037-140-028-000	1.4628	338.89
037-140-029-000	1.4826	343.49
037-140-030-000	1.4826	343.49
037-140-031-000	3.0066	696.57
037-140-032-000	10.4418	2,419.15
037-150-001-000	1.1567	267.98
037-150-002-000	1.1567	267.98
037-150-003-000	0.1334	30.89
037-150-007-000	0.0000	0.00
037-150-008-000	1.1270	261.10
037-150-009-000	1.1016	255.22
037-150-010-000	0.1334	30.89
037-150-011-000	0.0762	17.65
037-150-012-000	1.1033	255.62
037-150-013-000	1.1016	255.22
037-150-014-000	1.1270	261.10
037-150-015-000	1.1016	255.22
037-150-016-000	0.1270	29.42
037-150-017-000	0.0533	12.36
037-150-018-000	1.1843	274.39
037-150-019-000	1.5657	362.73
037-150-021-000	1.4856	344.19
037-150-022-000	0.1524	35.31
037-150-023-000	1.5191	351.94

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 14**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
037-170-003-000	5.3283	1,234.46
037-170-005-000	0.0000	0.00
037-170-006-000	7.9070	1,831.90
037-170-009-000	7.5201	1,742.25
037-170-010-000	3.2271	747.65
037-180-001-000	8.1787	1,894.84
037-180-002-000	1.1000	254.85
037-180-004-000	1.0000	231.68
037-180-005-000	1.0254	237.56
037-180-006-000	1.0254	237.56
037-180-013-000	1.1270	261.10
037-180-019-000	1.0000	231.68
037-180-020-000	0.0508	11.77
037-180-021-000	1.0254	237.56
037-180-022-000	1.0000	231.68
037-180-023-000	2.0873	483.57
037-180-024-000	0.5691	131.86
037-180-028-000	1.1270	261.10
037-180-029-000	1.4381	333.18
037-180-030-000	1.0686	247.56
037-180-032-000	1.6181	374.88
037-180-033-000	0.2235	51.79
037-180-035-000	0.1796	41.60
037-180-038-000	1.1270	261.10
037-180-039-000	1.2848	297.66
037-190-007-000	8.9165	2,065.77
037-190-008-000	10.0287	2,323.45
037-190-009-000	0.0000	0.00
038-090-013-000	2.3114	535.50
038-090-035-000	1.1684	270.69
038-090-036-000	2.8119	651.46
038-100-009-000	0.3048	70.62
038-100-017-000	0.0246	5.71
038-100-031-000	6.0541	1,402.61
038-100-032-000	8.2628	1,914.33
038-100-033-000	0.0508	11.77
038-100-034-000	2.0320	470.77
038-110-001-000	3.9421	913.30
038-110-012-000	1.0160	235.39
038-110-013-000	1.0668	247.16
038-110-014-000	1.0668	247.16
038-110-015-000	1.0160	235.39
038-110-016-000	0.0000	0.00
038-110-017-000	0.0000	0.00
038-120-003-000	0.6816	157.91
038-120-004-000	1.1792	273.20
038-120-005-000	1.1500	266.43
038-120-006-000	1.7732	410.81
038-120-007-000	1.5220	352.63
038-120-008-000	1.2084	279.97
038-120-009-000	3.5357	819.14
038-120-010-000	0.8997	208.43

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer's Report
(May 2026)
Page 15**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
038-120-012-000	2.1968	508.95
038-120-013-000	2.0790	481.67
038-120-017-000	20.0320	4,641.02
038-120-018-000	2.0469	474.22
038-120-019-000	1.7791	412.18
038-120-020-000	2.7663	640.90
038-120-021-000	3.0430	704.99
038-120-022-000	2.3285	539.46
038-120-023-000	3.2282	747.91
038-120-034-000	0.0800	18.54
038-120-036-000	3.2452	751.85
038-120-037-000	2.6289	609.06
038-120-038-000	3.3604	778.54
038-130-004-000	3.2004	741.47
038-130-008-000	1.3700	317.41
038-130-009-000	0.2400	55.61
038-130-013-000	3.5204	815.61
038-130-014-000	4.5568	1,055.71
038-130-016-000	2.6137	605.53
038-130-017-000	1.3208	306.00
038-130-021-000	2.1069	488.13
038-130-022-000	3.6005	834.15
038-140-003-000	2.3368	541.39
038-140-004-000	0.0000	0.00
038-140-005-000	1.5923	368.91
038-140-007-000	2.6137	605.53
038-140-008-000	14.8739	3,445.97
038-150-003-000	1.1834	274.16
038-150-004-000	1.0767	249.44
038-150-005-000	0.2400	55.61
038-150-008-000	1.7780	411.93
038-150-009-000	1.4935	346.02
038-150-010-000	0.2667	61.79
038-150-011-000	1.1567	267.98
038-150-012-000	1.7257	399.80
038-150-013-000	0.0267	6.18
038-160-001-000	0.3810	88.27
038-160-002-000	1.6901	391.56
038-160-003-000	1.1838	274.27
038-160-004-000	1.1559	267.79
038-160-005-000	1.0508	243.45
038-160-006-000	1.0767	249.44
038-160-007-000	1.0500	243.26
038-160-008-000	1.0767	249.44
038-160-009-000	1.5123	350.37
038-160-010-000	1.1033	255.62
038-160-011-000	1.1300	261.80
038-160-012-000	1.0500	243.26
038-160-013-000	1.1033	255.62
038-160-014-000	1.2900	298.87
038-160-015-000	0.0000	0.00
038-160-016-000	0.0000	0.00

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 16**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
040-120-001-000	0.0000	0.00
040-120-004-000	3.9421	913.30
040-120-005-000	3.9421	913.30
040-120-006-000	9.1026	2,108.89
040-120-007-000	9.8816	2,289.37
040-120-010-000	3.8435	890.47
040-120-012-000	3.7402	866.52
040-130-001-000	1.0508	243.45
040-130-003-000	5.3439	1,238.07
040-130-005-000	2.1603	500.49
040-130-006-000	1.0668	247.16
040-130-007-000	3.1737	735.29
040-130-008-000	2.1336	494.31
040-130-009-000	4.0640	941.55
040-130-010-000	4.0640	941.55
040-130-011-000	4.0132	929.78
040-130-012-000	4.0894	947.43
040-130-013-000	1.0668	247.16
040-130-014-000	1.0668	247.16
040-130-018-000	1.0935	253.33
040-130-019-000	2.5258	585.17
040-140-003-000	4.5720	1,059.24
040-140-005-000	1.0686	247.56
040-140-006-000	0.9855	228.33
040-140-007-000	0.0000	0.00
040-140-009-000	1.8652	432.13
040-140-010-000	1.4956	346.51
040-140-011-000	0.9946	230.44
040-140-012-000	1.9391	449.26
040-140-014-000	9.4455	2,188.33
040-140-015-000	3.5560	823.85
040-140-016-000	4.0640	941.55
040-140-018-000	0.7620	176.54
040-140-019-000	0.5334	123.58
040-140-020-000	0.4826	111.81
040-140-021-000	0.2540	58.85
040-140-022-000	0.4826	111.81
040-140-023-000	0.4826	111.81
040-140-026-000	0.9855	228.33
040-140-027-000	1.8479	428.11
040-140-029-000	0.9893	229.21
040-140-030-000	2.9850	691.56
040-150-003-000	4.2672	988.62
040-150-015-510	4.2672	988.62
040-150-015-520	1.6271	376.97
040-150-016-000	4.2939	994.80
040-150-017-000	4.2139	976.27
040-150-018-000	5.6995	1,320.46
040-150-019-000	2.1336	494.31
040-150-020-000	2.1336	494.31
040-160-003-000	2.2606	523.74
040-160-004-000	2.1590	500.20

**Fire Protection and Emergency Response Services Assessment
Fiscal Year 2026-2027
Addendum to Fiscal Year 2024-2025 Engineer’s Report
(May 2026)
Page 17**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
040-160-008-000	4.2672	988.62
040-160-011-000	0.0707	16.39
040-160-012-000	0.0778	18.02
040-160-013-000	4.0005	926.84
040-160-014-000	12.8605	2,979.51
040-170-001-000	2.1336	494.31
040-170-002-000	3.7338	865.05
040-170-003-000	1.0668	247.16
040-170-004-000	2.0991	486.31
040-170-005-000	2.9258	677.85
040-170-006-000	4.2939	994.80
040-170-007-000	3.3782	782.66
040-170-011-000	3.9421	913.30
040-170-012-000	2.7747	642.85
040-170-013-000	0.0079	1.82
040-170-015-000	8.4352	1,954.27
040-170-016-000	4.0386	935.66
040-170-018-000	2.2441	519.91
040-170-019-000	0.9652	223.62
040-170-020-000	5.2639	1,219.53
040-180-002-000	2.2892	530.36
040-180-003-000	2.2892	530.36
040-180-004-000	1.1792	273.20
040-180-005-000	1.4129	327.34
040-180-006-000	1.8218	422.08
040-180-007-000	1.3729	318.07
040-180-008-000	11.2768	2,612.60
040-180-009-000	2.3952	554.92
040-180-010-000	0.0000	0.00
040-180-012-000	4.2672	988.62
040-180-013-000	5.7944	1,342.44
040-180-014-000	14.3449	3,323.42
040-180-018-000	5.3873	1,248.14
040-180-020-000	1.1684	270.69
040-180-022-000	1.1684	270.69
040-180-025-000	0.5842	135.35
040-180-026-000	0.5550	128.58
040-180-028-000	1.7342	401.78
040-180-029-000	1.7050	395.01
040-180-031-000	1.8755	434.51
040-180-032-000	0.5258	121.81
040-180-033-000	0.6134	142.11
040-180-034-000	1.1976	277.46
040-180-035-000	2.1821	505.55
040-200-001-000	2.1168	490.42
040-200-002-000	8.0737	1,870.50
040-200-003-000	1.1567	267.98
040-200-005-000	2.1336	494.31
040-200-006-000	3.3961	786.81
040-200-012-000	2.0574	476.66
040-200-013-000	3.3961	786.81
040-200-015-000	1.8542	429.58

**Fire Protection and Emergency Response Services Assessment
 Fiscal Year 2026-2027
 Addendum to Fiscal Year 2024-2025 Engineer’s Report
 (May 2026)
 Page 18**

Proposed Assessment Roll – Fiscal Year 2026-2027

APN	Effective SFE	Assessment
040-200-016-000	1.0254	237.56
040-200-018-000	3.7437	867.33
040-200-026-000	1.1033	255.62
040-200-027-000	1.0767	249.44
040-200-028-000	4.2672	988.62
040-200-029-000	5.2905	1,225.71
040-200-030-000	2.2670	525.21
040-200-031-000	1.3556	314.07
040-200-032-000	7.6131	1,763.81
040-220-001-000	4.6736	1,082.78
040-220-002-000	2.6301	609.33
040-220-003-000	1.7342	401.78
040-220-004-000	1.4421	334.11
040-220-005-000	1.4421	334.11
040-220-006-000	2.3682	548.67
040-220-007-000	1.8755	434.51
040-220-008-000	1.8755	434.51
040-220-009-000	1.7342	401.78
040-220-010-000	1.7342	401.78
040-220-011-000	1.7342	401.78
040-220-012-000	1.7050	395.01
040-220-013-000	1.7050	395.01
040-220-014-000	1.7050	395.01
040-220-015-000	10.8397	2,511.33
040-220-016-000	2.5502	590.84
040-220-017-000	0.0707	16.39
040-220-018-000	0.0362	8.39
040-220-019-000	1.7342	401.78
040-220-020-000	1.6927	392.16
040-220-021-000	1.8259	423.02
040-220-022-000	13.3898	3,102.14
040-220-023-000	91.1667	21,121.48
040-220-024-000	0.0000	0.00
040-220-033-000	1.0285	238.28
040-220-034-000	1.5567	360.66
040-220-035-000	1.5567	360.66
040-220-036-000	1.5567	360.66
040-220-037-000	1.3167	305.05
040-220-038-000	1.2900	298.87
040-220-041-000	1.6309	377.84
040-220-042-000	1.7124	396.73
040-220-065-000	4.7233	1,094.28
040-220-066-000	1.1567	267.98
040-220-068-000	1.4234	329.77
050-120-007-000	0.0000	0.00
050-120-008-000	0.0000	0.00
050-120-015-000	10.3366	2,394.77

TOTAL 236,320.00



ENGINEER'S REPORT

West Plainfield Fire Protection District

Fire Protection and Emergency Response Services
Assessment

Fiscal Year 2024-25

Pursuant to California Government Code Section
50078 et seq., Health and Safety Code Section
13914 and Article XIID of the California
Constitution

Engineer of Work:



SCI Consulting Group
Public Finance Consulting Services

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West Plainfield Fire Protection District

Board of Commissioner's

- James McMullen, Board President
- Warren Roos, Board Vice President
- Emily Jacob Amy, Commissioner
- John Lindsey, Commissioner
- Elizabeth Stiles, Commissioner

Fire Chief

- Cherie Rita, Fire Chief

Assistant Chief

- Dave Stiles, Assistant Chief

Table of Contents

- Introduction..... 4**
 - Legal Analysis of Proposition 218..... 7
- Assessment Process 10**
- Description of Services..... 12**
- Cost and Budget..... 15**
- Method of Apportionment 16**
 - Implementation of an Assessment for Fire Protection Services 16
 - Overview of Special Benefits from Fire Protection Services 18
 - Description of Special Benefit From Fire Protection Services 18
 - General Versus Special Benefit 19
 - Calculating General Benefit..... 21
 - Summary of General Benefits 25
 - Zones of Benefit 25
 - Assessment Apportionment..... 26
 - Method of Assessment..... 26
 - Assessments Calculation 35
 - Appeals of Assessments Levied to Property 36
 - Additional Background on Relative Benefit 36
 - Criteria and Policies..... 37
 - Duration of Assessment 37
- Assessment..... 38**
- Assessment Diagram..... 40**
- Appendix A – Fire Hazard Areas Diagram 42**
- Appendix B – Response Areas Travel Time Diagram..... 43**
- Appendix C – Assessment Roll, Fiscal Year 2024-25..... 44**
- End Notes 45**

List of Tables

Table 1 – Proposed Assessment Rates..... 6

Table 2 – Apparatus and Equipment Replacement Plan 14

Table 3 – Cost and Budget 15

Table 4 – Emergency Medical Expenses Versus Overall Budget..... 24

Table 5 – Normalized Fire Risk Factors 29

Table 6 – Structure Replacement Factors..... 30

Table 7 – Benefit Summary per Property Type..... 31

Table 8 – Fire Hazard Zone Risk Factors 33

Table 9 – Travel Time Premium Factor 35

Table 10– Summary Cost Estimate 38

Introduction

The West Plainfield Fire Protection District (“West Plainfield FPD,” “Fire District,” or “District”), was originally formed in 1928 by the residents of the District and provides fire protection, fire prevention and emergency response services in south/central area of unincorporated Yolo County between Davis and Winters. The Fire District is currently staffed with 1 career firefighter 24 hours per day 7 days per week, supported by a dwindling number of volunteer firefighters.

The West Plainfield FPD is governed by Yolo County Board of Supervisors overseeing a local, dependent, five-member Board of Fire Commissioners. The Yolo County Board of Supervisors can delegate any of its power to the Board of Fire Commissioners.

The Fire District covers approximately 33 square miles and serves an approximate population of 900. The District operates out of one fire station in rural Yolo County. West Plainfield FPD responds to almost 300 service calls per year, including structure fires, brush fires, vegetation fires, vehicle fires, traffic collisions, search and rescues, hazardous materials incidents and emergency medical calls. In addition, West Plainfield FPD provides fire prevention, community education, emergency preparedness and other services relating to the protection of lives and property.

The assessment district described in this Engineer’s Report is intended to provide an ongoing secure funding source for local fire protection services. The cost of providing fire protection and emergency response services continues to rise each year due to increasing emergency calls, enhanced firefighter training requirements, and substantial increases in operational costs, including fuel, utilities, equipment, insurance, and personnel.

Competitive wages in neighboring agencies have made it increasingly difficult for the Fire District to retain and attract firefighters. In addition, it is becoming more difficult to retain and attract volunteer firefighters due to increased training requirements and the additional time required to meet these training requirements. The Fire District is not funded by the State or County and has never received any funding from the now-suspended Cal Fire Prevention Fee.

The continuation of the assessment will help address the wage disparity and, in turn, increase the number and retention of our locally trained firefighters. Adequate staffing also allows the Fire District to assemble the recommended number of personnel on the scene of an incident quicker, which is a factor for your Insurance Services Office (ISO) rating, affecting insurance rates. A negative change in ISO rating will result in higher costs with possibly lower coverage limits or the complete loss of homeowners insurance coverage.

West Plainfield FPD seeks to maintain a high level of fire protection and emergency response service by maintaining appropriate staffing levels and providing improved apparatus replacement, maintenance of facilities, and increase in local firefighter wages.

This Engineer's Report supports the continuation of the assessment to enhance existing funding sources, associated services and equipment, and fund these improved services and equipment, thus allowing the District to continue to provide services and enhance safety for its residents and their family members, business owners and their customers, and the firefighters, some of whom are volunteering their time to the District. The proposed assessment rates for fiscal year 2024-25 are shown in Table 1, below.

Table 1 – Proposed Assessment Rates

Property Type	Proposed Rate	Unit
Single Family	\$219.66	each
Commercial/Industrial	\$1,633.22	acre
Office	\$430.56	acre
Storage	\$1,199.78	acre
Parking Lot	\$40.22	each
Vacant	\$29.41	each
Agriculture	\$5.58	acre

These proposed assessment rates, adjusted by the relative fire hazard zone factor and the relative travel time factor, are used to calculate the specific assessment for each parcel. These factors are explained in more detail in the Method of Apportionment section of this report.

This Engineer’s Report (the "Report") was prepared to:

- Describe the fire suppression, safety and emergency response services and equipment that would be funded by the assessments (the "Services")
- Establish a budget for the Services that would be funded by the assessments in 2024-25
- Determine the special benefits received from the proposed Services by property within the West Plainfield Fire Protection District Assessment (the "Assessment District"), and
- Describe the method of apportionment to lots and parcels within the Assessment District.

This Report and the proposed assessments have been made in compliance with California Government Code Section 50078 et seq., Health and Safety Code Section 13914 (the "Code") and Article XIID of the California Constitution (the "Article").

The Assessment District is narrowly drawn to include only properties that directly receive the additional fire protection and prevention services provided by the assessment funds and are specially benefited from such Services. The Assessment Diagram included in this Report shows the boundaries of the Assessment District.

