



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MINUTES BOARD OF COMMISSIONERS – REGULAR MEETING May 19, 2026, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

And by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)

President Lindsey called the meeting to order at 7:03 PM. Clerk Rita called roll and confirmed a quorum. Present were:

Commissioners: John Lindsey, Warren Roos, Cork McIsaac
Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, Battalion Chief Patrick Fish, Firefighter / Association President Jon Lee
Public: Greta Eoff (anticipated to be appointed to fill open Board seat)

Commissioner Amy was absent and the fifth Board seat remained vacant.

2. Public Comment - NONE

3. Old Business

a. Discussion / Action – Adopt Policy *Ride-Along Program / Riding in Fire Apparatus* (Policy 329) (Commissioner Lindsey)

Commissioner Lindsey advised that he had received approval for the program language from our insurance carrier, YCPARMIA.

Motion: Adopt Policy *Ride-Along Program / Riding in Fire Apparatus*
(Policy 329)

By: Commissioner McIsaac

Second: Commissioner Roos

Discussion: None

Motion passed unanimously.

Staff will complete all necessary supporting documents (test answer keys, interest cards, etc) and work with Battalion Chief Fish to update the Department's website.

b. Weed Abatement Report (Firefighter Lee)

Firefighter Lee reported that he had completed preliminary inspections on County Road 96 and East. He hopes to complete the remainder in the next week. This year he is also checking that property addresses are properly posted.

Commissioner Roos asked about the roadside weeds on County Road 96. Firefighter Lee noted that we can only enforce 10-foot clearance from the roadway/fog line.

4. New Business

a. Discussion / Action – Standing Committee – Reports and Minutes

i. Lillard Hall Committee – Amy, Roos

1. Hall Manager Report

No questions about the Hall Manager's report. The Committee members anticipate that Hall Manager Sykes will have completed his sheet of Hall management instructions for Department staff by the end of June.

2. Approve April 29, 2026, Committee Meeting Minutes

Motion: Approve the April 29, 2026, Lillard Hall Committee meeting Minutes as presented

By: Commissioner Roos

Second: Commissioner Mclsaac

Discussion: None

Motion passed unanimously.

3. Migrate the Lillard Hall Manager's Duties to Fire Department Staff

Chief Stiles confirmed that Department staff will be able to manage the Hall without interference with their Fire Department duties and responsibilities. Arrangements will need to be made for monitoring Hall use and Hall key pickup if Department staff are on an extended Department assignment or incident; Chief Stiles will work on this with the Lillard Hall Committee members, but for key pickup, he envisions use of a lock box with combination. By consensus, the Commissioners present agreed to the Committee's recommendation to migrate the Lillard Hall Manager's duties to Fire Department staff rather than hire to fill the open position.

ii. Budget and Benefits Committee – Lindsey, Mclsaac

1. Approve May 7, 2026, Committee Meeting Minutes

Commissioner Lindsey presented the draft Minutes, noting that the Committee had made the tough choice to recommend another CPI increase to the assessments, but had developed a balanced draft preliminary Budget for FYE 2027.

Motion: Approve the May 7, 2026, Lillard Hall Committee meeting Minutes as presented

By: Commissioner Roos

Second: Commissioner Mclsaac

Discussion: None

Motion passed unanimously.

b. Discussion / Action – West Plainfield Fire Protection District Fire, Fire Protection and Emergency Response Services Assessment (President Lindsey)

i. Authorized Assessment Rate with CPI Increase; Amount to be Levied

President Lindsey reported that, as noted above, the Budget and Benefits

Committee had recommended that the assessment rate increase by 3%, the reported CPI increase in December 2025, as outlined in the Engineer's Report. This would change the assessment from \$224.93 per SFE to \$231.68. By adopting Resolution 26-01, that increase would be approved. Nothing further on this item.

ii. Adopt Resolution 26-01 - Resolution of Intention to Adjust and Continue Assessments for Fiscal Year 2026-2027, Preliminarily Approving the Addendum to the Fiscal Year 2024-2025 Engineer's Report Dated May 28, 2024, and Providing for Notice of Public Hearing for the West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment

President Lindsey presented Resolution 26-01 for review and a motion. All present made note that it was a tough choice, but necessary to meet the District's goals.

Motion: Adopt Resolution 26-01 - Resolution of Intention to Adjust and Continue Assessments for Fiscal Year 2026-2027, Preliminarily Approving the Addendum to the Fiscal Year 2024-2025 Engineer's Report Dated May 28, 2024, and Providing for Notice of Public Hearing for the West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment as presented

By: Commissioner Mclsaac

Second: Commissioner Lindsey

Discussion: No further discussion.

