



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

AGENDA
BOARD OF COMMISSIONERS – REGULAR MEETING
March 17, 2026, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)
2. Public Comment
3. Old Business - NONE
4. New Business
 - a. Committee Assignments (President Lindsey)
 - b. Discussion / Action - Letter of Support for Woodland Fire Department Grant Application (New Ladder Truck) (Chief Stiles) **(Pgs 3-6)**
 - c. Discussion / Action – Standing Committee – Reports and Minutes
 - i. Lillard Hall Committee – **Amy**, Roos
 1. Hall Manager Report **(Pgs 7-9)**
 2. Approve March 11, 2026, Meeting Minutes **(Pg 10)**
 - ii. Personnel Committee – **Amy**, Mclsaac
 1. Approve March 13, 2026, Meeting Minutes **(Pg 11)**
5. Fire Chief's Report (Chief Stiles)
 - a. Incidents for February 2026 **(Pgs 12-18)**
 - b. Staffing Updates
 - c. Grant Updates
 - d. Miscellaneous
6. Assistant Chief's Report (AC Beoshanz)
7. Fire Fighter's Association Report (President Lee)

8. Board Clerk's Report (Clerk Rita)
 - a. Informational
 - i. Trial Balance – FYE 2026 – Period 8 – Closed **(Pg 19)**
 - ii. FYE 2026 Deposits to Date **Pg 20**
 - b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification **(Pgs 21-22)**
 - c. Discussion / Action – Approve February 17, 2026, Board Meeting Minutes **(Pgs 23-27)**
9. Open Forum
10. Next Regular Board Meeting on April 21, 2026, Unless Another Date is Agreed Upon
11. Meeting Adjourned (President Lindsey)



Fwd: Request for Letter of Support – Woodland Ladder Truck Grant (Due March 20)

1 message

David Stiles <dstiles@westplainfieldfire.gov>

Tue, Mar 10, 2026 at 2:49 PM

To: WPFDF Clerk <clerk@westplainfieldfire.gov>, John Lindsey <jlindsey@westplainfieldfire.gov>

Commissioners meeting item.

[David Stiles](#)

Fire Chief

West Plainfield Fire Protection District

24901 County Road 95

Davis, CA 95616

(530)756-0212

Cell (530)304-3475

----- Forwarded message -----

From: **Eric Zane** <Eric.Zane@cityofwoodland.gov>

Date: Fri, Mar 6, 2026 at 12:54 PM

Subject: Request for Letter of Support – Woodland Ladder Truck Grant (Due March 20)

To: Marcus Klinkhammer <mklinkhammer@willowoakfire.com>, Paul Green <ycstation17@att.net>, pswanson@cityofdavis.org <pswanson@cityofdavis.org>, Nate Hartinger <nbhartinger@ucdavis.edu>, Curtis Lawence <curtis@espartofire.org>, Pops Tafoya <dntafoya@yahoo.com>, Martin Jones <MJonesKLFD@gmail.com>, Dan Garrison <Dgarrison@dunniganfire.com>, Chase Covington <zamorafd11@gmail.com>, Steve Binns <steveeb@cityofwestsacramento.org>, Jack Snyder <jack.snyder@wintersfire.org>, Jeff Gilbert <c300@williamsfire.net>, Casey Cox <arbucklefire@frontiernet.net>, David Stiles <dstiles@westplainfieldfire.gov>, Jesse Capitanio <jesse@capayvalleyfire.org>

Good afternoon,

The Woodland Fire Department is currently pursuing grant funding through the Yocha Dehe Wintun Nation's Doyuti T'uhkama Community Fund to support the purchase of our new ladder truck.

This apparatus provides a critical regional capability and is frequently relied upon by our partner agencies for structure fires, technical rescues, and other complex incidents. The ladder truck also plays an important role in protecting the Cache Creek Casino Resort and surrounding tribal properties.

As part of the application process, we are collecting letters of support from neighboring and partner fire agencies that utilize or benefit from Woodland's ladder truck.

Attached is a boilerplate letter template that your agency is welcome to use and modify as appropriate. You are also welcome to draft your own letter if you prefer. If possible, it is helpful to include examples of how your agency relies on Woodland's ladder truck (structure fires, automatic aid responses, ISO considerations, technical rescues, etc.).