Legal Analysis of Proposition 218

The proposed assessment complies with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996 and is now Articles XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses of a public improvement that provide a special benefit to the assessed property.

Proposition 218 imposes a number of important requirements, including property-owner balloting, for the formation and continuation of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space District (2008) 44 Cal.4th 431

On July 14, 2008, the California Supreme Court issued its ruling in *Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space District* (“*Silicon Valley*”). Several of the most important elements of the ruling are:

- Benefit assessments are for special, not general benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

Dahms v. Downtown Pomona Property (2009) 174 Cal.App.4th 708

On June 8, 2009, the Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court granted review and transferred the case back to the Court of Appeal for reconsideration in light of the Supreme Court’s discussion in the *Silicon Valley* case. In *Dahms*, the Appellate Court then upheld the assessment that was 100% special benefit (i.e. 0% general benefit) holding that the services and improvements funded by the assessments were directly provided to property in the assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon (2009) 46 Cal.4th 646

On December 31, 2009, the Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district, instead of each individual property's proportional special benefits.

Beutz v. County of Riverside (2010) 184 Cal.App.4th 1516

On May 26, 2010, the California Court of Appeal issued its decision in *Steven Beutz v. County of Riverside* ("Beutz"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified, and separated from the special benefits.

Golden Hill Neighborhood Association V. City of San Diego (2011)199 Cal.App.4th 416

On September 22, 2011, California Court of Appeal issued its decision in *Golden Hill Neighborhood Association v. City of San Diego*. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, as in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to document the basis for the assessment on city-owned parcels.

Compliance with Current Law

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *Silicon Valley* decision because the Services to be funded are clearly defined; the Services are available to and will be directly provided to all benefited property in the Assessment District; the Services provide a direct advantage to property in the Assessment District that would not be received in the absence of the assessment; and the Services are benefits that are over and above general benefits conferred on real property located in West Plainfield FPD or to the public at large by other public entities that make up the membership of West Plainfield FPD.

This Report is consistent with *Dahms* because, similar to the *Downtown Pomona* assessment validated in *Dahms*, the Services will be directly provided to property in the Assessment District. More specifically, as discussed hereafter, the Services afford benefits specifically unique and supplied only to property owners within the District, with a corresponding effect that is not shared by other parcels outside of the District or real property in general, including the public at large. While *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more generous separation and quantification of general benefits.

This Report is also consistent with *Bonander* because the Assessment has been apportioned based on the proportional special benefit to each property. Furthermore, the Assessment is consistent with *Beutz* and *Golden Hill* because the general benefits have been explicitly calculated, quantified, and excluded from the Assessment.

Assessment Process

In order to allow property owners to ultimately decide whether additional funding should be provided for the District's fire protection, suppression, and emergency response services, the Board, on May 16, 2023, authorized the initiation of proceedings for a benefit assessment to provide local funding for improved services and related costs. The assessment was named the Fire Protection and Emergency Response Services Assessment (the "Assessment District" or "Assessment"). In June and July of 2023, the District conducted an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") of the Government Code. During this ballot proceeding, owners of property in the Assessment District were provided with a notice and ballot for the special assessment. A 45-day period was provided for balloting and a public hearing was conducted on July 18th, 2023.

It was determined at the public hearing that 58.87% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (weighted by the proportional financial obligation of the property for which ballots are submitted), the Board took action, by resolution, to approve the levy of the assessments for fiscal year 2023-24 and to continue to levy them in future fiscal years. The initial maximum assessment rate balloted and established in Fiscal Year 2023-24 was \$219.66 per single family equivalent benefit unit. The levies were submitted to the Yolo County Auditor for inclusion on the property tax rolls for fiscal year 2023-24.

The authority granted by the ballot proceeding includes an annual adjustment in the maximum authorized assessment rate equal to the annual change in the Consumer Price Index for San Francisco Bay Area Consumer Price Index-U, for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 5%. The maximum authorized assessment rate is equal to the maximum assessment rate in the previous fiscal year adjusted annually by the change in the CPI or by 5%, whichever is less. The Board took action, by Resolution No. 23-06 passed on July 18th, 2023, to approve the levy of the assessments.

The maximum authorized assessment rate is equal to the maximum assessment rate in the previous fiscal year adjusted annually by the change in the CPI or by 5%, whichever is less. Based on the preceding annual adjustments, the maximum possible assessment rate for Fiscal Year 2023-24 was \$219.66 per single family equivalent benefit unit. The annual change in the San Francisco Bay Area Consumer Price Index from December 2022 to December 2023 was 2.62%. The maximum authorized assessment rate for Fiscal Year 2024-25 shall not be increased. The proposed assessment rate for fiscal Year 2024-25 is \$219.66 per single-family equivalent benefit unit, which is less than the maximum allowable rate.

In each subsequent year for which the assessment will be continued, an updated proposed budget, assessment rate and an updated assessment roll listing all parcels and their proposed assessment for the upcoming fiscal year shall be prepared and considered by the Board of Directors. At this meeting, the Board will also call for the publication in a local newspaper a legal notice of the intent to continue the assessment for the next fiscal year and set the date for the noticed public hearing. At the annual public hearing, members of the public can provide input to the Board prior to the Board's decision on continuing the services and assessment for the next fiscal year.

If the assessment is confirmed and approved, the levies would be submitted to the Yolo County Auditor/Controller for inclusion on the property tax roll for Fiscal Year 2024-25.

Description of Services

West Plainfield FPD provides a range of fire suppression and protection, prevention, and other fire and emergency-related services to properties within its boundaries.

This proposed benefit assessment would provide funding for three major areas of service improvements within the District for its’ fire suppression and protection operations (with the majority of the proposed assessment revenue being dedicated to firefighter retention.)

- Increased Firefighter Staffing and Training
- Improved Maintenance and Replacement of Apparatus and Equipment
- Other Services and Supplies

The West Plainfield FPD fire station is located at 24901 County Road 95, Davis, CA 95616

The formula below describes the relationship between the final level of services, the baseline level of service based on existing funding, and the enhanced level of services funded by the assessment if it is approved. It should be noted, due to the fact that current operating costs are increasing at a faster rate than current funding sources, the baseline level of services is diminishing over time.

<i>Final Level of Service</i>	=	<i>Current and Diminishing Baseline Level of Service</i>	+	<i>Proposed Enhanced Level of Service</i>
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Below is a more detailed description of these improvements that are provided for the special benefit of property in the Assessment District.

Increased Firefighting Staffing and Training

Firefighting emergency response staffing levels are described colloquially in terms of “speed and weight,” with speed describing the response time and weight describing the number and types of personnel. Also, staffing levels are also commonly described in terms of the number of firefighting staff per fire truck and/or apparatus, such as “4 on an initial response” or “3 on an initial response.” West Plainfield Fire is satisfied with its response time (“speed”) but has determined that its staffing levels (“weight”) need to be improved.

Although there are many approaches to deploying firefighting staff, OSHA guidelines place strict requirements on operations, particularly when firefighters are required to enter potentially Immediately Dangerous to Life and Health (IDLH) environments such as structure fires. In these atmospheres, OSHA requires that personnel use self-contained breathing apparatus (SCBA), that a minimum of two firefighters work as a team inside the structure, and that a minimum of two firefighters be on standby outside the structure to provide assistance or perform rescue.

To meet the “2 in, 2 out” standard, the National Fire Protection Agency (NFPA) recommendation is four (4) personnel per apparatus in a community of this size and risk. The District cannot meet the NFPA recommendation due to budget constraints. The next best option is to align with industry standards and respond adequately to calls by staffing all apparatus with three (3) personnel.

Essentially the “2 in, 2 out” rule severely limits West Plainfield FPD’s ability to respond effectively to many types of emergencies. The challenge is compounded in the case of multiple calls. West Plainfield FPD has determined that an increase in staffing would significantly increase its effectiveness, as well as compliance with OSHA requirements, and would benefit the property owners with heightened levels of property and human life protection.

Improved and increased firefighting staffing levels will significantly contribute to improved safety and protection of real property within the proposed Assessment District.

The proposed assessment is intended to provide funding for additional full-time-staffing, and some additional training. The costs for the proposed staffing increases would support the implementation of “3 on an initial response” staffing are included in the Table 3 Budget.

Improved Maintenance and Replacement of Apparatus and Equipment

West Plainfield FPD desires to ensure maintenance and replacement of apparatus in order to maximize safety and effectiveness for fire suppression. Improved maintenance and replacement will significantly contribute to improved safety and protection of real property. It should be noted that the need for equipment replacement will be ongoing. If approved, the proposed assessment will fund this replacement plan by allocating \$82,764 per year to the apparatus and equipment replacement fund. Table 2 below lists the replacement plan for apparatus and equipment.

Table 2 – Apparatus and Equipment Replacement Plan

Fiscal Year	Apparatus	EstimatedAmount
2028-29	Engine Type 1	\$1,488,500
2035-36	Water Tender	\$1,744,638
2044-45	Engine Type 5, Brush 30	\$1,625,173
2044-45	Engine Type 5, Brush 330	\$493,300
2046-47	Water Tender	\$2,530,959
TBD	Engine Type 6	\$475,000
	Estimated Unfunded Total	\$8,357,570

Other Services and Supplies

The budget shown in Table 3 includes and summarizes budget allocations for firefighter staffing and training, equipment and apparatus maintenance and replacement, capital repairs, equipment operation and maintenance, professional services, supplies and materials, utilities and administration in support of West Plainfield FPD’s operations.

Cost and Budget

The following budget lists the expenditures that would be funded by the Assessment District in Fiscal Year 2024-25.

Table 3 – Cost and Budget

West Plainfield Fire Protection District	
Estimate of Costs	
Fiscal Year 2024-25	
Budget Item	Amount
Service, Appartus and Equipment Needs	
Firefighter Staffing and Training	\$573,925
Equipment and Apparatus Maintenance and Replacement	\$105,764
Facility Improvements	\$0
Capital Repairs	\$50,821
Equipment Operation and Maintenance	\$29,632
Professional Services	\$21,544
Supplies and Materials	\$126,190
Utilities	\$10,350
Administration	\$0
Contingency	\$25,000
Total Service Needs (a)	\$943,226
Less: Est. Dedicated Revenue from Property Taxes & Other Sources (b)	(\$413,300)
Less: Contribution from the County (c)	(\$127,810)
Est Total Revenue from Other Sources (General benefit contribution) (b+c) = (d)	(\$541,110)
Contribution to / (from) Reserve Fund ('e)	(\$159,660)
Net Cost of Servicing to Assessment District (a-d-e) = ('f)	\$242,456
Allowance for County Collection (\$1.00 per parcel) = (g)	\$396
Total Fire Suppression and Protection Services Budget (e-f) =(g)	\$242,852
Total Proposed Assessment Budget (g)	\$242,852
Effective Single Family Equivalent Benefit Units in Assessment District (h)	1,105.58
Proposed Assessment per Effective Single Family Equivalent Unit (SFE) (g/h)	\$219.66

The “Service Needs” cost estimates are presented in the budget table above for the 2024-25 fiscal year only, but are based upon financial forecasting over a 10-year cycle and beyond. This forecasting concludes that these costs will likely persist consistently into the future. Consistent with the General Benefit requirement described later in this Report, at least 21% of the total cost of the West Plainfield FPD Fire Services must be funded from sources other than this proposed assessment to cover any general benefits from the Services. Therefore, the cost of services of \$943,226 funded by the proposed assessment can be funded exclusively through the assessment levy as a special benefit since the current County contributions from its dedicated ad valorem property tax revenues and other sources exceed approximately 57.37%. (\$541,110/\$943,226) of the total cost of West Plainfield FPD Fire Services, far in excess of the above required 21% non-assessment general benefit funding requirements. The 57.37% funding is from property taxes and other sources. The Total SFEs are the sum of the assigned Single Family Equivalent units for each affected parcel based upon a parcel-by-parcel analysis of the service area consistent with the Method of Apportionment described later in the Report.

Method of Apportionment

This section includes an explanation of the special benefits to be derived from the Services, the criteria for the expenditure of assessment funds, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District area consists of all Assessor Parcels within West Plainfield FPD boundaries. The method used for apportioning the assessment is based upon the proportional special benefits from the Services to be provided to the properties in the assessment area over and above general benefits conferred on real property or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

1. Identification of all benefit factors derived from the improved services
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Assessment District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

Implementation of an Assessment for Fire Protection Services

California Government Code Section 50078 et. seq. allows agencies which provide fire suppression services, such as West Plainfield FPD, to levy assessments for fire suppression services. Section 50078 states the following:

“Any local agency which provides fire suppression services directly or by contract with the state or a local agency may, by ordinance or by resolution adopted after notice and hearing, determine and levy an assessment for fire suppression services pursuant to this article.”

In addition, California Government Code Section 50078.1 defines the term “fire suppression” as follows:

“(c) “Fire suppression” includes firefighting and fire prevention, including, but not limited to, vegetation removal or management undertaken, in whole or in part, for the reduction of a fire hazard.”

Therefore, the Services to be provided by the Assessment District fall within the scope of services that may be funded by assessments under the Code.

The assessment must be levied based on the special benefit to property. Special benefit means a particular and distinct benefit received by property over and above any general benefits conferred on real property located in the Assessment District or the public at large. With reference to the requirements for assessment, Section 50078.5 of the California Government Code states:

"(b) The benefit assessment shall be levied on a parcel, class of improvement to property, or use of property basis, or a combination thereof, within the boundaries of the local agency, zone, or area of benefit."

"The assessment may be levied against any parcel, improvement, or use of property to which such services may be made available whether or not the service is actually used."

Health and Safety Code Section 13914 states:

A [fire protection] district may levy an assessment for fire suppression services pursuant to Article 3.6 (commencing with Section 50078) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code.

Proposition 218, as codified in Article XIII D of the California Constitution, has confirmed that assessments must be based on the special benefit to property:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The following two sections describe how and why the Fire Protection Services specially benefit properties. This special benefit is particular and distinct from its effect on other property, and that other real property and the public at large do not share the special benefit.

Overview of Special Benefits from Fire Protection Services

Special Benefit is defined in Article XIID of the California Constitution as a “particular and distinct benefit over and above general benefits.” The proposed services and improvements provide “particular and distinct” benefit because they are distinctly defined and described, and are provided directly to the parcels within the Assessment District boundaries. The proposed services and improvements are “over and above general benefits” currently supplied by the West Plainfield FPD and other agencies.

Moreover, this assessment for fire protection services can be clearly contrasted with assessments for parks and recreation, or even open space, as addressed in *Silicon Valley*, because fire services are provided directly to individual parcels in the form of fire prevention and suppression; by contrast, property owners must travel from their properties to dispersed locations to fully enjoy the benefits of parks and open space.

In summary, real property located within the boundaries of the proposed Assessment District distinctly and directly benefits from increased safety and protection of real property and human life in the Assessment District.

Description of Special Benefit From Fire Protection Services

In order to allocate the assessments, the special benefit arising from the Services that will be provided to property in the Assessment District has been identified and described below. This special benefit must confer a direct advantage to the assessed properties; otherwise it would be general benefit, as described further in this report.

The following special benefit confers to residential, commercial, industrial, institutional, and other lots and parcels resulting from the improved fire protection and emergency response services that will be provided in the Assessment District. This special benefit is summarized as follows:

Increased safety and protection of real property assets for all property owners within the Assessment District.

The proposed Assessments will fund improved fire suppression, prevention, protection and emergency response services, and thereby can significantly reduce the risk of property damage, human injury, or death associated with fires within the assessment District. Clearly, fire mitigation helps to protect and specifically benefits both improved properties and vacant properties in the Assessment District.

"Fire is the largest single cause of property loss in the United States. In the last decade, fires have caused direct losses of more than \$120 billion and countless billions more in related cost."¹

“Over 140,000 wildfires occurred on average each year, burning a total of almost 14.5 million acres. And since 1990, over 900 homes have been destroyed each year by wildfires.”²

“The strategies and techniques to address fire risks in structures are known. When implemented, these means have proven effective in the reduction of losses.”³

The proposed improved fire suppression, prevention, protection, and emergency response services support this special benefit by providing West Plainfield FPD with the needed resources to protect real property from uncontrolled fires.

The proposed increased firefighting staffing supports this special benefit by providing needed personnel resources. For instance, current OSHA regulations require that two firefighters remain outside a structure during an emergency response to a structure fire, while two firefighters may enter. *(This OSHA Policy is documented as United States Department of Labor - Occupational Safety and Health Administration — OSHA Regulation “2 in 2 out”— The “2In/2 Out” policy is part of paragraph (g)(4) of OSHAs revised respiratory protection standard, 29 CFR 1910.134.)*

This “2 in, 2 out” requirement places significant limitations on West Plainfield FPD’s ability to respond to structure fires, particularly when second and third calls are made. The proposed assessment would allow West Plainfield FPD to optimize staffing levels and respond with the industry standard of “3 on an initial response” on significantly more emergency calls. Properties receive direct special benefit from the increased staffing because the increase in staffing in turn increases the likelihood that property and life will be protected. For example, if only two firefighters are available to respond to a structure fire, no firefighter would be allowed to enter the structure –significantly delaying critical fire suppression activity.

The increased firefighting staffing specifically satisfies the strict legal requirements of the *Silicon Valley* decision in that these Services are clearly defined, are available to and will be directly provided to all benefited property, and will provide a direct advantage that would not be received in the absence of the assessment.

General Versus Special Benefit

Article XIII D of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.”

In other words:

$\textit{Total Benefit} = \textit{General Benefit} + \textit{Special Benefit}$
--

The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment, therefore, can fund special benefits but cannot fund general benefits.

Please note that the property owners of the parcels subject to the assessment *should not* and *cannot* be required to pay for the general benefits arising from the proposed service and equipment improvements – this is an essential assessment-payer-protection requirement of all Proposition 218–compliant assessments. In order to clearly and overwhelmingly satisfy this important requirement, the general benefit has been calculated in each step favoring its reasonable maximum to totally avoid any possibility that the total general benefit to be funded from other sources is under-calculated.

There is no statutory formula to calculate, quantify and separate general benefit in support of benefit assessment analysis. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct,” and are not “over and above” benefits received by other properties, or the public at large. *Silicon Valley* provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements. Again, in this Report, the general benefit is generously estimated and described, and then budgeted so that it is funded by sources other than the assessment. Although there is not an industry standard for this general benefit calculation, the three-component (plus an adjustment for emergency medical) approach shown in the formula below has been the most-widely used.