Motion passed unanimously.

c. Discussion / Action – Adopt Preliminary Fiscal Year 2026-27 District Budget (Commissioner Lindsey)

Commissioner Lindsey presented the draft Preliminary Fiscal Year 2026-27 District Budget for consideration. He noted there had been some minor adjustments since the Committee meeting to account for Period 10 being closed by the Department of Financial Services, but that the draft presented was balanced. It was noted that if necessary we have until August 1, 2026, to present our adopted final Fiscal Year 2026-27 Budget.

Motion: Adopt the Preliminary Fiscal Year 2026-27 District Budget as presented with total financing use of \$933,906.00

By: Commissioner Mclsaac

Second: Commissioner Roos

Discussion: No further discussion.

Motion passed unanimously.

5. Fire Chief's Report (Chief Stiles)

a. Incidents for April 2026

Chief Stiles noted that call volume had not changed much, but anticipates an increase as the heat continues to dry things out.

b. Staffing Updates

Chief Stiles reported:

- The open career Firefighter position has been offered and accepted, with

onboarding in progress; just waiting for medical clearance. Anticipated start date of June 1, 2026, working two 40-hour weeks then moving to assigned shift.

- Fire Captain Rehan has accepted a job outside the Department and is planning on leaving the Department in July. Recruitment for that opening will begin next week with internal solicitation as required by Policy.
- One Reserve Firefighter has begun training; one Reserve and three Volunteer Firefighters are in various stages of the hiring process; and one interested Reserve Firefighter application is under consideration.

c. Grant Updates

Chief Stiles reported:

- CalFire has opened the next VFC grant application period, which closes on May 31, 2026. This round of VFC grants is for personal protective and communications equipment. We will apply for wildland fire shelters and more radios.
- The AFG grant period has also opened, which closes on June 22, 2026. Chief Stiles will work with both Willow Oak and Winters Fire Departments on another request for replacement of old radio communications equipment.
- The next SAFER grant report / reimbursement request period ends June 30, 2026, with the report and request due soon thereafter. He is researching whether we can apply again now for a new SAFER grant during this open AFG period since our current grant-funded Reserve Firefighter program runs through May 2027. The goal is to reapply as soon as possible so, if awarded, the program can continue without adjustment.

d. Miscellaneous

Chief Stiles reported:

- Upgrades to new E30 (2017) are continuing and the booster reel has been ordered.
- Apparatus and vehicle maintenance is still in progress, with E330 currently out of service for its annual preventative maintenance.

6. Assistant Chief's Report (AC Beoshanz)

Assistant Chief Beoshanz was not present. Chief Stiles reported that he had contacted a vendor for an estimate for the required nexus study and that amount had been included in the Preliminary Budget for FYE 2027.

7. Fire Fighter's Association Report (President Lee)

President Lee reported that not much was happening with the Association. Will likely hold an Open House in October, to coincide with Fire Prevention Month. Otherwise, the only other event will be the Holiday party in December.

8. Board Clerk's Report (Clerk Rita)

a. Informational

i. Trial Balance – FYE 2026 – Period 10 – Not Closed

No questions about the Trial Balance.

ii. FYE 2026 Deposits to Date

Clerk Rita noted that there had been no deposits since the last regular Board meeting.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Motion: Ratify District bill payments as presented

By: Commissioner Mclsaac

Second: Commissioner Lindsey

Discussion: None

Motion passed unanimously.

c. Discussion / Action – Approve April 21, 2026, Board Meeting Minutes

Motion: Approve the April 21, 2026, Board meeting Minutes as presented

By: Commissioner Roos

Second: Commissioner Mclsaac

Discussion: None

Motion passed unanimously.

9. Open Forum

Greta Eoff acknowledged the work done by the Board and staff and advised that she was looking forward to her appointment to the Board.

10. Next Regular Board Meeting on June 16, 2026, Unless Another Date is Agreed Upon

The next regular Board meeting was confirmed to be June 16, 2026.

11. Meeting Adjourned (President Lindsey)

Motion: Adjourn the meeting at 7:31 PM

By: Commissioner Lindsey

Second: Commissioner Mclsaac

Discussion: None

Motion passed unanimously.

Approved: June 16, 2026



JOHN LINDSEY, President / Commissioner



CHERIE RITA, Board Clerk