If you are able to provide a letter of support, please return it by **March 20** so we can include it in the final application package.

We greatly appreciate your partnership and your consideration in supporting this regional public safety project.

Please feel free to contact me if you have any questions.

Thank you,

P.S- I won't be at the next Chief's Meeting but Marcus has offered to collect letters if you bring them that night. Feel free to email them to me, or I'll gather them at a later date.



Eric Zane

Fire Chief, Woodland Fire Department

Address [1000 Lincoln Ave Woodland, CA 95695](#)

Phone 530-661-5861 **Fax** 530-661-5873

Email eric.zane@cityofwoodland.gov

Website www.woodlandfire.org 

 **WFD_Ladder_Truck_Support_Letter_Template.docx**
29K



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

March 17, 2026

Doyuti T'uhkama Board
Yocha Dehe Wintun Nation
Cache Creek Casino Resort
14455 Highway 16
Brooks, CA 95606

Subject: Letter of Support – Woodland Fire Department Ladder Truck Acquisition

Dear Members of the Doyuti T'uhkama Board,

On behalf of West Plainfield Fire Protection District (“District”) and West Plainfield Fire Department (“Department”), we are writing to express our strong support for the Woodland Fire Department’s request for funding through the Doyuti T'uhkama Community Fund. If awarded those funds would assist Woodland Fire Department with the purchase of a new ladder truck.

The Woodland Fire Department provides critical regional resources that benefit not only the City of Woodland but also neighboring jurisdictions, fire districts, and the Yocha Dehe Wintun Nation. One of the most important of these resources is Woodland’s ladder truck, which provides specialized capabilities that many smaller or rural agencies do not possess.

For us, the Woodland ladder truck is an essential regional asset. The residents of our District and the members of our Department rely on Woodland’s ladder truck for the following response needs:

- Structure Fires: Woodland’s ladder truck may be requested for confirmed structure fires within our District to provide elevated master streams, ventilation, and aerial access.
- Technical Rescue Operations: The ladder truck provides elevated access and specialized rescue capabilities for incidents such as confined space rescues, roof operations, and high-angle rescue situations.]
- Regional Mutual Aid: Woodland’s ladder truck supports automatic aid responses and mutual aid requests throughout the County.
- Community Protection and ISO Rating: The availability of an aerial apparatus from

Doyuti T'uhkama Board
Yocha Dehe Wintun Nation
March 17, 2026
Page 2

Woodland contributes to our community's fire protection capabilities and supports favorable ISO considerations, which helps keep insurance costs lower for residents and businesses. Along with other recent improvements, the availability of a nearby ladder truck for mutual aid response allowed our District to improve our ISO rating from 03/03Y to 02/02Y.

The replacement of Woodland's ladder truck is critical to maintaining these capabilities. Without a reliable aerial apparatus available in the region, emergency response agencies would face significant operational limitations when protecting multi-story buildings, commercial occupancies, large residential structures, and complex incidents.

The Doyuti T'uhkama Community Fund has a long history of supporting initiatives that improve safety and well-being throughout the region. Funding this project will strengthen regional emergency response capabilities and ensure that Woodland Fire Department can continue providing this vital resource to surrounding agencies.

We strongly support this funding request and appreciate the Yocha Dehe Wintun Nation's continued investment in regional public safety.

If you have any questions regarding our support for this project, please feel free to contact us.

Sincerely,

JOHN LINDSEY, President
West Plainfield Fire Protection District
jlindsey@westplainfieldfire.gov

DAVID L. STILES, Fire Chief
West Plainfield Fire Department
chief@westplainfieldfire.gov