$ \begin{aligned} & 1.) \textit{Benefit to Real Property Outside the Assessment District} \\ + & 2.) \textit{Benefit to Real Property Inside the Assessment District that is} \\ & \textit{Indirect and Derivative} \\ + & 3.) \textit{Benefit to the Public at Large} \\ + & \textit{(Adjustment for Emergency Medical Services)} \\ \hline = & \textit{General Benefit} \end{aligned} $

Special benefit, on the other hand, is defined in the California Constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The *Silicon Valley* decision indicates that a special benefit is conferred to a property if the property “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted previously, the improved Services are available when needed to all properties in the Assessment District, so the overwhelming proportion of the benefits conferred to property is special, and the benefits are only minimally received by property outside the Assessment District or the public at large.

Calculating General Benefit

This section provides a measure of the general benefits from the assessments.

1.) Benefit to Property Outside the Assessment District

Properties within the Assessment District receive almost all of the special benefits from the Services because the Services will be provided solely in the Assessment District boundaries. (It should be noted that the Services may, at times, be used outside the West Plainfield FPD boundaries. However, this use is part of a mutual aid agreement and is offset, at least in part, by the provision of Services by other outside agencies within the Assessment District boundaries.)

Properties proximate to, but outside of, the boundaries of the Assessment District receive some benefit from the proposed Services due to some degree of indirectly reduced fire risk to their property. Specifically, the parcels immediately contiguous to West Plainfield FPD’s boundaries enjoy a reduction to the possibility of a fire “jumping” from an adjacent structure (within the West Plainfield FPD boundaries) because West Plainfield FPD controls structure fires within its boundaries. Because West Plainfield FPD’s primary role is directed towards structure fires, as opposed to wildland fires, and structure fires generally “jump” more slowly, it is reasonable to only consider the directly adjacent, but outside, parcels. These are estimated to receive some benefit relative to parcels within the Assessment District, but they do not directly receive the improved fire protection resulting from the Services funded by the Assessments.

At the time the Assessment was proposed, the Engineer of Work, using the Geographic Information Systems, quantified the number of parcels proximate to the Assessment District boundary but outside the Assessment District, and thereby determined that there were approximately 84 directly adjacent properties. Further consideration of the types, use, location and other attributes of the outside but proximate parcels is not warranted due to numeric insignificance, and would not materially increase the accuracy of this analysis:

84 parcels outside West Plainfield FPD but proximate to the District Boundaries

423 parcels in the Assessment District.

Calculation:

General Benefit to Property Outside the Assessment District =

*$84 / (423+84) = 16.57\%$: ~ rounded to **17.0%***

It can reasonably be argued that properties protected inside, but near the Assessment District boundaries, are offset by similar fire protection provided outside, but near, the Assessment District's boundaries, through mutual aid agreements. However, this analysis uses the more generous approach of finding that 17.0% of the Services may be of general benefit to property outside the Assessment District, and cannot be funded by this assessment.

2.) Benefit to Property Inside the District that is *Indirect and Derivative*

In determining the proposed Assessment District area, West Plainfield FPD has been careful to only include parcels that will directly receive the benefit of the improved Services. All parcels will directly benefit from the use of the improved Services throughout the Assessment District in order to maintain the same improved level of fire suppression and protection throughout the area. Fire protection and suppression will be provided as needed throughout the area. The shared special benefit - reduced severity and number of fires - would be received on an equivalent basis by all parcels in the Assessment District due to the proposed increased funding. Furthermore, all parcels in the Assessment District would directly benefit from the ability to request or receive service from West Plainfield FPD and to have a West Plainfield FPD resource promptly respond directly to the parcel and address the owner's or resident's service need.

The *Silicon Valley* decision indicates that the fact that a benefit is conferred throughout the Assessment District area does not make the benefit general rather than special, so long as the Assessment District is narrowly drawn and limited to the parcels directly receiving shared special benefits from the service. This concept is particularly applicable in situations involving a landowner-approved assessment-funded extension or improvement of a local government service to benefit lands. This Report therefore concludes that, other than the general benefit to properties outside the Assessment District (discussed above) and to the public at large (discussed below), the general benefit from the fire protection services that is "indirect and derivative" is negligible.

3.) Benefit To The Public At Large

Because the Services directly serve and benefit all of the property in the Assessment District, any general benefit conferred on the public at large would be small.

The public at large uses the public highways, and when traveling in and through the Assessment District the public may benefit from the services without contributing to the assessment. Although the protection of this critical infrastructure is certainly a benefit to all the property within West Plainfield FPD, this protection is arguably “indirect and derivative” and possibly benefits people rather than property. A fair and appropriate measure of the general benefit to the public at large therefore is the amount of highway and throughway street area within the Assessment District relative to the overall land area. An analysis of maps of the Assessment District shows that approximately 1.17% of the land area in the Assessment District is covered by highways and throughway streets.

A 2.0% contribution therefore is a generous, fair and appropriate measure of the general benefit to the public at large within the Assessment District and cannot be funded by this assessment.

Adjustment to Account for Emergency Medical Services as General Benefit

For the purposes of this Report, an additional adjustment has been made to the general benefits calculation to account for general benefits that may result from the District’s rescue and emergency medical services (“EMS”) associated with the proposed Services. *(Limitations on the appropriateness of Proposition 218-compliant assessments to fund EMS is still debated - in any case, this assessment does not include funding for EMS).* This assessment is designed to provide funding for fire protection and emergency response services, including fire-related and non-fire-related rescue and associated medical services. However, it is not designed to fund typical, non-fire/non-rescue medical calls (e.g., a cardiac arrest medical call).

West Plainfield FPD is authorized to provide EMS in addition to its primary responsibility of fire prevention and suppression. In fact, a significant portion of West Plainfield FPD’s emergency service calls are associated with providing EMS. Nonetheless, the largest portion by far of the costs associated with operating West Plainfield FPD is support for fire suppression services as illustrated in Table 4, below.

Incremental costs associated with non-fire/non-rescue emergency medical service include almost exclusively the operating costs associated with transportation to such calls such as fuel and maintenance. For further clarification, these are costs that are only incurred because of EMS, and do not include fixed costs such as personnel who would be on active duty in any case as well (as the associated training), and would therefore be incurred in any event in satisfying West Plainfield FPD’s primary responsibility of fire protection and suppression.

Evaluation of the transportation associated with non-fire/non-rescue emergency medical calls for several similar fire districts in California indicates that typically around 2% of overall operating costs are for such calls. An analysis of West Plainfield FPD’s actual additional costs for non-fire/non-rescue emergency medical calls is shown in Table 4, below, and supports an adjustment of 1.2%. This adjustment has generously been rounded up to 2%.

Table 4 – Emergency Medical Expenses Versus Overall Budget

Emergency Medical Expenses	Annual Costs
EMS Fuel Cost	\$5,035.71
EMS Apparatus Operations and Maintenance Cost	\$3,465.91
EMS Supplies and Equipment	\$1,000.00
Annual EMS Training and Certification Costs	\$2,000.00
Total EMS Cost (a)	\$11,501.63
Total Budget from Table 4 (b)	\$943,226.00
Percentage of Total Budget on Emergency Medical (a/b)	1.2%

The proposed assessment, as indicated through this Report, will exclusively fund special benefits conferred upon the properties within West Plainfield FPD boundaries, while EMS is directly funded from West Plainfield FPD through non-assessment sources including property taxes. For purposes of this Report, EMS costs over and above those necessary for fire suppression have been treated as general benefits, and it is conceded that these general benefits may exist at the same percentage for the proposed Services as with the existing baseline services. Therefore, it can be concluded that West Plainfield FPD’s services are 1.2% general as a result of providing EMS services; The engineer is requiring a 2% adjustment for this component.

Summary of General Benefits

Using a sum of the measures of general benefit for the public at large and land outside the Assessment Area, we find that approximately 21% of the benefits conferred by the proposed Fire Protection and Emergency Response Assessment may be general in nature and must therefore be funded by sources other than the assessment.

General Benefit Calculation

17.0% (1. Outside the Assessment District - Adjacent parcels)
+ 0.0% (2. "Indirect and Derivative" Property within the Assessment District)
+ 2.0% (3. Public at Large)
= 19.0% (Subtotal of General Benefit)

+ 2.0% (Emergency Medical Adjustment)

= **21.0%** (Total of General Benefits)

The Assessment District's total budget for 2024-25 is \$943,226. Of this total assessment budget amount, the District will contribute at least \$541,110 which is more than 57% of the total budget from sources other than this proposed assessment including dedicated property taxes and the existing benefit assessment. This contribution constitutes significantly more than the 21% general benefits estimated by the Assessment Engineer, which must be paid for by non-assessment sources.

Zones of Benefit

The Assessment District has been narrowly drawn. The assessments will fund improved fire protection services relatively uniformly throughout the Assessment District. Properties of similar type will receive essentially equivalent types of special benefit with reasonable, parcel-by-parcel adjustments for fire hazard zone and proximity to fire stations (as explained later in the Method of Assessment section), and no broad, widespread Zones of Benefit are needed. Instead, each parcel is subject to geographic factors, acting as effective individual mini-zones.

The Assessment Area is extremely rural, and includes a patchwork of areas of moderate fire risk. Further, travel by roadway throughout the Assessment Area is very limited, and travel times from stations to specific parcels vary greatly. Accordingly, in lieu of traditional Zones of Benefits, the specific benefit of each parcel is individually calculated and adjusted for both fire risk zone and response travel time.

Assessment Apportionment

The Assessment Engineer determined that the appropriate method of assessment should be based on the type of property, the relative risk of fire by type of property, the relative fire hazard zone factor, the relative travel time factor, the relative size of the property, and the relative damage value (replacement cost) of fires by property type. This method is further described below.

Method of Assessment

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a "benchmark" property, a single family detached dwelling on one parcel (one "Single Family Equivalent Benefit Unit" or "SFE").

This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefits and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. In this Report, all properties are assigned an SFE value, which is each property's relative benefit in relation to the benefit received by a single family home on one parcel.

The relative benefit to properties from fire related services is:

Equation 1 – Relative Special Benefit to Properties

Special Benefit =

$$\Sigma(\text{Fire Risk Factors}) * \Sigma(\text{Structure Replacement Factors}) * \Sigma(\text{Location/Topography Factors})$$

Simply put, the special benefit conferred to property is the product of the fire risk, the structure replacement costs and the location and topographic factors.

Typically, the development of the rate methodology for fire assessments is based upon fire risk and structure value. However, in this case, due to the particular nature of West Plainfield FPD fire hazards and terrain, two additional factors (Fire Hazard Zone and Proximity Travel Time) were added in support of a uniquely rigorous and detailed, parcel-by-parcel development of rate and assessment.

For example, by this formula, a hypothetical parcel used for a high fire risk operation (i.e., a fireworks factory), with high value structures, in a high fire hazard zone and very close to a fire station, receives a high amount of special benefit. Conversely, a vacant lot not in a high fire hazard area and a long way from a fire station would receive far less special benefit. It follows that the special benefit, and accordingly, the assessment amount, should be calculated and assigned consistent with this logic.

Overview of Approach

Each parcel is evaluated and the special benefit is calculated using 4 attribute criteria:

Risk and Replacement Factors:

- | | |
|---------------------------------|---------------|
| 1.) Fire Risk | (see Table 5) |
| 2.) Structure Replacement Value | (see Table 6) |

These factors are summarized in Table 7

Location and Topography Adjustments:

- | | |
|---|---------------|
| 3.) Location and Topography - Hazard Zone | (see Table 8) |
| 4.) Location and Topography - Proximity (Travel Time) | (see Table 9) |

Overview of Normalization in Adjustments in Multi-Attribute Analysis

One of the greatest engineering challenges in modeling and calculating special benefit on a specific parcel is the need to balance the effect of various attributes in a multi-attribute analysis. In this case, the special benefit method of apportionment is based upon four different attributes and each must be “weighted” to affect the overall special benefit calculation in a reasonable way, commensurate with their effect on the overall special benefit. The general approach taken is to adjust each attribute value towards a reasonable proportion of 1, such that it is consistent with the base unit of 1 Single Family Equivalent. See the “Area Adjustment Factor” used in Table 6 and the Impact Factor used in Tables 8 and 9.

1.) Fire Risk Factors

This fire risk is based upon the specific parcel type and use, including use of structure (e.g., used for cooking), type of structure (centralized heating), etc.

In 2021, the National Fire Protection Association (“NFPA”), one of the preeminent authorities on fire protection in the United States, published the Structure Fires by Occupancy 2015-2019 Annual Averages Report. This report comprehensively tabulates the number of fires for each classification of property type within the United States from 2015-2019, and serves as a reasonable and rational basis to determine fire risk.

The percent of fires for each property is then divided by the total number of that property type to determine un-normalized fire risk factors. Finally, the risk factors are normalized based upon a factor of 1.00 for a single family property. Table 5 below tabulates the Fire Risk Factors for each property type.

Table 5 – Normalized Fire Risk Factors

Property Type	Percentage of Study Units(a)	Percentage of Fires(b)	Risk Factor(b/a)	Normalized Risk Factor
Single Family	68.4%	52.5%	0.7674	1.0000
Multi-Family	13.1%	23.9%	1.8294	2.3839
Commercial/Industrial	3.4%	14.9%	4.3716	5.6967
Office	0.6%	0.7%	1.2228	1.5934
Storage	0.5%	4.9%	10.6702	13.9045
Parking Lot ⁽¹⁾	NA	NA	0.0000	0.2151
Vacant	11.7%	1.9%	0.1651	0.2151
Agriculture	1.7%	1.2%	0.6983	0.9099
Range Land & Open Space	0.8%	0.1%	0.0837	0.1090

Structure Fires by Occupancy 2015-2019 Annual Averages, NFPA, and an analysis of the percentage of properties by property type in the State of California by SCI

(1) This study did not provide sufficient analysis to develop risk factors for parking lots, so the vacant property type is used as a proxy.

The effect of installed fire sprinklers on the special benefit received from the proposed services must be tempered by the fact that many factors including fire type, weather, roofing material, building materials response time, defensible space, use of working smoke detectors, type of windows, maintenance of sprinkler system, etc. likely more significantly affect fire protection. These factors are incorporated into our analysis. Sprinklers have been required for commercial parcels for many years, so that element is already incorporated into our risk analysis. However, more recently, sprinklers for new and renovated residential structures have become required. Special cases will be considered as part of the standard appeals process described later in this Report.

2.) Structure Replacement Value Factors

The relative value of different property types was evaluated within the District to determine the Structure Replacement Value Factor according to the following formula:

Equation 2 – Structure Replacement Value Factors

Structure Replacement Value =

Normalized: [(((Structure Weighting Factor * (Average Improved Value)) +

((Land Weighting Factor * (Average Land Value)))] * Area Adjustment Factor

Where:

- “Structure Weighting Factor” = 10 to “weight” relative importance of structure over land.
- “Average Improved Value” is average of value of all structures and improvements.
- “Normalized:[]” process is required to adjust the Structure Replacement Value factor as compared to a Single Family property type. The calculated structure replacement value for a specific property type is divided by the structure replacement value for a single family property type – and then it is multiplied by the area adjustment factor.
- Area Adjustment Factor adjusts for various average parcel size as compared to an average single family residence and only affects multi-family parcels for the service area. Hence, the adjustment factor is 0.42 for multi-family parcels and 1.0 (e.g. no effect) for all other property use types.
- “Land Weighting Factor” = 1
- “Average Land Value” is average of value of all land per property type

Table 6 on the next page is a tabulation of the structure replacement values for each property type as defined by Equation 2, on the previous page.

Table 6 – Structure Replacement Factors

Property Type	Average Improvement Values (a)	Average Land Values (b)	Adjusted, Weighted Normalized Replacement Value Factor	Unit
Single Family	\$285,614	\$160,715.91	1.0000	each
Multi-Family	\$120,073	\$48,350.58	0.1741	res unit
Commercial/Industrial	\$379,539	\$142,183.00	1.3052	acre
Office	\$351,315	\$197,932.00	1.2301	acre
Storage	\$110,620	\$78,883.00	0.3928	acre
Parking Lot	\$248,376	\$84,928.00	0.8514	acre
Vacant	\$32,533	\$124,063.00	0.6223	each
Agriculture	\$7,380	\$10,377.00	0.0279	acre
Range Land & Open Space	\$3,919	\$1,889.00	0.0136	acre

- (a) and (b) values derived from an analysis of the 2022 Yolo County Assessor records.

Summary of Risk and Replacement Factors

Per Equation 1, the relative special benefit for each property type (the “SFE” or “Single Family Equivalent” Benefit Units) is determined as the product of the normalized Fire Risk Factors and the normalized Structure Replacement Value Factors. Table 7, below, summarizes the benefit for each property type.

Note that to derive an actual Assessment amount, each of these values needs to be then multiplied by the parcel specific Fire Hazard Zone Risk Factors and Proximity (Travel Time) Risk Factors in Tables 8 and 9, below.

Table 7 – Benefit Summary per Property Type

Property Type	Fire Risk Factors	Replacement Cost Factors	SFE Factors	Unit
Single Family	1.0000	1.0000	1.0000	each
Multi-Family	2.3839	0.1741	0.4149	res unit
Commercial/Industrial	5.6967	1.3052	7.4352	acre
Office	1.5934	1.2301	1.9601	acre
Storage	13.9045	0.3928	5.4620	acre
Parking Lot	0.2151	0.8514	0.1831	each
Vacant	0.2151	0.6223	0.1339	each
Agriculture	0.9099	0.0279	0.0254	acre
Range Land & Open Space	0.1090	0.0136	0.0015	acre

Residential Properties

All improved residential properties with a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Residential properties on parcels that are larger than one acre receive additional benefit and are assigned additional SFEs on an “Agricultural/Rangeland” basis. Detached or attached houses, zero lot-line houses and town homes are included in this category.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the Services in proportion to the number of dwelling units that occupy each property. The relative benefit for multi-family properties was determined per Equation 1 to be 0.4149 SFEs per residential unit. This rate applies to condominiums as well.

Commercial/Industrial & Office Properties

Commercial and industrial properties are assigned benefit units per acre, since there is a relationship between parcel size, structure size and relative benefits. The relative benefit for commercial and industrial properties was determined per Equation 1 to be 7.4352 SFEs per acre. The relative benefit for office properties was determined per Equation 1 to be 1.9601 SFEs per acre.

Vacant and Undeveloped Properties

The relative benefit for vacant properties was determined per Equation 1 to be 0.1339 SFEs per parcel. The relative benefit for stand-alone parking lots was determined per Equation 1 to be 0.1831 SFEs per parcel.

Rangeland & Open Space Properties

The relative benefit for range land & open space properties was determined per Equation 1 to be 0.0015 SFEs per acre. (This group includes TPZ parcels.)

Agricultural Properties

The relative benefit for agricultural properties requires additional analysis, as required by Government Code 50078 *et seq* and the unique aspects of agricultural properties within the boundaries. This analysis considered how agricultural operations may mitigate risk, onsite or proximate water availability, response time, capability of the fire suppression service, and any other factors which reflect the benefit to the land resulting from the fire suppression service provided. Agricultural properties have been analyzed for fire risk and replacement cost per Equation 1. The relative benefit for agricultural properties was determined per Equation 1 to be 0.0254 SFEs per acre.

Other Properties

Properties that do not fit within the major categories described above have been individually reviewed and the special benefit has been individually calculated. These properties are primarily mixed-use properties with the relative special benefit calculated from the relative proportion of each of the underlying property uses.

Article XIID, Section 4 of the California Constitution states that publicly owned properties shall not be exempt from assessment unless there is clear and convincing evidence that those properties receive no special benefit.

All public properties that are specially benefited are assessed. Publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Miscellaneous, small and other parcels such as roads, and right-of-way parcels typically do not have significant risk of fire damage. Moreover, for common area parcels, the fire benefits are assigned to the other improved parcels in the project that share common ownership of the common area. These miscellaneous parcels receive minimal benefit from the Services and are assessed an SFE benefit factor of 0.

3.) Fire Hazard Zone Risk Factors

CAL FIRE works with local agencies to study various fire risk factors throughout rural California including terrain, vegetation, fuel load, wind, weather, etc. and designates specific geographic areas according to fire risk. Within the Assessment Area certain areas are designated as Very High, High, or Moderate as well as areas that do not fall into any of these zones (“None”). Accordingly, parcels receive higher special benefit from the fire protection and emergency response services if they are higher risk zones.

Refer to Appendix A for a diagram of the Fire Hazard Areas in West Plainfield FPD.

Table 8 shows the normalized Fire Hazard Risk Factor for each fire risk zone.

Table 8 – Fire Hazard Zone Risk Factors

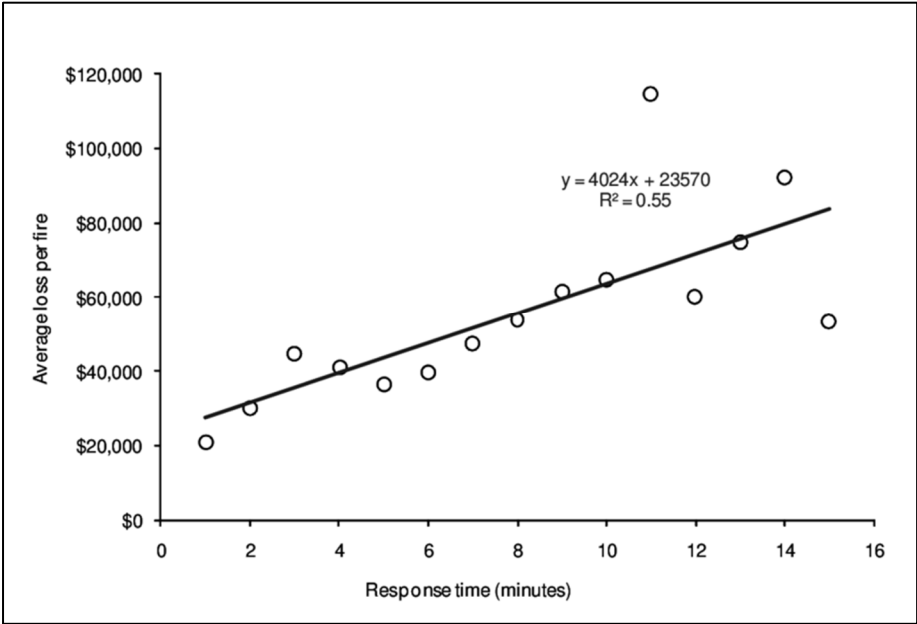
Fire Hazard Zone	Score	Impact Effect	Normalized Fire Hazard Zone Factor
Very High	2	120	1.20
High	1.2	112	1.12
Moderate	1	110	1.10
None	0	100	1

The Score is relative special benefit conferred for each risk zone. The Impact Factor is the relative weight for this risk factor on the overall special benefit calculation, and is the Score multiplied by 10 and added to the base value of 100.

4.) Proximity (Travel Time) Risk Factors

Timely response is a critical factor in responding to emergency calls to ensure the safety of people and protection of property. Numerous studies have confirmed this well-established understanding and the results of one such study is included with this Report. The graph below shows the linear function relationship ranking between response time and loss in dollars. Accordingly, parcels that are closer to a fire station require a shorter travel time for response, and receive a higher level of special benefit than parcels with a longer travel time.

Travel Time versus Property Loss



Source: Neil Challands “The Relationships Between Fire Service Response Time and Fire Outcomes,” Fire Technology, July 2010.

Travel time from the closest of the three fire stations to each parcel was calculated and analyzed using Geographical Information Systems.

Refer to Appendix B for a diagram of the Response Areas Travel Time in West Plainfield FPD.

Table 9 below shows the relative normalized value of travel time.

Table 9 – Travel Time Premium Factor

Travel Time	Score (\$)	Impact Effect	Normalized Travel Time Factor
<3	43,690	138	1.15
3 to 6	63,810	126	1.05
6 to 8	83,930	120	1.00
8 to 10	104,050	116	0.97
10+	124,170	114	0.95

Assessments Calculation

Each parcel’s assessment is calculated by multiplying the assessment rate by the SFE benefit factor (Table 7), fire hazard zone factor (Table 8) and travel time premium factor (Table 9):

Example Calculations

Case #1: Single Family Residence in High Very Hazard Zone with a 3-6 minute Travel Time

Assessment Rate = Annual Base SFE Rate * 1.000 (from table 7) * 1.20 (from table 8)

* 1.05 (from table 9) = 1.26 * Annual Base SFE Rate

Case #2: Single Family Residence in Moderate Hazard Zone with an 10+ minute Travel Time

Assessment Rate = Annual Base SFE Rate * 1.000 (from table 7) * 1.10 (from table 8)

* 0.95 (from table 9) = 1.045 * Annual Base SFE Rate

Case #3: Commercial Property on 2 Acres in High Very Hazard Zone with a 3–6 minute Travel Time

Assessment Rate = Annual Base SFE Rate * 7.4352 (from table 7) * 2 acres* 1.20 (from table 8) * 1.05 (from table 9) = 18.7367 * Annual Base SFE Rate

Case #4: Vacant Lot in a Moderate Hazard Zone with a <3 minute Travel Time

Assessment Rate = Annual Base SFE Rate * .1339 (from table 7) * 1.10 (from table 8)

* 1.15 (from table 9) = 0.1694* Annual Base SFE Rate

Annual Base SFE Rate = \$219.66 for 2024-25

Appeals of Assessments Levied to Property

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment or for any other reason, may file a written appeal with the West Plainfield FPD Fire Chief, or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the Chief, or his or her designee, will promptly review the appeal and any information provided by the property owner. If the Chief, or his or her designee, finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Chief, or his or her designee, is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Chief, or his or her designee, shall be referred to the West Plainfield FPD Board of Directors; the decision of the Board shall be final.

Additional Background on Relative Benefit

When property owners decide how to cast their ballot for a proposed assessment, each property owner should weigh the perceived value of the Services proposed to them and their property against the proposed cost of the assessment to their property. If property owners of a certain type of property are either opposed or in support of the assessment in much greater percentages than owners of other property types, this is an indication that, as a group, these property owners perceive that the proposed assessment has relatively higher or lower “utility” or value to their property relative to owners of other property types. One can also infer from these hypothetical ballot results, that the apportionment of benefit (and assessments) was too high or too low for that property type. In other words, property owners, by their balloting, ultimately indicate if they perceive the special benefits to their property to exceed the cost of the assessment, and, as a group, whether the determined level of benefit and proposed assessment (the benefit apportionment made by the Assessment Engineer) is consistent with the level of benefits perceived by the owners of their type of property relative to the owners of other types of property.

Criteria and Policies

This sub-section describes the criteria that shall govern the expenditure of assessment funds and ensures equal levels of benefit for properties of similar type. The criteria established in this Report cannot be substantially modified; however, the Board may adopt additional criteria to further clarify certain criteria or policies established in this Report, or to establish additional criteria or policies that do not conflict with this Report.

Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2024-25 and continued every year thereafter, so long as the risk of fire on property in the Assessment District remains in existence and West Plainfield FPD Fire requires funding from the Assessment for improved fire protection and suppression services. As noted previously, if the Assessment and the duration of the Assessment are approved by property owners in an assessment ballot proceeding, the Assessment can be imposed and continued annually after the Board approves an annually updated budget and rate for the Assessment. In addition, the Board must hold an annual public hearing to continue the Assessment.

Assessment

WHEREAS, the Board of Commissioners of the West Plainfield Fire Protection District formed the Fire Protection and Emergency Response Services Assessment District and is proceeding with the proposed levy of assessments under California Government Code sections 50078 et seq. (the “Code”) and Article XIIIID of the California Constitution (the “Article”);

WHEREAS, the undersigned Engineer of Work has prepared and filed a report presenting an estimate of costs, a diagram for the Assessment District and an allocation of the estimated costs of the Services upon all assessable parcels within the Assessment District;

NOW, THEREFORE, the undersigned hereby recommends the following assessment to cover the estimated cost of said Services, including incidental costs.

The amount to be paid for said Services and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2024-25 is generally as follows:

Table 10– Summary Cost Estimate

FISCAL YEAR 2024-25 BUDGET	
Total for Servicing	\$943,226
Contribution from Revenue from Other Sources	(\$541,110)
Contribution to / (from) Reserve Fund	(\$159,660)
Total Allowance for Collections	\$396
Total Fire Suppression & Protection Services Budget	\$242,852

An Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Services, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Services, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate is equal to the maximum assessment rate in the previous fiscal year adjusted annually by the change in the CPI or by 5%, whichever is less. Based on the preceding annual adjustments, the maximum possible assessment rate for Fiscal Year 2023-24 was \$219.66 per single family equivalent benefit unit. The annual change in the San Francisco Bay Area Consumer Price Index from December 2022 to December 2023 was 2.62%. The maximum authorized assessment rate for Fiscal Year 2024-25 shall not be increased. The estimate of cost and budget in this Engineer’s Report proposes assessments for fiscal year 2024-25 at the rate of \$219.66 per single family equivalent benefit unit.

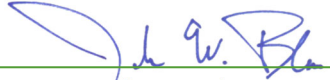
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of Yolo County for the fiscal year 2024-25. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of Yolo County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2024-25 for each parcel or lot of land within the said Assessment District.

Dated: May 28, 2024

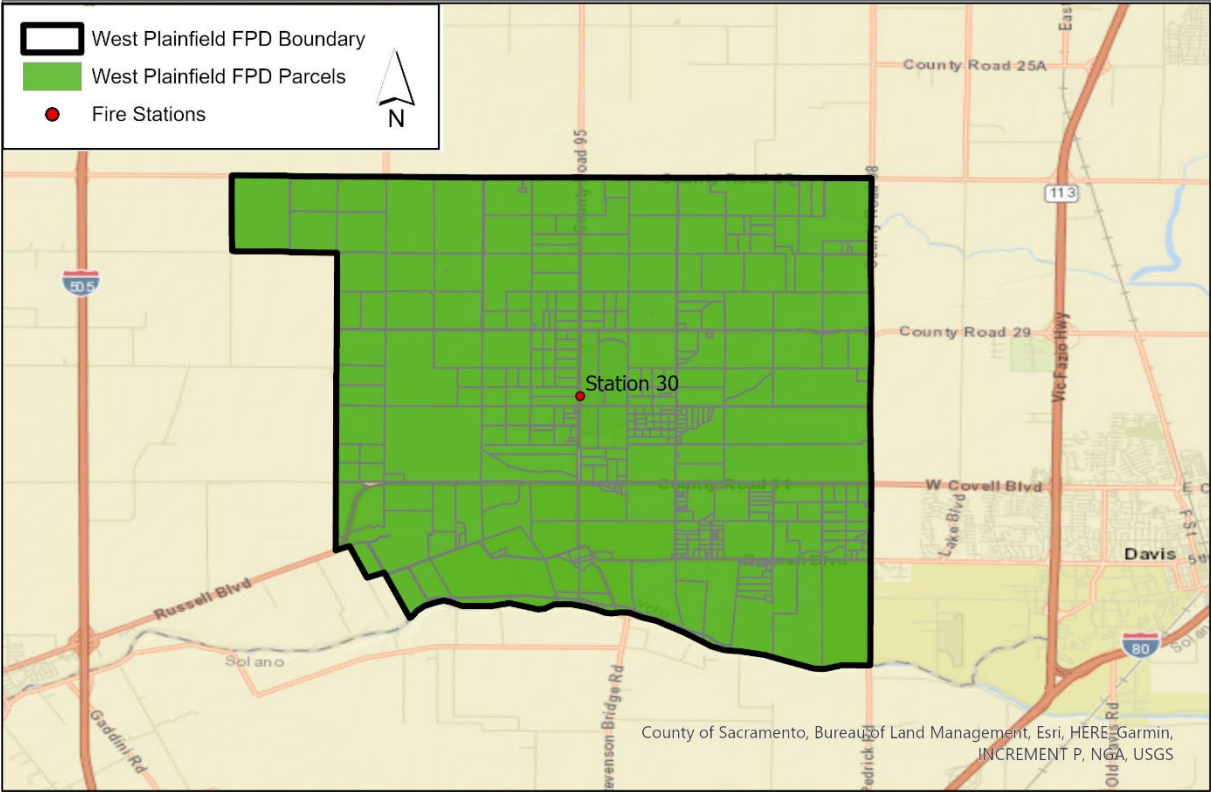
Engineer of Work



By 
John W. Bliss, License
No. C052091

Assessment Diagram

The Assessment District includes all properties within the boundaries of the Fire Protection and Emergency Response Services District. The boundaries of the Assessment District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of Yolo County, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE FIRE CHIEF OF THE WEST PLAINFIELD FIRE PROTECTION DISTRICT, COUNTY OF YOLO, CALIFORNIA, THIS _____ DAY OF _____, 20__.

CLERK OF THE BOARD

RECORDED IN THE OFFICE OF THE FIRE CHIEF OF WEST PLAINFIELD FIRE PROTECTION DISTRICT, COUNTY OF YOLO, CALIFORNIA THIS _____ DAY OF _____, 20__.

CLERK OF THE BOARD

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF YOLO FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF COMMISSIONERS OF WEST PLAINFIELD FIRE PROTECTION DISTRICT, COUNTY OF YOLO, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 20__ FOR THE FISCAL YEAR 20__ - ____ AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF YOLO ON THE _____ DAY OF _____, 20__. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

CLERK OF THE BOARD

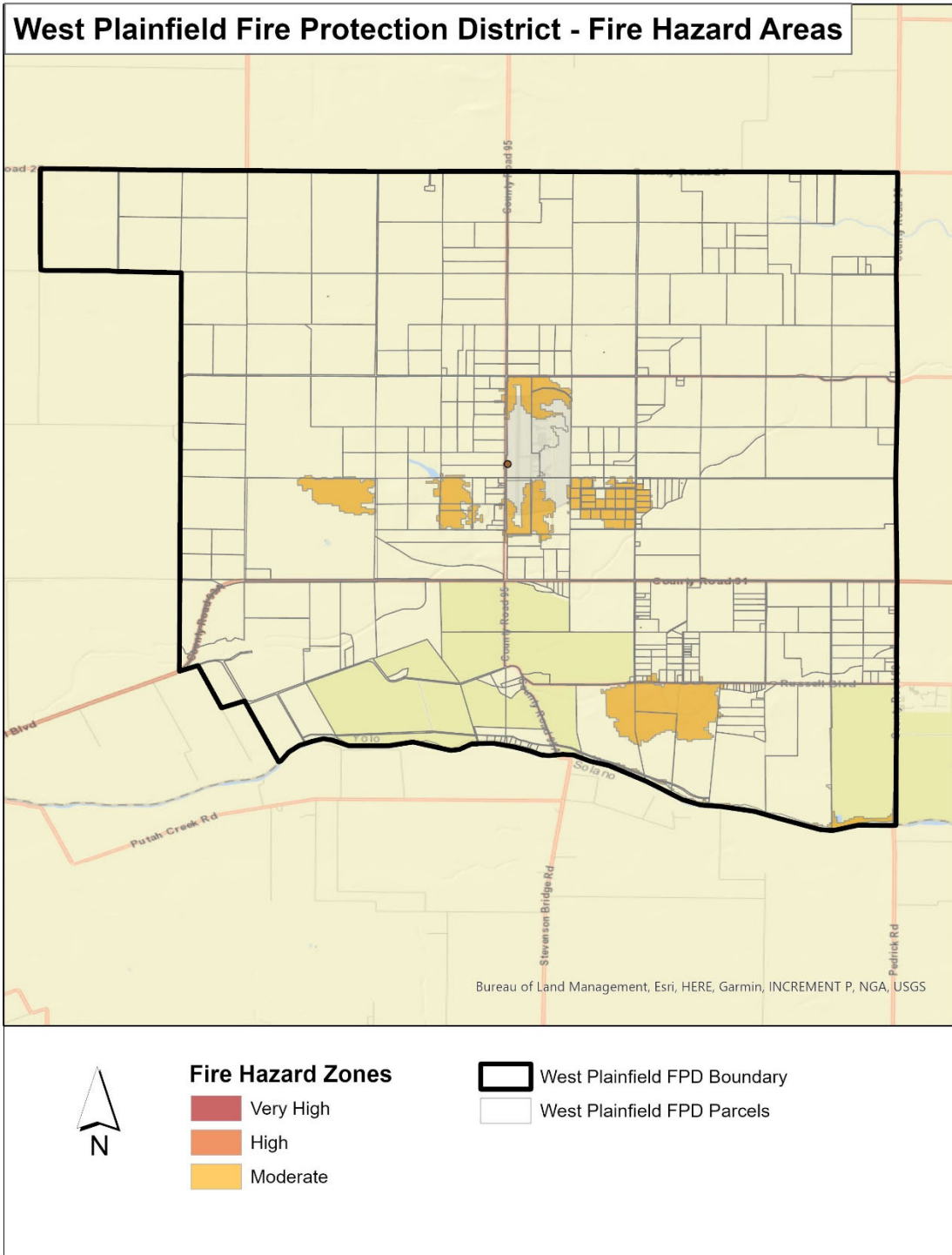
FILED THIS _____ DAY OF _____, 20__ AT THE HOUR OF _____ O'CLOCK __M. IN THE OFFICE OF THE COUNTY TAX COLLECTOR OF THE COUNTY OF YOLO, STATE OF CALIFORNIA, AT THE REQUEST OF THE BOARD OF WEST PLAINFIELD FIRE PROTECTION DISTRICT.