LILLARD HALL REPORT - RENTALS

Date	Applicant Organization	Event Type	Applicant Type	Rent Due	Amt Due	Date Paid	Security Deposit Due	SD Amt Due	Date Paid	Date Refunded	Refund Amt	Ins Cert Required	Date Cert Provided	Guard Required	Date Contract Provided
01/13/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
01/14/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/15/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/21/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/22/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/27/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/28/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
01/29/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/03/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/04/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/05/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/10/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
02/11/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/12/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/21/26	User	Celebration of Life		No	960	01/12/26	No	1,500	12/01/25			Yes		No	
02/24/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/25/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
02/26/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/01/26	WPPFD	Pancake Breakfast													
03/03/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/04/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/05/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/10/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
03/11/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/14/26	User	Fly Fishers Dinner		No	960	03/14/26	No	1,500	09/19/25			Yes	03/14/26	Yes	03/14/26
03/24/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/25/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
03/26/26	User	Dog Training	Other - Duration 3-8 hours	No			N / A					Yes	05/28/25	No	
04/04/26	User	70th Bday Party		Yes	960		No	1,500	12/01/25			Yes		Yes	
04/10/26	4H	Meeting	WPPFD Resident	No			No					N / A		No	
04/14/26	WPPFD	Flea Market													

LILLARD HALL REPORT - FIRST NORTHERN BANK OPERATING ACCOUNT

Date	Check #	Payment	Deposit	Balance	Payable To	From	Purpose	
01/14/26	1043	1,608.89		10,886.37	WPFPD		Payroll - Oct, Nov, Dec	Cleared
01/18/26	1044	311.35		10,575.02	PG&E		PG&E - Dec	Cleared
01/28/26			2,118.00	12,693.02		Son Chong, Jennie Keifer, Mary Travis	Rental Fees	Deposited
02/19/26			1,258.00	13,951.02		Son Chong, Jennie Keifer	Rental Fees	Deposited
02/16/26	1045	118.97		13,832.05	WPFPD		Payroll - Jan	
02/19/26	1046	351.56		13,480.49	PG&E		PG&E - Jan	Cleared
03/12/26			1,258.00	14,738.49		Son Chong, Jennie Keifer	Rental Fees	

LILLARD HALL REPORT - FIRST NORTHERN BANK DEPOSIT ACCOUNT

Date	Check #	Payment Amount	Deposit Amount	Balance	Payable To	From	Purpose	
11/22/23			1,500.00	1,500.00		Son Chong	Security Deposit	Deposited
01/03/24			2,500.00	4,000.00		Lillard Hall Fund	Security Deposits - Fly Fishers (1500), Fairfield School (800), Jennie Keifer (200)	Deposited
01/24/24			1,500.00	5,500.00		Liliana Castaneda	Security Deposit - 1/27/24 Reception	Deposited
01/30/24	1001	800.00		4,700.00	Fairfield Elementary		Deposit Refund	Cleared
01/30/24	1002	1,500.00		3,200.00	Liliana Castaneda		Deposit Refund	Cleared
03/12/24	1003	1,500.00		1,700.00	Fly Fishers Davis		Deposit Refund	Cleared
03/12/24	1004	0.00		1,700.00			VOIDED CHECK	VOID
04/01/24		39.43		1,660.57			Check Charge from 12/06/23	Paid
05/30/24			1,539.43	3,200.00		Amanda Barajas/Lillard	Security Deposit / Check Charge Reimbursement	Deposited
08/07/24	1005	1,500.00		1,700.00	Amanda Barajas		Deposit Refund	Cleared
09/20/24			800.00	2,500.00		Jackie Lundy	Security Deposit - 5/4/25 Reception	Deposited
12/27/24			800.00	3,300.00	Fly Fishers Davis		Security Deposit - 3/8/25 Fundraiser Dinner	Deposited
01/13/25			800.00	4,100.00		Brenda Duncan	Security Deposit - 1/14/25 Celebration of Life	Deposited
01/27/25	1007	800.00		3,300.00	Brenda Duncan		Deposit Refund	Cleared
02/14/25			1,500.00	4,800.00		Jose Gonzalez	Security Deposit - 5/10/25 First Communion	Deposited
03/18/25	1008	800.00		4,000.00	Fly Fishers Davis		Deposit Refund	Cleared
05/06/25	1009	800.00		3,200.00	Jackie Lundy		Deposit Refund	Cleared
05/13/25	1010	1,500.00		1,700.00	Jose Gonzalez		Deposit Refund	Cleared
07/28/25			1,500.00	3,200.00		Teresa Tamajo	Security Deposit - 11/15/25 70th Birthday Party	Deposited
07/28/25			1,500.00	4,700.00		Esperanza Morales	Security Deposit - 11/1/25 3rd Birthday Party	Deposited
09/19/25			1,500.00	6,200.00		Fly Fishers of Davis	Security Deposit - 3/14/26 Dinner	Deposited
11/07/25	1011	1,500.00		4,700.00	Esperanza Morales		Deposit Refund	Cleared
12/04/25			1,500.00	6,200.00		Mary Travis	Security Deposit - 2/21/26 Celebration of Life	Deposited
03/02/26	1012	1,500.00		4,700.00	Mary Travis		Deposit Refund	Cleared