COUNTY TAX COLLECTOR, COUNTY OF YOLO

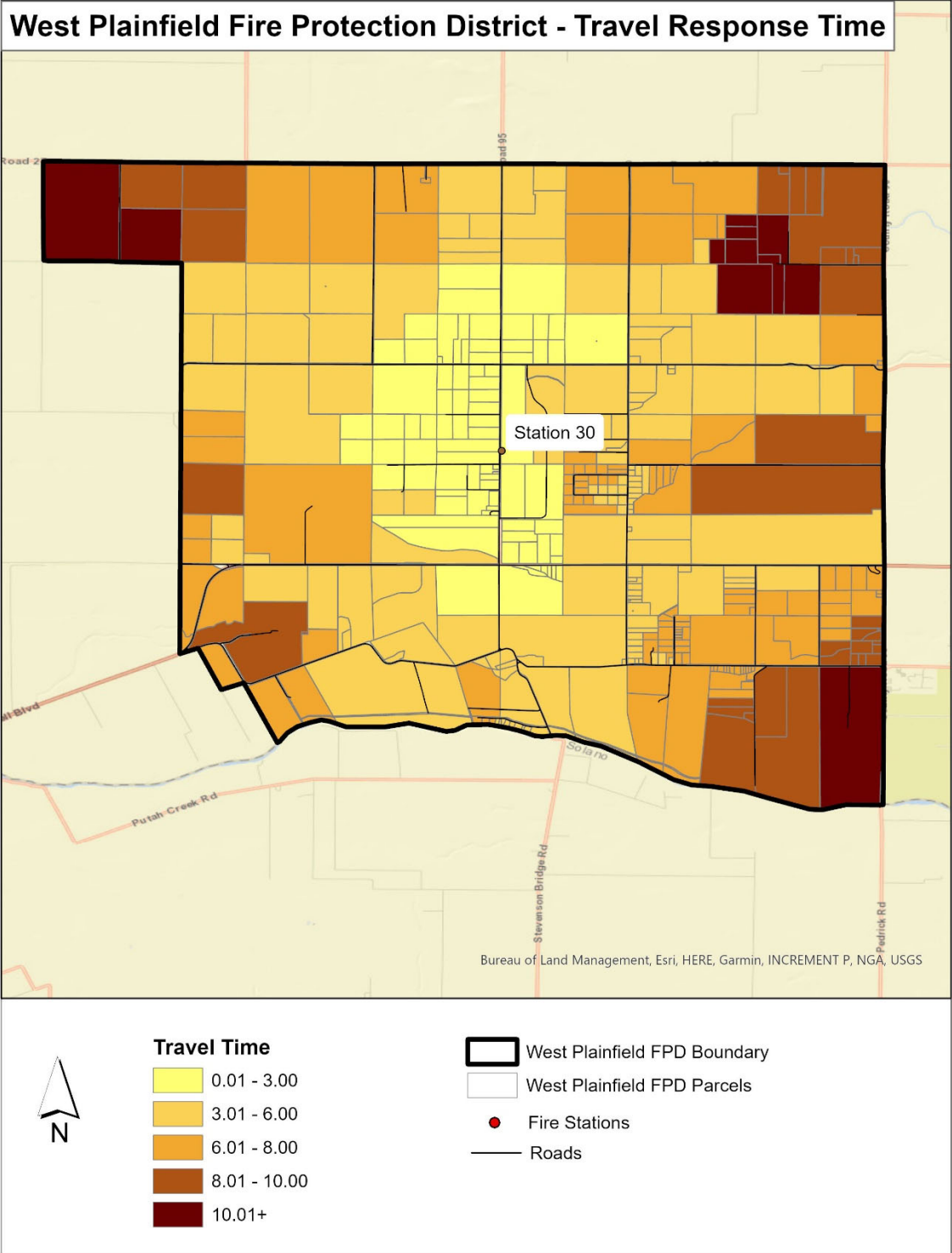
**West Plainfield Fire Protection District
Fire Protection and Emergency Services
Assessment Diagram**

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
707-430-4300

Appendix A – Fire Hazard Areas Diagram



Appendix B – Response Areas Travel Time Diagram



Appendix C – Assessment Roll, Fiscal Year 2024-25

The Assessment Roll is made part of this report and is available for public inspection during normal office hours. Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this Report. These records shall govern for all details concerning the description of the lots of parcels.

End Notes

¹ Insurance Services Offices Inc. <http://www.rockwall.com/documents/fire/ISO.pdf>

² Institute for Business & Home Safety, "Protect Your Home Against Wildfire Damage,"
<http://www.ibhs.org/publications/view.asp?id=125>

³ *ibid.*, p.2

YOLO COUNTY AUDITOR-CONTROLLER
FIRE DISTRICT BUDGET WORKSHEET - FINANCING SOURCES - SCHEDULE A
FISCAL YEAR: 2026 - 2027
DISTRICT NAME: West Plainfield Fire Protection District (8061)

Acct #	Acct Name	ADOPTED Revenue FYE 2026	ACTUAL PERIOD 10C Revenue FYE 2026	EST ADDITIONAL Revenue FYE 2026	TOTAL EST Revenue FYE 2026	PROPOSED Revenue FYE 2027
400100	PROPERTY TAXES - CURRENT SECURED	382,800	397,675.20		397,675.20	397,675
400101	PROPERTY TAXES - CURRENT UNSECURED	23,700	20,886.14		20,886.14	20,856
400111	PROPERTY TAXES - PRIOR UNSECURED	400	355.04		355.04	400
400120	SUPPLEMENTAL PROPERTY TAXES - CURRENT	0	5,635.11		5,635.11	
400121	SUPPLEMENTAL PROPERTY TAXES - PRIOR	0	0.00		0.00	
400500	OTHER TAXES-SALES & USE TAXES	0	0.00		0.00	
403100	INVESTMENT EARNINGS - POOL	500	14,002.12		14,002.12	500
403199	GASB	0	(2,246.00)	0.00	(2,246.00)	
403214	RENTS & CONCESSIONS - OTHER	0	0.00		0.00	
410050	ST-HIGHWAY PROPERTY RENTALS	0	7.82		7.82	
410250	ST-HOMEOWNERS PROP TAX RELIEF	0	1,351.23		1,351.23	
410900	ST-OTHER	10,000	0.89	39,000.00	39,000.89	
420103	FEDERAL - OTHER - HOMELAND SECURITY	0	0.00		0.00	
420900	FEDERAL-OTHER	16,000	40,212.91		40,212.91	
430020	OTHER GOVT AGENCY-OTHER CO-CITYS	0	0.00		0.00	
430022	OTHER COUNTIES & CITIES - YOLO	127,810	95,857.50	31,952.50	127,810.00	127,810
430070	OTHER TRIBAL - YOCHA DEHE CAPITAL	0	0.00		0.00	
440003	SPECIAL ASSESSMENT	228,722	228,724.38	0.00	228,724.38	236,320
440600	OTHER CHARGES - SERVICE - FIREFIGHTERS	0	4,721.18		4,721.18	
440690	OTHER CHARGES FOR SERVICES	0	290.79		290.79	
450302	OTHER MISC - DONATION	0	0.00		0.00	
450307	OTHER MISCELLANEOUS-CONTRIB/GRANT-NONGOV	0	3,000.00		3,000.00	
450900	OTHER MISC REVENUES	0	461.52		461.52	
460000	SALE OF CAPITAL ASSETS	15,000	15,000.00		15,000.00	
	TOTAL ESTIMATED REVENUE	804,932	825,935.83	70,952.50	896,888.33	783,561
	ESTIMATED FUND BALANCE AVAILABLE	177,844			159,865.31	150,345
	DECREASE IN CAPITAL ASSET REPLACEMENT RESERVE	365,000		365,000.00	365,000.00	
	DECREASE IN ACCRUED LEAVE RESERVE	15,500		15,500.00	15,500.00	
	DECREASE IN WPPFD-QSEHRA FUND					
	DECREASE IN GENERAL RESERVE					
	TOTAL FINANCING SOURCES *	1,363,276	825,935.83	451,452.50	1,437,253.64	933,906

YOLO COUNTY AUDITOR-CONTROLLER
FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B
FISCAL YEAR: 2026- 2027
DISTRICT NAME: West Plainfield Fire Protection District (8061)

Acct #	Account Name	ADOPTED Appropriations FYE 2026	ACTUAL ao PERIOD 10C Appropriations FYE 2026	EST ADDITIONAL Appropriations FYE 2026	TOTAL EST Appropriations FYE 2026	PROPOSED Appropriations FYE 2027
500100	REGULAR EMPLOYEES	380,276	303,948.69	95,983.80	399,932.49	377,519
500110	EXTRA HELP	20,750	59,400.34	18,758.00	78,158.34	16,650
500120	OVERTIME	70,290	21,694.31	6,850.83	28,545.14	91,855
500160	LEAVE BUYOUT	0	0.00		0.00	8,699
501110	SOCIAL SECURITY TAX	29,210	23,814.79	7,520.46	31,335.25	30,134
501110	EMPLOYMENT TRAINING TAX	0	69.50	21.95	91.45	
501120	MEDICARE TAX	7,067	5,569.60	1,758.82	7,328.42	7,290
501170	UNEMPLOYMENT INSURANCE	1,413	2,447.06	772.76	3,219.82	2,916
501180	WORKER'S COMPENSATION INSURANCE	12,700	12,596.00		12,596.00	9,740
501190	OTHER EMPLOYEE BENEFITS	28,800	11,599.31	923.05	12,522.36	28,800
	TOTAL SALARY & BENEFITS	550,506	441,139.60	132,589.67	573,729.27	573,604

FYE 2027
Total X Help
and OT
100,554.66

FYE 2026 Est
Total X Help
and OT
106,703.49

D R (Preliminary)

YOLO COUNTY AUDITOR-CONTROLLER
FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B
FISCAL YEAR: 2026- 2027
DISTRICT NAME: West Plainfield Fire Protection District (8061)

Acct #	Account Name	ADOPTED Appropriations FYE 2026	ACTUAL ao PERIOD 10C Appropriations FYE 2026	EST ADDITIONAL Appropriations FYE 2026	TOTAL EST Appropriations FYE 2026	PROPOSED Appropriations FYE 2027
510010	CLOTHING & PERSONAL SUPPLIES	46,065	54,155.68	9,352.19	63,507.87	21,375
510012	AGRICULTURAL SUPPLIES	0	0.00		0.00	0
510020	COMMUNICATIONS	2,468	93.28	31.40	124.68	192
510030	FOOD	500	629.70		629.70	600
510040	HOUSEHOLD EXPENSE	9,316	7,158.51	1,328.19	8,486.70	9,577
510051	INSURANCE - PUBLIC LIABILITY	16,285	16,285.00		16,285.00	18,019
510052	INSURANCE - FIRE & EXTENDED	0	0.00		0.00	
510053	INSURANCE - OTHER	4,212	4,180.00		4,180.00	3,816
510070	MAINTENANCE - EQUIPMENT	22,018	8,386.56	3,409.03	11,795.59	4,719
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	41,000	8,386.49	140.00	8,526.49	40,089
510080	MEDICAL, DENTAL & LAB SUPPLIES	3,000	3,285.17		3,285.17	3,000
510090	MEMBERSHIPS	2,600	1,434.00	1,105.00	2,539.00	2,466
510100	MISC EXPENSE	0	0.00		0.00	
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	20	175.16		175.16	20
510110	OFFICE EXPENSE	1,550	686.13	726.21	1,412.34	2,050
510111	OFFICE EXPENSE - POSTAGE	0	0.00		0.00	
510112	OFFICE EXPENSE - PRINTING	0	0.00		0.00	
510160	PUBLICATIONS & LEGAL NOTICES	0	0.00	150.15	150.15	200
510170	RENTS & LEASES - EQUIPMENT	1,690	1,469.93	240.00	1,709.93	1,722
510180	TRAINING	5,000	1,709.64	587.00	2,296.64	5,000
510190	MINOR EQUIPMENT	48,600	11,274.22	9,607.54	20,881.76	25,233
510200	TRANSPORTATION & TRAVEL	0	0.00		0.00	
510201	TRANSPORTATION & TRAVEL - FUEL	11,250	8,379.74	2,813.38	11,193.12	12,082
510204	VEHICLE MAINTENANCE	28,134	15,637.86	13,432.05	29,069.91	29,884
510220	UTILITIES	11,807	10,288.29	2,604.00	12,892.29	13,020
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	396	646.00		646.00	700
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	22,687	21,309.52	4,852.92	26,162.44	13,132
510254	PROF & SPCE SVC - FISCAL AGENT FEES	0	2.37		2.37	
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	5,061	2,389.00	1,812.00	4,201.00	7,117
510256	PROF & SPEC SVC - LEGAL SERVICES	3,000	0.00	3,000.00	3,000.00	3,000
510275	PROF & SPEC SVC - OTHER	490	1,802.14	1,337.19	3,139.33	7,300
510288	SPEC DEPT EXP - OTHER	0	426.00		426.00	500
	TOTAL SERVICES & SUPPLIES	287,149	180,190.39	56,528.25	236,718.64	224,813

YOLO COUNTY AUDITOR-CONTROLLER
FIRE DISTRICT BUDGET WORKSHEET - APPROPRIATIONS - SCHEDULE B
FISCAL YEAR: 2026- 2027
DISTRICT NAME: West Plainfield Fire Protection District (8061)

Acct #	Account Name	ADOPTED Appropriations FYE 2026	ACTUAL ao PERIOD 10C Appropriations FYE 2026	EST ADDITIONAL Appropriations FYE 2026	TOTAL EST Appropriations FYE 2026	PROPOSED Appropriations FYE 2027
525015	RETIRE LTD - CAPITAL LEASE OBLIGATION					
525030	RETIRE LTD - OTHER					
525060	INTEREST - LTD - OTHER					
526020	TAXES & ASSESSMENTS	0	376.88	0.00	376.88	399
526035	VOLUNTEER FIREMEN					
526040	CONTRIBUTION TO NON-COUNTY AGENCIES					
526200	CITY OF DAVIS					
526601	PAYMENTS TO OTHER GOV INSTITUTIONS					
	TOTAL OTHER CHARGES	0	376.88	0.00	376.88	399
530000	LAND					
530021	BUILDINGS & IMPROVEMENTS	0	20,238.40		20,238.40	
530010	EASEMENTS - NON DEPRECIABLE					
530070	EQUIPMENT	19,121	0.00		0.00	
530071	EQUIPMENT - VEHICLE	372,000	369,803.83		369,803.83	
	TOTAL CAPITAL ASSETS	391,121	390,042.23	0.00	390,042.23	0
590100	APPROPRIATIONS FOR CONTINGENCY	40,000			0.00	20,000
	TOTAL APPROPRIATIONS	1,268,776	1,011,749.10	189,117.92	1,200,867.02	818,816
	ADDITIONS TO CAPITAL ASSET REPLACEMENT RESERVE	91,000		91,000.00	91,000.00	100,091
	ADDITIONS TO ACCRUED LEAVE RESERVE					0
	ADDITIONS TO WPFDP-QSEHRA FUND					0
	ADDITIONS TO GENERAL RESERVE					15,000
	TOTAL FINANCING USES *	1,359,776	1,011,749.10	280,117.92	1,291,867.02	933,906

FYE 2026 BUDGET PREPARATION NOTES

REVENUES

430020	Fire Sustainability Funds	<u>127,810</u>	127,810	no change anticipated
440003	218 - Assessment Total	<u>236,320</u>	236,320	with increase (CPI Dec 2025 3.0%)
TOTAL REVENUE SECTION		<u>364,130</u>		

D R A F T
(Preliminary Budget)

FYE 2026 BUDGET PREPARATION NOTES

APPROPRIATIONS

BENEFITS (see Worksheet *FYE 2026 Payroll Calculations* re Salary)

501180	Work Comp	<u>9,740</u>	9,740	early estimate
501190	QSEHRA	<u>28,800</u>	<u>28,800</u>	no change (x 6)
TOTAL BENEFITS SECTION			<u><u>38,540</u></u>	

SERVICES AND SUPPLIES

510010	218 - Turnouts (Coat/Pant) - 2nd sets	8,622		estimated - per set x 2
	VFA / VFC Grant (Wildland/Shelters/Comm)	10,000		
	Safer - Turnouts (Coat/Pant)			estimated - per set x 5
	Wildland (Coat)	2,753		estimated - per set x 5
	Safer - Station Wear		<u>21,375</u>	estimated - per set x 5
510020	Vonage - monthly	<u>192</u>	192	no increase
510040	Recology - monthly	<u>5,577</u>	5,577	current w/ last percent increase
510051	General Liability / Auto	<u>18,019</u>	18,019	early estimate
510053	Property / Boiler	3,586		early estimate
	Fidelity, E&O, Etc	230		early estimate
	AD&D (3 year)	<u>0</u>	3,816	Next renewal Oct 2027
510070	218 - SCBA Maintenance	1,655		estimated
	218 - Extinguisher Service - annual	372		estimated
	218 - Ladder Testing - annual	1,634		estimated
	Wizix (annual)	<u>1,059</u>	4,719	estimated
510071	Clark - 6 times year	889		estimated w % increase
	218 - Deferred Maintenance Projects	<u>33,200</u>	34,089	
510090	FDAC	500		no increase
	CSFA	1,216		current w/ est 10% increase
	YCFA	500		current
	NFPA	<u>250</u>	2,466	no increase x 1
510170	LEAF	<u>1,447</u>	1,447	current
510190	218 - Hose	2,000		current estimate
	218 - Radios (AFG) (our share)	5,833		last estimate w est 5% increase
	218 - SCBA Retrofit	<u>4,400</u>	12,233	last estimate w est 10% increase
510201	Diesel	11,183		estimated - 1,750 gal
	Gasoline	<u>899</u>	12,082	estimated - 155 gal

FYE 2026 BUDGET PREPARATION NOTES

APPROPRIATIONS - CONTINUED

510204	218 - Apparatus Annual - E30	626		estimated
	218 - Apparatus Annual - E330	611		estimated
	218 - Apparatus Annual - W30	1,036		estimated
	218 - Apparatus Annual - B30	197		estimated
	218 - Apparatus Annual - B230	197		estimated
	218 - Apparatus Annual - B330	197		estimated
	218 - Apparatus Annual - U30	197		estimated
	218 - Durango	197		estimated
	218 - Vehicle/Apparatus Batteries	1,000		estimated
	218 - Tires	3,498		last w est 10% increase x6
	218 - Pump Tests	<u>2,130</u>	9,884	estimated w increase x3
510220	PGE	12,490		estimated
	Propane	<u>530</u>	13,020	estimated
510252	Adobe - annual	240		no increase
	Microsoft - annual	136		w est 5% increase
	Zoom - annual	160		no increase
	Doodle - annual	0		basic, free version
	218 - Google (email)	1,400		free after Oct 2026
	218 - Tablet Command - fiscal year	6,344		per BC Fish (est after grant pymt)
	Starlink - annual	1,680		added travel bundle
	Streamline	1,200		annual
	Vector	0		YCPARMIA Insurance Benefit
	Lexipol	0		YCPARMIA Insurance Benefit
	ESO - annual	<u>1,972</u>	13,132	current invoice (\$7,120) - modified
510255	218 - Pre-employment Medical	5,980		estimated w 10% increase (x18)
	218 - Pre-employment Hep B	413		estimated w 10% increase (x5)
	218 - Fit Test Medical	<u>725</u>	7,117	current (x25)
510256	218 - Development Fee Impact ER	6,500		estimate
	218 - Background Checks (Live Scan)	<u>800</u>	7,300	current (x10)
526020	218 Assessment Fee Parcel (399 parcels)	<u>399</u>	399	\$1 per parcel @ 399 parcels
	TOTAL - SERVICES + SUPPLIES SECTION		<u><u>166,867</u></u>	

FYE 2026 BUDGET PREPARATION NOTES

RESTRICTED FUNDS

ADDITIONS TO CAPITAL ASSET REPLACEMENT RESERVE		
218 - Addition	90,000	
Fire Recovery USA Receipts	<u>4,721</u>	94,721
ADDITIONS TO ACCRUED LEAVE RESERVE		
Vacation / Holiday / Sick	<u>0</u>	0
ADDITIONS TO BENEFITS (QSEHRA) RESERVE		
Unreimbursed	<u>0</u>	0
ADDITIONS TO GENERAL RESERVE		
	<u>15,000</u>	15,000

D R A F T
(Preliminary Budget)

CAPITAL ASSET REPLACEMENT (GL 304001)

Capital Asset Replacement Balance	387,771.02
FYE 2026 Adjustment - Increase	91,000.00
FYE 2026 Adjustment - Decrease	<u>(365,000.00)</u>
FYE 2026 Anticipated CA Replacement Balance	113,771.02
Decrease In / Addition to FYE 2027	<u>94,721.00</u>
Total Estimated Capital Asset Replacement Balance	<u><u>208,492.02</u></u>

ACCRUED LEAVE (GL 304002)

	Vacation	Holiday	Sick	Hourly	Total Vacation Only	Total Holiday Only	Total Sick Only
CO	377.50	141.00	328.80	24.68	9,316.25	3,479.71	8,114.39
CO	190.50	119.50	257.20	22.59	4,302.99	2,699.25	5,809.61
CO	27.50	15.00	28.00	22.59	621.17	338.82	632.46
218 - FF	33.00	18.00	50.40	19.48	642.75	350.59	981.66
218 - FF	31.00	22.00	62.00	19.48	603.80	428.50	1,207.59
218 - FF	27.50	15.00	28.00	19.48	535.63	292.16	545.36
					<u>16,022.58</u>	<u>7,589.03</u>	<u>17,291.07</u>

Accrued Leave Balance	32,753.82
FYE 2026 Adjustment	<u>(15,500.00)</u>
FYE 2026 Anticipated Leave Balance	17,253.82
Decrease In / Addition to FYE 2027	<u>0.00</u>
Total Estimated Accrued Leave Balance	<u><u>17,253.82</u></u>

WPFPD - QSEHRA RESERVE

			Est FYE 2026
WPFPD - QSEHRA Reserve Balance	4,000.00	218 - CO	244.32
FYE 2026 Adjustment	<u>3,500.00</u>	218 - CO	2,400.00
FYE 2026 Anticipated QSEHRA Balance	7,500.00	218 - CO	400.00
Decrease In / Addition to FYE 2026	<u>0.00</u>	218 - FF	2,400.00
Total Est Accrued QSEHRA Reserve Balance	<u><u>7,500.00</u></u>	218 - FF	2,400.00
		218 - FF	400.00
			<u><u>8,244.32</u></u>

GENERAL RESERVE (GL 304003)

General Reserve Balance	159,825.00	Estimated Secured Revenue FYE 2027	418,931.00
FYE 2026 Adjustment - Addition	<u>0.00</u>	Less - One-Half	<u>(209,465.50)</u>
FYE 2026 Anticipated Leave Balance	159,825.00	County Rec General Reserve Balance	<u><u>209,465.50</u></u>
Decrease In / Addition to FYE 2026	<u>15,000.00</u>		
Total Estimated General Reserve Balance	<u><u>174,825.00</u></u>		

UNASSIGNED (GL 309999) (includes reserve QSEHRA RESERVE BALANCE)

Unassigned	211,297.64	as of P10 NC
Less QSEHRA Reserve	<u>(7,500.00)</u>	
Available Unassigned	<u><u>203,797.64</u></u>	

**CAPITAL IMPROVEMENTS AND DEFERRED MAINTENANCE PROJECTS FYE 2027 (Priority 1)
and FUTURE DEFERRED PROJECTS (Priority 2 - 4)
WEST PLAINFIELD FIRE PROTECTION DISTRICT**

Priority	Assigned To	Project Description / Parameters
1	D Stiles	Well Bladder (estimate \$2,200) Part 1 - Bladder - Size (gallons) = Match current - Material(s) = Match current Part 2 - Installation - by WPL members - Plumbing - Installation
1	D Stiles	Plumbing - Septic Lines (estimate \$7,500) - By contractor
1	D Stiles	Energy Savings (estimate \$5,000) LED Lighting - Station / App Bay
1	D Osborn	Asphalt Crack Repair (estimate between \$8,700 and \$14,500) Locations = in front of apron and north of station Materials = TBD (need some research) Work Performed by = TBD
1		Septic cleanout (estimate \$600 - \$1,200 per x2)
1	D Stiles	Training Area (estimate \$4,500) Material = (what type gravel?) Installation = - Smoothing area - Laying new material - Leveling after laying new material - Stairs - Windows
2	D Osborn	Paint - Exterior - Station - Match colors EXCEPT roll-up doors white - Fade / Chip resistant paint - Prepare surface bare metal where needed - Repair (as much as possible) dents and holes
2	D Stiles	Rollup Door - South - Top Panel Replacement - Like for like - Installation - Service all sensors
2		Man Doors - App Bay bathroom & tool room - Material: Wood, with kickplate for tool room - Tool Room: knob with exterior key lock option - Bathroom: knob with interior lock
3	D Stiles	Solar
3	D Stiles	Fencing - Replace Current Vinyl Part 1 - Material = metal Part 2 - Installation = set in cement; maybe by WPL members
3		Turnout Lockers
3		Secure parking
3		Repave all paved areas
4		Hall Deferred maintenance/conversion to office/community space (EST 180K)
4		SCBA Replacement (EST180K)
4		Stabilizing southeast corner of station (EST 60K)

below \$5,000 = 1 Quote; \$5,000 - \$9,999.99 = 2 written quotes; \$10,000 - \$49,999.99 = 3 written quotes

Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Fire Incident Count (NERIS)

Count of Incidents by month, day, hour of day, station, shift, and unit

Count of Total Incidents

Count of Incidents

14

Fire Incident Count (NERIS) May 14, 2026 10:06:53 AM [Fire Incidents \(NERIS\)](#)

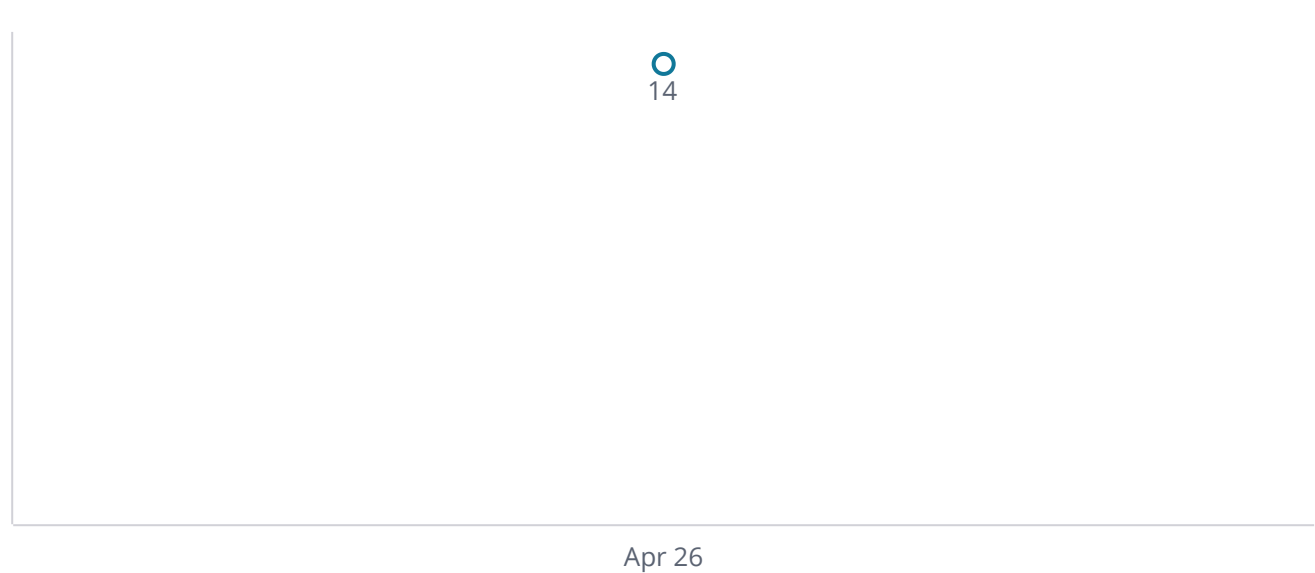
Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Incident Count By Month (This Year)

Incident Count By Month (This Year)

Months in Core incident onset date/time	Co
04/2026	
Count of Incidents	

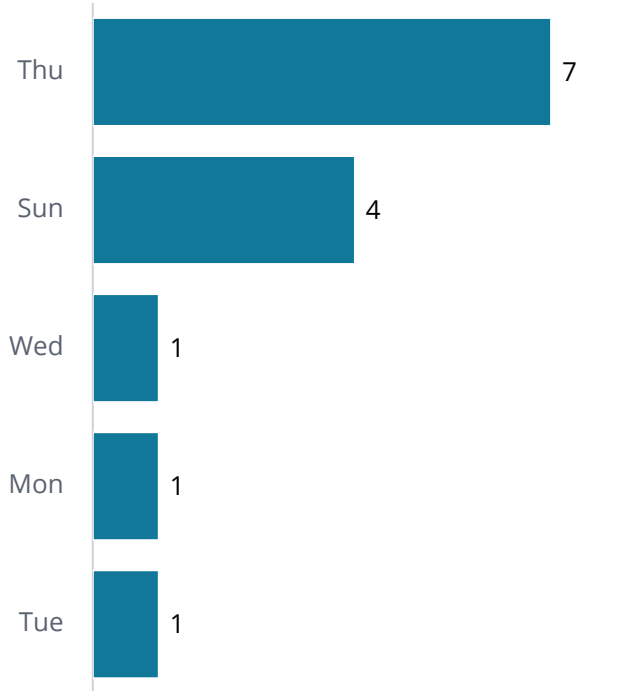


Fire Incident Count (NERIS) May 14, 2026 10:06:53 AM [Fire Incidents \(NERIS\)](#)

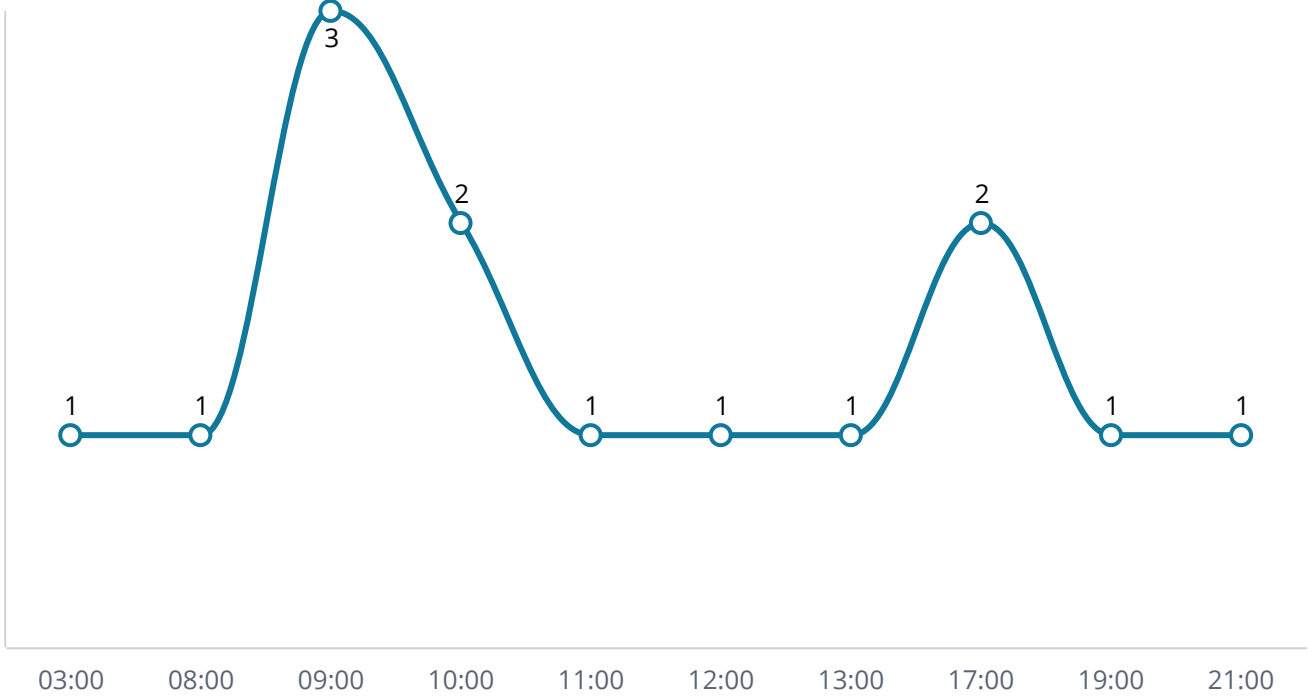
Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Incident Count by Day of Week



Incident Count by Hour of Day

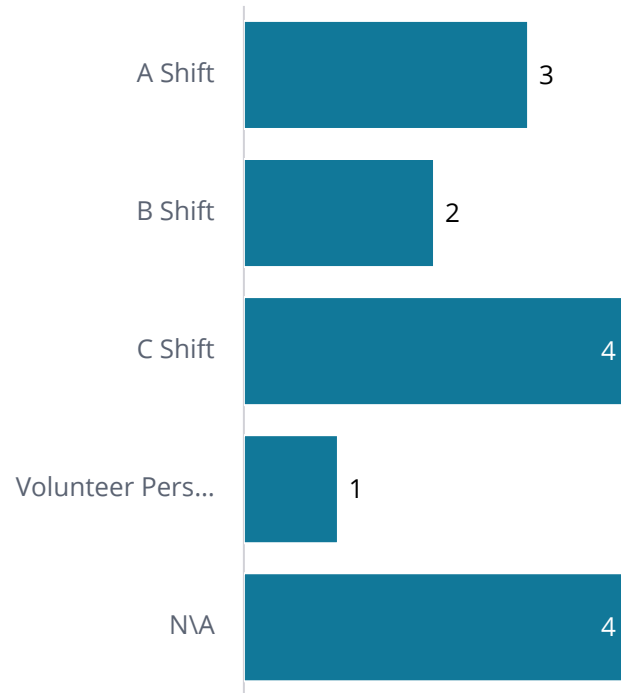


Fire Incident Count (NERIS) May 14, 2026 10:06:53 AM [Fire Incidents \(NERIS\)](#)

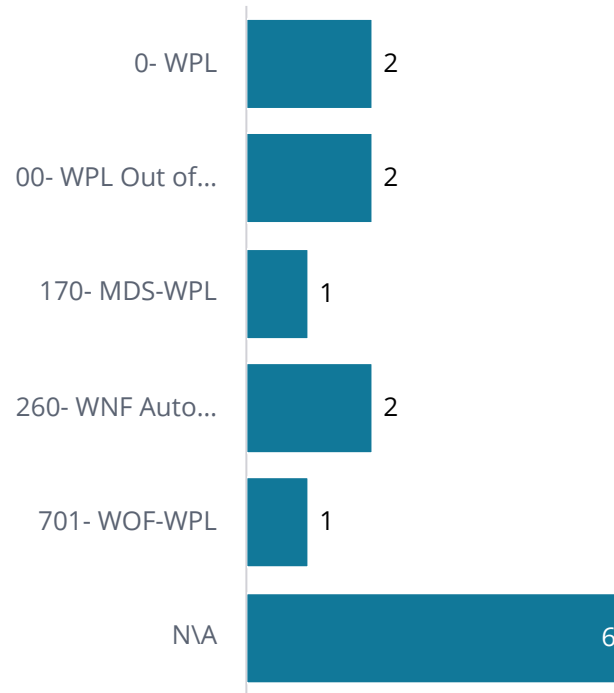
Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

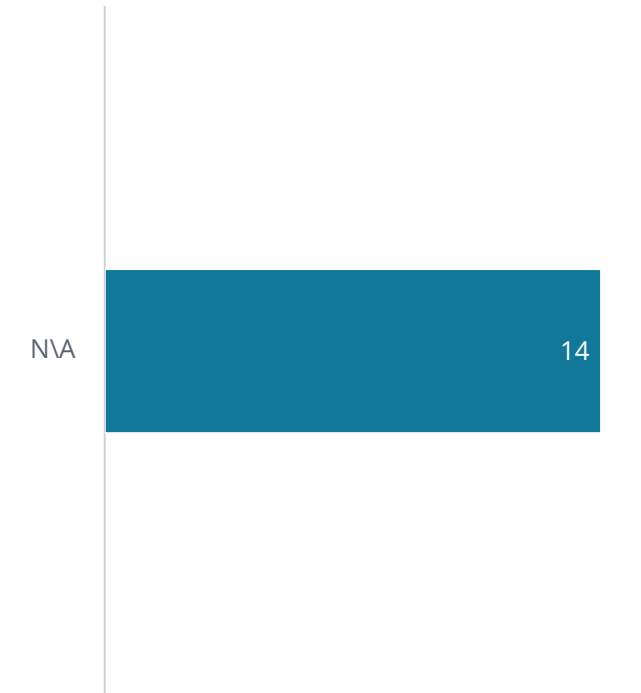
Incidents by Shift



Incidents by Zone



Incidents by District

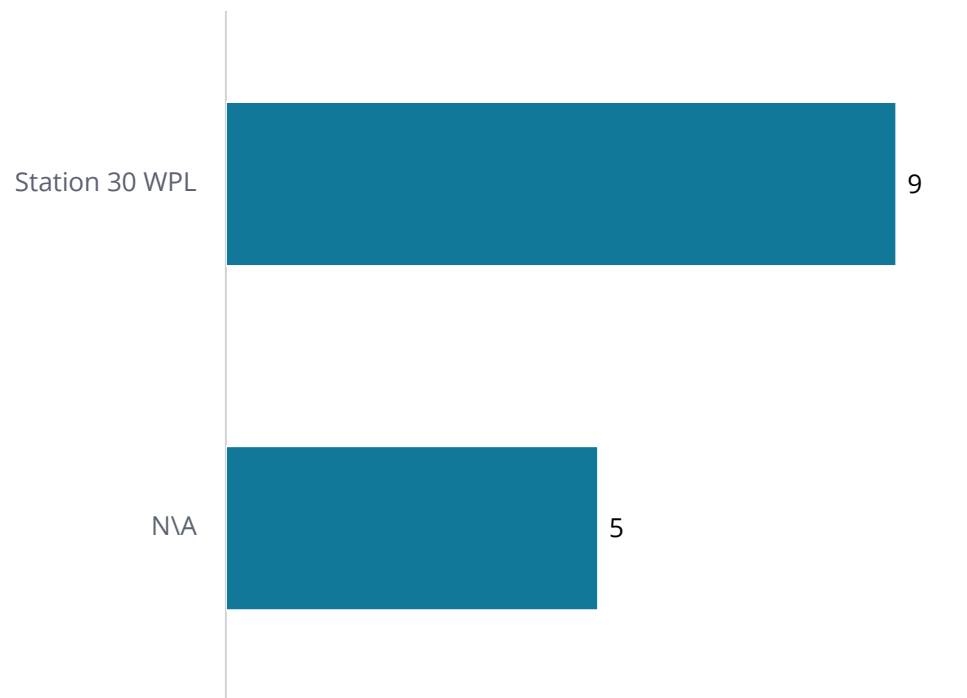


Fire Incident Count (NERIS) May 14, 2026 10:06:53 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Incidents by Station



Incidents by Battalion

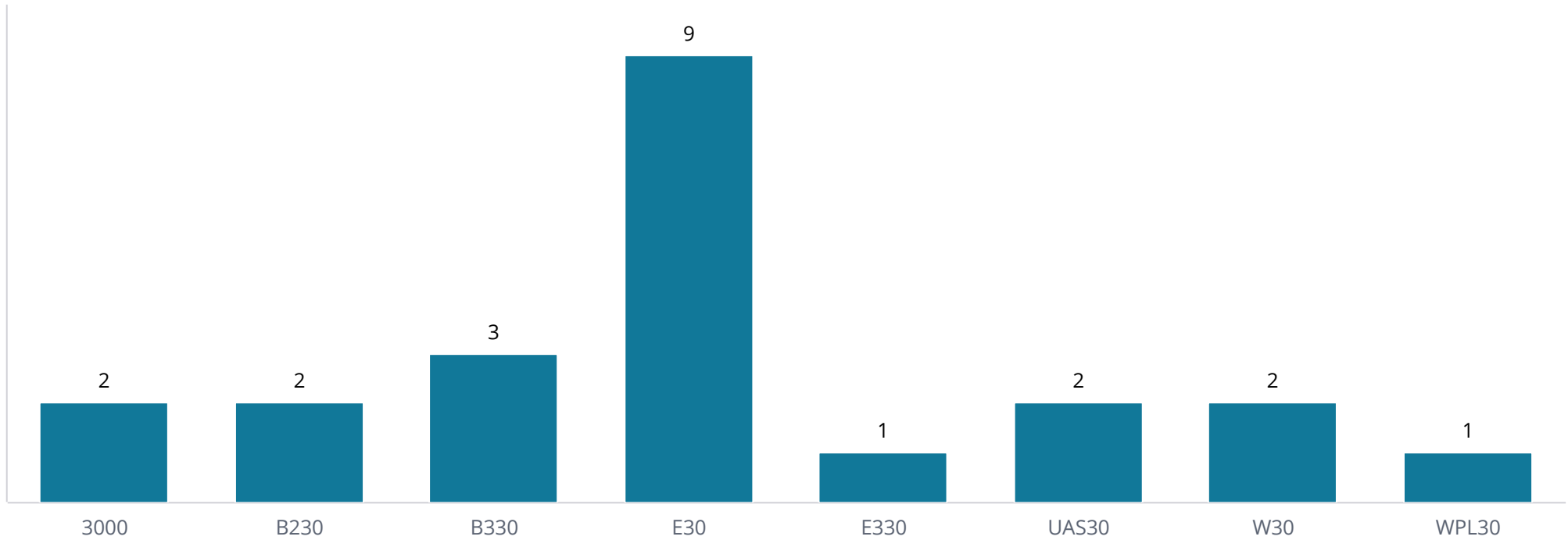


Fire Incident Count (NERIS) May 14, 2026 10:06:53 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Incident Count by Unit



Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Count of Incident Responses

Station	Shift	Unit	Incidents
			2026
Station 30 WPL	A Shift	3000	1
		B330	1
		E30	2
		UAS30	1
	B Shift	3000	1
		B230	2
		B330	1
		E30	2
	C Shift	B330	1
		E30	1
		E330	1
		W30	1
		Volunteer Personnel	UAS30
NVA	C Shift	E30	1
	NVA	E30	3
		W30	1
		WPL30	1

Percent of Incident Responses by Incident Type



Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

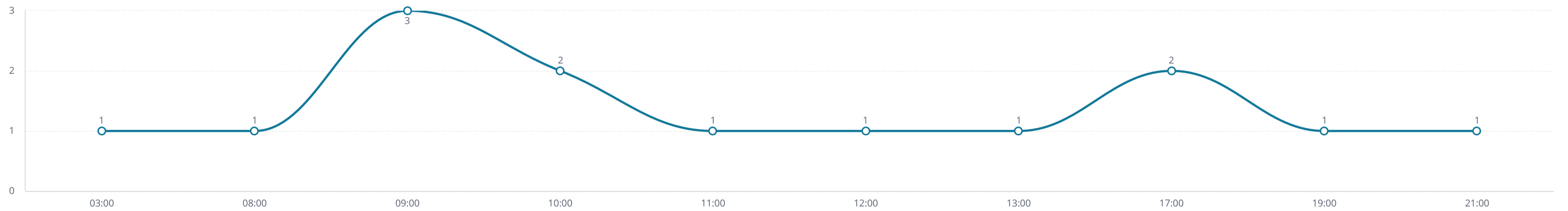
Fire Resources (NERIS)

Tracks personnel and unit involvement by call volume during fire incidents

Count of Incidents

Count of Incidents
14

Call Volume By Hour of Day



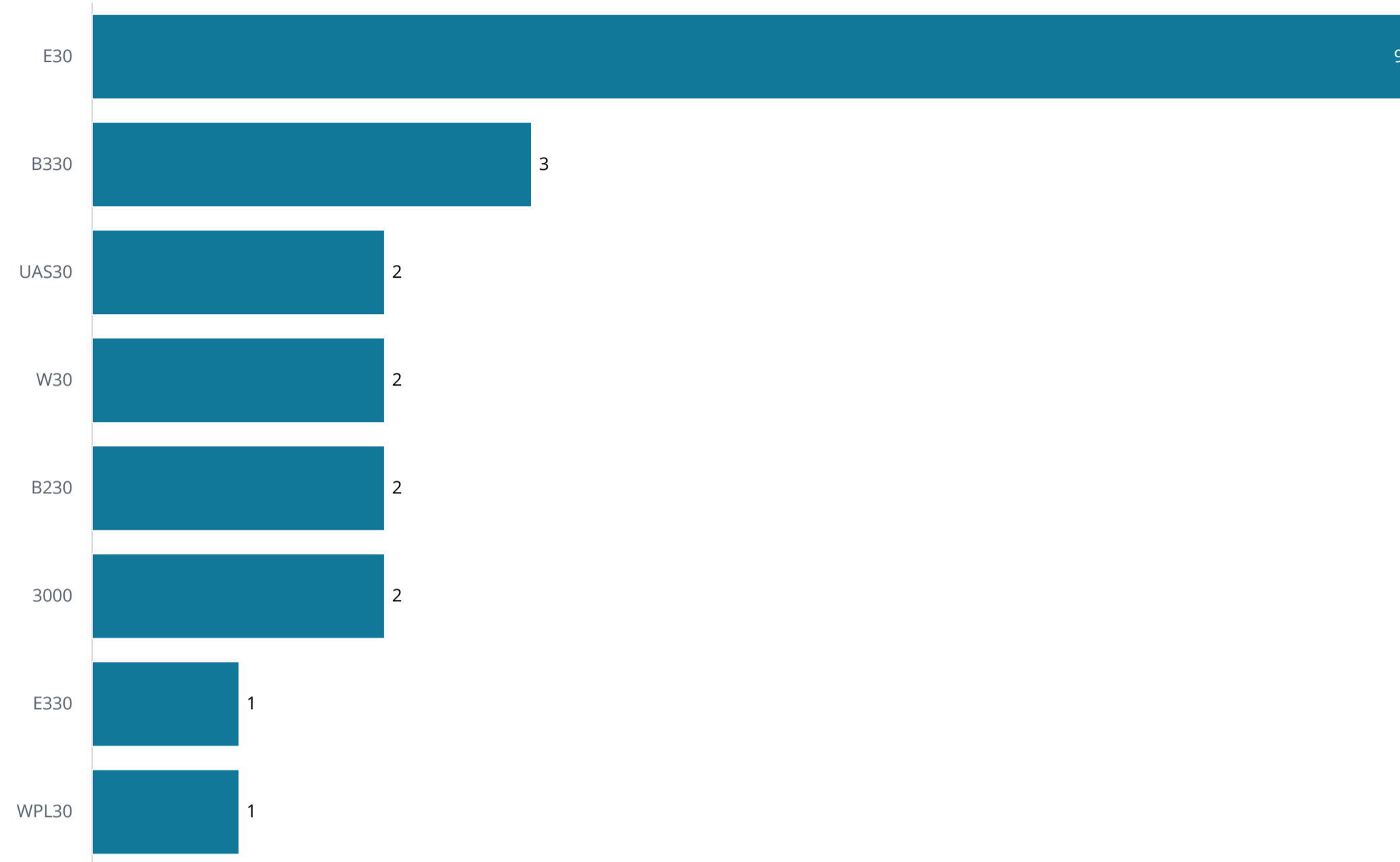
Incident Count Breakdown of Incidents by Unit

Unit name	Count of Incidents	Percent of Incidents	Median Unit Turnout Time	90th Percentile Unit Turnout Time	Median Unit Travel Time	90th Percentile Unit Travel Time	Median Time on Scene	90th Percentile Time on Scene	Unit Total Time on Scene	Median Total Time Dispatch to Clear	90th Percentile Total Time Dispatch to Clear	Unit Total Time Dispatch to Clear
3000	2	14.29%	00h:00m:00s	00h:00m:00s	00h:02m:11s	00h:02m:11s	00h:21m:18s	00h:21m:18s	00h:21m:18s	00h:14m:31s	00h:23m:29s	00h:29m:02s
B230	2	14.29%	00h:00m:00s	00h:00m:00s	00h:06m:53s	00h:07m:59s	00h:09m:34s	00h:14m:28s	00h:19m:07s	00h:16m:27s	00h:20m:15s	00h:32m:53s
B330	3	21.43%	00h:00m:00s	00h:00m:00s	00h:03m:00s	00h:05m:46s	00h:24m:43s	00h:31m:39s	00h:57m:17s	00h:27m:43s	00h:37m:25s	01h:06m:03s
E30	9	64.29%	00h:00m:01s	00h:02m:08s	00h:05m:41s	00h:15m:43s	00h:28m:37s	00h:50m:31s	02h:46m:50s	00h:26m:25s	00h:55m:01s	03h:58m:27s
E330	1	7.14%										
UAS30	2	14.29%	00h:00m:00s	00h:00m:00s	00h:10m:14s	00h:17m:35s	00h:27m:48s	00h:38m:38s	00h:55m:35s	00h:38m:02s	00h:56m:13s	01h:16m:03s
W30	2	14.29%	00h:00m:59s	00h:01m:57s	00h:16m:45s	00h:17m:37s	00h:15m:41s	00h:29m:35s	00h:31m:22s	00h:33m:24s	00h:47m:24s	01h:06m:48s
WPL30	1	7.14%								00h:06m:00s	00h:06m:00s	00h:06m:00s
Grand Total	14	100.00%	00h:00m:00s	00h:00m:33s	00h:05m:21s	00h:17m:35s	00h:23m:01s	00h:38m:38s	05h:51m:29s	00h:19m:41s	00h:48m:15s	08h:35m:16s

Filter statement

Filters **Days in Core incident onset date/time** 4/1/26 to 4/30/26 | **Incident status** Locked

Incident Count by Unit



Incident Count and Percentage by Personnel

Crew Name	Count of Incidents	Percentage of Incidents
Beoshanz, Marc	2	14.29%
Booth, Michael	1	7.14%
Fish, Patrick	5	35.71%
Gustafson, Joseph	5	35.71%
Leuenberger, Billy	1	7.14%
Mincey, James	1	7.14%
Osborn, Dave	1	7.14%
Rehan, Michael J	6	42.86%
Stiles, David	2	14.29%
Stricklin, Paul R	1	7.14%
Stricklin, Robin G	1	7.14%
Tapalla, Oliver	2	14.29%
Valderrey, Oreanlyc	1	7.14%
Wright, Kevin R	2	14.29%
Zayas, Anthony	4	28.57%
N/A	4	28.57%
Grand Total	14	100.00%

WEST PLAINFIELD FIRE PROTECTION DISTRICT
FYE 2026 TRIAL BALANCE

Acct #	Account Name	Adopted 12/25	P10 Closed	% of Adopted
400100	PROPERTY TAXES - CURRENT SECURED	382,800.00	397,675.20	103.89%
400101	PROPERTY TAXES - CURRENT UNSECURED	23,700.00	20,886.14	88.13%
400111	PROPERTY TAXES - PRIOR UNSECURED	400.00	355.04	88.76%
400120	SUPPLEMENTAL PROPERTY TAXES - CURRENT		5,635.11	
400121	SUPPLEMENTAL PROPERTY TAXES - PRIOR			
400500	OTHER TAXES - SALES & USE TAX			
403100	INVESTMENT EARNINGS - POOL	500.00	14,002.12	2800.42%
403214	RENTS & CONCESSIONS - OTHER			
410050	ST-HIGHWAY PROPERTY RENTALS		7.82	
410250	STATE - HOMEOWNERS PROPERTY TAX RELIEF		1,351.23	
410900	STATE - OTHER	10,000.00	0.89	0.01%
420103	FEDERAL - OTHER - HOMELAND SECURITY			
420900	FEDERAL - OTHER	16,000.00	40,212.91	251.33%
430020	OTHER GOVT AGENCY - OTHER CO-CITIES			
430022	OTHER COUNTIES & CITIES - YOLO	127,810.00	95,857.50	75.00%
430070	OTHER TRIBAL - YOCHA DEHE CAPITAL			
440003	SPECIAL ASSESSMENT	228,722.00	228,724.38	100.00%
440600	OTHER CHRGS FOR SERVICES - FIREFIGHTERS / OTHER		4,721.18	
440690	OTHER CHRGS FOR SERVICES		290.79	
450302	OTHER MISC - DONATION			
450307	OTHER MISC - CONTRIBUTION/GRANTS-NONGOV		3,000.00	
450900	OTHER MISC REVENUES		461.52	
460000	SALE OF CAPITAL ASSETS	15,000.00	15,000.00	100.00%
	Total Estimated Revenue	804,932.00	828,181.83	102.89%
	Estimated Fund Balance Available (from FYE 2025)	177,844.00		
	Decrease in Accrued Capital Asset Replacement Fund	365,000.00		
	Decrease in Accrued Leave Reserve	15,500.00		
	TOTAL FINANCING SOURCES	1,363,276.00	828,181.83	

Acct #	Account Name	Adopted 12/25	P10 Closed	% of Adopted
500100	REGULAR EMPLOYEES	380,276.00	303,948.69	79.93%
500110	EXTRA HELP	20,750.00	59,400.00	286.27%
500120	OVERTIME	70,290.00	21,694.31	30.86%
500160	LEAVE BUYOUT			
501110	SOCIAL SECURITY TAX	29,210.00	23,814.79	81.53%
501110	EMPLOYMENT TRAINING TAX		69.50	
501120	MEDICARE TAX	7,067.00	5,569.60	78.81%
501170	UNEMPLOYMENT INSURANCE	1,413.00	2,447.06	173.18%
501180	WORKER'S COMPENSATION INSURANCE	12,700.00	12,596.00	99.18%
501190	OTHER EMPLOYEE BENEFITS	28,800.00	11,599.31	40.28%
510010	CLOTHING & PERSONAL SUPPLIES	46,065.00	54,155.68	117.56%
510012	AGRICULTURAL SUPPLIES			
510020	COMMUNICATIONS	2,468.00	93.28	3.78%
510030	FOOD	500.00	629.70	125.94%
510040	HOUSEHOLD EXPENSE	9,316.00	7,158.51	76.84%
510051	INSURANCE - PUBLIC LIABILITY	16,285.00	16,285.00	100.00%
510052	INSURANCE - FIRE & EXTENDED			
510053	INSURANCE - OTHER	4,212.00	4,180.00	99.24%
510070	MAINTENANCE - EQUIPMENT	22,018.00	8,386.56	38.09%
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	41,000.00	8,386.49	20.45%
510080	MEDICAL, DENTAL & LAB SUPPLIES	3,000.00	3,285.17	109.51%
510090	MEMBERSHIPS	2,600.00	1,434.00	55.15%
510100	MISC EXPENSE			
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	20.00	175.16	875.80%
510110	OFFICE EXPENSE	1,550.00	686.13	44.27%
510111	OFFICE EXPENSE - POSTAGE			
510112	OFFICE EXPENSE - PRINTING			
510160	PUBLICATIONS & LEGAL NOTICES			
510170	RENTS & LEASES - EQUIPMENT	1,690.00	1,469.93	86.98%
510180	TRAINING	5,000.00	1,709.64	34.19%
510190	MINOR EQUIPMENT	48,600.00	11,274.22	23.20%
510200	TRANSPORTATION & TRAVEL			
510201	TRANSPORTATION & TRAVEL - FUEL	11,250.00	8,379.74	74.49%
510204	VEHICLE MAINTENANCE	28,134.00	15,637.86	55.58%
510220	UTILITIES	11,807.00	10,288.29	87.14%
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	396.00	646.00	163.13%
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	22,687.00	21,309.52	93.93%
510254	PROF & SPEC SVC - FISCAL AGENT FEES		2.37	
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	5,061.00	2,389.00	47.20%
510256	PROF & SPEC SVC - LEGAL SERVICES	3,000.00		0.00%
510275	PROF & SPEC SVC - OTHER	490.00	1,803.14	367.99%
510288	SPEC DEPT EXPENSE - OTHER		426.00	
526020	TAXES AND ASSESSMENTS		376.88	
530021	BUILDINGS & IMPROVEMENTS		20,238.40	
530070	EQUIPMENT	19,121.00		0.00%
530071	EQUIPMENT - VEHICLE	372,000.00	369,803.83	99.41%
590100	APPROPRIATIONS FOR CONTINGENCY	40,000.00		0.00%
	Total Appropriations	1,268,776.00	1,011,749.76	79.74%
	Additions to Capital Asset Replacement Reserve	91,000.00		
	Additions to WPPFD -QSEHRA Reserve	3,500.00		
	TOTAL FINANCING USES	1,363,276.00	% of FY	83.33%

Adopted
Total X Help and OT
91,040.00
P10 Closed
Total X Help and OT
81,094.31
% of Adopted
89.08%

100000	CASH IN TREASURY	163,599.23		
205049	ACCRUED SALARIES & BENEFIT - WPPFD-QSEHRA			should be \$3,500.00
304001	FUND BALANCE-ASSIGNED-CAPITAL ASSET REPLACEMENT		391,416.69	
304002	FUND BALANCE-ASSIGNED-ACCRUED LEAVE		32,753.82	
304003	FUND BALANCE-ASSIGNED-GENERAL RESERVE		159,825.00	
309999	UNASSIGNED		207,651.97	
403199	GASB 31 FAIR MARKET VALUE - DFS ONLY		(2,246.00)	

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: March 17, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner Beth Stiles
 Board Clerk Cherie Rita
SUBJECT: Deposits FYE 2026 to Date - Informational

GL Acct(s)	Deposit Date	Details	Amount
Misc	07/14/25	LH - Reimburse PPE 06/14/25 06/28/25	417.13
440600	07/25/25	Fire Recovery USA 1863383 1775105 1853899	1,886.12
Misc	08/20/25	LH - Reimburse PPE 07/12/25 07/26/25	437.00
510020	08/22/25	CalNet - Reimburse Overpayment	61.13
450900	09/12/25	Cal Card Rebate CY 2025 Q2	147.97
Misc	09/19/25	LH - Reimburse PPE 08/09/25 08/23/25	456.84
440600	10/03/25	Fire Recovery USA 1720353	234.00
460000	09/29/25	Diamond D General Engineering (1997 F350 Sale)	15,000.00
Misc	11/07/25	LH - Reimburse PPE 09/06/2025	139.05
440690	11/07/25	Records Production - Yolo Sportsmen's Assoc	14.00
430022	11/07/25	Fire Sustainability FYE 2026 Q1	31,952.50
440600	12/03/25	Fire Recovery USA 1720353 1775120 2026509	1,109.61
450900	11/21/25	Cal Card Rebate FYE 2026 Q1	173.01
430022	01/07/26	Fire Sustainability FYE 2026 Q2	31,952.50
450307	01/07/26	Grant - Glide Foundation	3,000.00
530071	01/02/26	Refund (registration fees) - Truck Site	210.87
440600	01/14/26	Fire Recovery USA 2026515 1853923	1,490.92
Misc	01/28/26	LH - Reimburse PPE FYE 2026 Q2	1,608.89
420900	01/30/26	R&R Grant (EMW-2021-FF-01803) - Claim 3	40,213.32
Misc	03/13/26	LH - Reimburse PPE 01/24/26	118.97
450900	02/26/26	Cal Card Rebate FYE 2026 Q2	140.54
440690	03/25/26	Fire Sprinkler Permit Fee - 36757 Russell Blvd	243.00
430022	04/10/26	Fire Sustainability FYE 2026 Q3	31,952.50
Misc	04/24/26	LH - Reimburse PPE 02/07/26 03/21/26 04/04/26	832.73
440690	04/24/26	Records Production - Sunlight Access	33.79

TOTAL FYE 2026 \$163,826.39

SUMMARY

Grant Reimbursements	43,213.32
Airport	
Fire Recovery	4,720.65
Lillard Hall Reimbursements	4,010.61
Strike Team	
Cal Card Rebates	461.52
Fire Sustainability - Yolo County	95,857.50
Permit Fees	243.00
Other	15,319.79

TOTAL FYE 2026 \$163,826.39

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: May 19, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner John Lindsey
 Board Clerk Cherie Rita
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice Date	Purpose	Total	Details
510010 - Advantage Gear		04/17/26	Clothing - Station Wear	838.58	EMW-2021-FG-01803 - Station wear (pant, belt, boot) (ST)
510010 - Advantage Gear		05/04/26	Clothing - Station Wear	240.19	EMW-2021-FG-01803 - Station wear (shirt, patch, button change) (ST)
510010 - Entenmann-Rovin Co.		04/15/26	Clothing - Station Wear	162.51	Badge (WK)
510010 - LN Curtis & Sons		01/30/26	Equipment / Tools / Parts - Minor & Other	497.30	Flashlight (x6)
510040 - Pisani's Auto Parts		04/29/26	Maintenance - Apparatus	21.63	TurtleWax
510040 - Quill LLC		04/17/26	Supplies - Household	34.31	Toiletries
510040 - Quill LLC		04/21/26	Supplies - Household	44.76	Cleaning supplies, coffee filters
510040 - Quill LLC		04/21/26	Supplies - Household	48.78	Paper products
510040 - Recology Davis		04/30/26	Expense - Household	453.28	04/26
510070 - The Radio Guys		04/08/26	Batteries - Other	148.97	B230 (Battery - Radio)
510070 - The Radio Guys		04/08/26	Batteries - Other	33.14	B230 (Antenna)
510070 - The Radio Guys		05/05/26	Equipment / Tools / Parts - Minor & Other	3,078.61	Radio - Portable (x3) (SN C5C10648 and C5A11781 and C5A11782)
510070 - Wizix		05/03/26	Maintenance - Equipment	60.20	05/07/26 - 06/06/26 (base rate) 04/07/26 - 05/06/26 (color overage 8)
510170 - LEAF		04/20/26	Lease - Equipment	119.62	Copier 04/26
510201 - Interstate Oil Company		04/29/26	Fuel - Diesel	1,302.66	182 gal
510220 - PG&E		04/15/26	Utilities - PGE	599.91	03/10/26 - 04/07/26
510251 - Yolo County DFS		04/30/26	Expense - Other	396.00	218 - Direct Charge - FYE 2026
510252 - T-Mobile		04/21/26	IT - Internet / Data / Subscriptions	4.08	03/21/26 - 04/20/26
510275 - California Department of Justice		04/08/26	Pre-Employment - Background	49.00	Background (ST)
510275 - California Department of Justice		05/05/26	Pre-Employment - Background	49.00	Background (DH)
510275 - Payroll People		04/21/26	Expense - Other	14.75	PPE 04/04/26
510275 - Payroll People		04/23/26	Expense - Other	1.00	PPE 04/18/26
510204 - Cascade Fire Equipment		04/27/26	Maintenance - Apparatus	57.05	B30 (drive belt - pump)
510204 - Pisani's Auto Parts		04/15/26	Maintenance - Equipment	19.40	B30 (aux pump oil change)
510204 - Pisani's Auto Parts		04/15/26	Maintenance - Equipment	19.40	B230 (aux pump oil change)
510204 - Pisani's Auto Parts		04/15/26	Maintenance - Equipment	19.41	B330 (aux pump oil change)

8,313.55 TOTAL NON US BANK SUBMITTED FOR PAYMENT

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: May 19, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner John Lindsey
 Board Clerk Cherie Rita
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice Date	Purpose	Total	Details
510020 - Vonage		05/05/26	Expense - Office - Phone	15.05	04/06/26 - 05/05/26
510180 - American Red Cross		04/15/26	Expense - Training	87.00	CPR (BM LJ WS)
510190 - OC Mounts		04/17/26	Equipment / Tools / Parts - Minor & Other	127.08	E30 (2017) - replace broken iPad case
510252 - Adobe		05/08/26	IT - Internet / Data / Subscriptions	19.99	04/08/26 - 05/07/26
510252 - Google		05/01/26	IT - Internet / Data / Subscriptions	350.00	04/01/26 - 04/30/26
510252 - Starlink		05/02/26	IT - Internet / Data / Subscriptions	125.00	05/02/26 - 06/02/26 (residential and standby mode/travel
510252 - T-Mobile		03/21/26	IT - Internet / Data / Subscriptions	164.57	02/21/26 - 03/20/26
510275 - Indeed		04/15/26	Professional Services - Other	450.19	Job Posting - FF 2026
510275 - Indeed		05/02/26	Professional Services - Other	26.81	Job Posting - FF 2026
510110 - Vista Print		04/27/26	Expense - Office - Printing	361.21	218 Pre Budget Postcard
510204 - Ron Dupratt Ford		05/05/26	Maintenance - Vehicles	7,016.36	U3000 (camshaft phaser, gaskets, timing chain, etc)
				<u>8,743.26</u>	US BANK STMT DATED 05/13/2026 - SUBMITTED



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MINUTES BOARD OF COMMISSIONERS – REGULAR MEETING April 21, 2026, at 7:00 PM

Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)

President Lindsey called the meeting to order at 7:00 PM. Clerk Rita called roll and confirmed a quorum. Present were:

Commissioners: John Lindsey, Beth Stiles, Warren Roos, Emily Amy, and
Cork Mclsaac

Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, Firefighter and West
Plainfield Fire Fighters Association President Jon Lee

Via Zoom: Fire Captain Michael Rehan

2. Public Comment - NONE

3. Old Business

a. Discussion / Action – Adopt Policy *Ride-Along Program / Riding in Fire Apparatus (Policy 329)*

Commissioner Lindsey reported that, despite numerous attempts to get a response from YCPARMIA, he has not had a reply from them. Commissioner Lindsey will make a final attempt to get a response, perhaps by sending a written communication that indicates if we do not have a response prior to a certain date then we will assume they are okay with the program and program language. All Board members expressed frustration with the lack of response from YCPARMIA.

Commissioner Mclsaac requested that the Liability Waiver be modified to include a specific reference to the prohibition on taking pictures and posting them, etc. All agreed. This item will be moved to the next regular Board meeting.

4. New Business

a. Weed Abatement Report (Firefighter Lee)

Firefighter Lee reported that with the recent rain, inspections have not yet started. He hopes to begin them right after Mother's Day. Firefighter Lee noted that prior to the latest rain most property owners had been cleaning up their properties. Winds are predicted over the next several days and they should dry the vegetation pretty quickly, allowing for additional mitigation.

b. Discussion / Action – Standing Committee – Reports and Minutes

i. Lillard Hall Committee – Amy, Roos

1. Hall Manager Report

Commissioner McIsaac asked about the column “Rent Due.” Did it mean rent had already been collected? That it remained due? Does the dog trainer pay rent? Yes, the dog trainer does pay rent. That column “Rent Due” indicates whether rent had been paid or it could indicate that the renter does not pay rent. Examples of those not paying rent: 4-H, the Flea Market, the Pancake Breakfast. Commissioner McIsaac noted that the current format is not helpful. There could perhaps be some adjustments made to the report to make it clearer; Commissioner Amy will investigate that. Clerk Rita suggested that perhaps the renter’s name should not be included in the reports as they are public record.

Commissioner Amy noted that the next Lillard Hall Committee meeting was scheduled for April 29, 2026.

ii. Budget and Benefits Committee – Stiles, Lindsey

1. Approve April 3, 2026, Committee Meeting Minutes

Commissioner Stiles reported that the meeting had been productive as to exploring the District’s budget making process.

Commissioner Lindsey noted that in the draft Minutes Commissioner McIsaac’s attendance should be as “Committee Member” not “Public.”

Motion: Approve the April 3, 2026, Committee Meeting Minutes, moving Commissioner McIsaac’s name on Page 1 from “Public” to “Committee Member”

By: Commissioner Stiles

Second: Commissioner Roos

Discussion: No further discussion

Motion passed unanimously.

5. Fire Chief’s Report (Chief Stiles)

a. Incidents for March 2026

Chief Stiles reported another quiet month, but requests for service appear to be picking up this month. Commissioner Amy noted that she had heard lots of calls for service throughout the County over the past weekend for what turned out to be control burns. Chief Stiles noted that as more and more people burn, either agricultural or rural yard, passersby tend to call them in as they are driving by. While he wished people would try to get closer to the smoke they see to ascertain whether it is an out-of-control fire, before calling it in, he appreciates that they are paying attention.

b. Staffing Updates

Recruitment internally to fill Fire Captain Bravo’s spot was completed and Firefighter Kevin Wright was promoted to Fire Captain. That left an open firefighter position. There were no internal candidates for that position, so the position was posted. Initial interviews were completed yesterday, and his Chief’s interviews are being scheduled for the upcoming weekend. He wants to have the new firefighter hired and in place as soon as possible, maybe even before the next regular Board

meeting.

Chief Stiles reported that, unfortunately for us, Fire Captain Rehan, has been offered a position in a fire-science type program through a high school local to where he lives; he has accepted that position. Chief Stiles is confident he will do a fantastic job in that position. We have a bit of time, as Fire Captain Rehan will not be departing until sometime in July.

We still have five new Reserves and/or Volunteers in the process of being onboarded. They are in various stages of the process, with a couple of them just about ready to start training. We also have two new Reserve Firefighter applications, which we will begin to review in the next week or so.

c. Grant Updates

The CalFire VFA/VFC grant period is now open; it is for replacement of outdated PPE and communications equipment. We have some radios that will no longer be supported at larger incidents, so we will apply for replacement of those radios, as well as replacement of more of our fire shelters.

d. Miscellaneous

Chief Stiles reported that he still needs to get the second quote for the plumbing need. Updates to the new engine continue to progress and annual vehicle maintenance is also in progress. The command pickup we purchased is in the shop; it lost a cam phaser. They also found some bad cam followers which could damage the cam or the valve stems in the heads. Estimated cost is in the \$6,500 range; Chief Stiles noted that even with that charge we are still within the value of the pickup.

6. Assistant Chief's Report (AC Beoshanz)

Assistant Chief Beoshanz was not present; Chief Stiles did not have anything to report on his behalf. Chief Stiles thanked Battalion Chief Fish for performing the first round of interviews for the open career Firefighter position.

7. Fire Fighter's Association Report (President Lee)

President Lee reported that the Association had netted approximately \$7,000 from the Pancake Breakfast. He noted that turnout was a bit low, but we still did fairly well. Did sell drinks and have several raffle prizes.

Fire Captain Kevin Wright was voted Firefighter of the Year by his peers. Everyone is invited to the ceremony. Chief Stiles will arrange District coverage while Captain Wright is at the ceremony.

Finally, President Lee reported on the recent Flea Market. He noted that turnout was "okay." We had 17 vendors last year, and only 10 this year. This year's Flea Market also again included an opportunity to adopt a dog. He did not know whether any dogs had been adopted out this year as a result of the Flea Market or not. The Association did make a little money, around \$700, and we got rid of some old items that had been lying around the Station or Hall; he noted he had tried to sell the old bar, but no one wanted it, so he will arrange for its disposal. While President Lee reported turnout was light, Commissioner Amy noted that she had made back the money she spent on her booth and had enough to go out for dinner.

The parents of Reserve Firefighters Paul and Robin Stricklin helped out again at this Flea

Market and they were a great help. President Lee reported he talked with them about other fundraising ideas and they are willing to work with him and others to come up with something that perhaps coincides with an Open House during Fire Prevention Week in October, maybe a barbeque or picnic. Some other suggestions made during the Board meeting were karaoke, cornhole, line dancing.

8. Board Clerk's Report (Clerk Rita)

a. Informational

i. Trial Balance – FYE 2026 – Period 9 – Closed

Clerk Rita presented the report, noting the addition of a breakout showing total budgeted and use of "Overtime" and "Extra Help." She noted she had made other fixes to the Report that had been noted at the last meeting. Looking in this Report's "% of Adopted" column, Clerk Rita noted the need to fix some of those entries; for instance, in GL 510112, where a prior entry had been corrected to report in another GL, but the "% of Adopted" had not been removed.

Commissioner Mclsaac asked about the note regarding the QSEHRA reserve. While the District is keeping track of the liability, there are still issues with how the County system is tracking it (they are not using GL 205049). For now, if use of that reserve is necessary, since it was "unbudgeted" in the County system, it would affect the balance in GL 309999 fund ("unassigned").

ii. FYE 2026 Deposits to Date

There were no questions about the reported deposits.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Motion: Ratify payment of the bills in the bill packet
By: Commissioner Stiles
Second: Commissioner Mclsaac
Discussion: No discussion
Motion passed unanimously.

c. Discussion / Action – Approve March 17, 2026, Board Meeting Minutes

Commissioner Mclsaac noted that his name was misspelled on Page 3.

Motion: Approve the March 17, 2026, Board meeting Minutes, correcting Commissioner Mclsaac's name on Page 3
By: Commissioner Roos
Second: Commissioner Mclsaac
Discussion: No further discussion
Motion passed unanimously.

9. Open Forum

Commissioner Roos thanked Commissioner Stiles for her service. He also thanked Clerk Rita for staying on and helping. President Lindsey also thanked Commissioner Stiles and Clerk Rita.

Commissioner Roos asked President Lindsey if he had any update on the open Board seat; he did not.

- 10. Next Regular Board Meeting on May 19, 2026, Unless Another Date is Agreed Upon**
Commissioner Stiles' term ends April 30, 2026; so, she will not be there and as noted above, there is no word on status of filling the open Board seat. Commissioner Amy will be out of town for the May Board meeting, through June 4, 2026. The remaining Commissioners indicated they were available; therefore, the next regular Board meeting was confirmed to be May 19, 2026.

- 11. Meeting Adjourned (President Lindsey)**
Motion: Adjourn the meeting at 7:39 PM
By: Commissioner Lindsey
Second: Commissioner Stiles
Discussion: None
Motion passed unanimously.

President Lindsey adjourned the meeting at 7:39 PM.

Approved: May 19, 2026

JOHN LINDSEY, President/Commissioner

CHERIE RITA, Board Clerk