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – LILLARD HALL MINUTES
March 11, 2026

Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

In Attendance: Commissioner Amy, Hall Manager Sykes, Commissioner Roos, who joined by phone at 10:36 AM (medical issue arose preventing in-person attendance)

1. **Chair Amy Called the Meeting to Order at 10:05 AM**
2. **Public Comment – None**
3. **Discussion / Action – Initial Discussion on Draft Budget 2026-27 Year**
Discussed estimated income and expenses in current fiscal year, and some initial numbers for 26-27 fiscal year. Hall Manager Sykes to come back to next meeting with exact to-date details on current fiscal year's figures for all categories.
4. **Discussion / Action - Rentals**
Two events booked in March and April, responding to other queries.
5. **Discussion / Action – Maintenance - None**
6. **Move into Closed Session – Hall Manager Annual Review**
7. **Report Out of Closed Session**
Commission Amy reports the annual review of the Hall Manager was completed. Hall Manager Sykes has requested we search for a new Hall Manager; he will stay on until a replacement is found and help with the transition.
8. **Open Forum – Other Hall Business - None**
9. **Calendar**
 - a. **The Next Lillard Hall Committee Meeting to be Determined**
Next scheduled meeting is April 29, 2026, at 10:15 AM.
10. **Chair Amy Adjourned the Meeting at 10:45 AM**

Approved: March 17, 2026

EMILY AMY, Chair / Commissioner

CHERIE RITA, Board Clerk



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

MINUTES
STANDING COMMITTEE – PERSONNEL – MEETING
March 13, 2026, at 6:00 PM

Held at:
Lillard Hall
24905 County Road 95
Davis CA, 95616

- 1. Call the Meeting to Order (Chair Amy)**
Chair Amy called the meeting to order at 6:01 PM. Present were:
Commissioners/Committee members Emily Amy and Cork McIsaac and Fire Chief David Stiles.
- 2. Public Comment - NONE**
- 3. Closed Session (Chair Amy)**
 - a. Discussion / Action – Annual Review of Fire Chief**
Session closed.
- 4. Reopen Session and Report Out of Closed Session (Chair Amy)**
Session reopened. Report by Chair Amy: Good two-way discussion with Chief Stiles, and performed his review, including setting goals for the next year.
- 5. Adjourn Meeting (Chair Amy)**
Meeting adjourned at 7:40 PM by Chair Amy.

Approved: March 17, 2026

EMILY AMY, Chair / Commissioner

CHERIE RITA, Board Clerk

Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked

Fire Incident Count (NERIS)

Count of Incidents by month, day, hour of day, station, shift, and unit

Count of Total Incidents

Count of Incidents

18

Incident Count By Month (This ...

Months in Core incident onset dat

02/2026

Count of Incidents

Incident Count By Month (This Year)

18
○

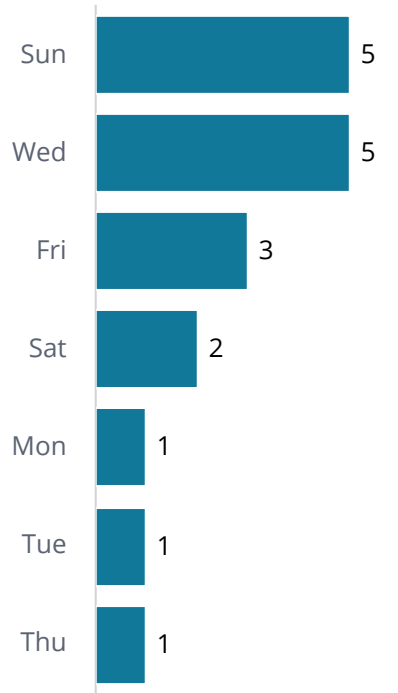
Feb 26

Filter statement

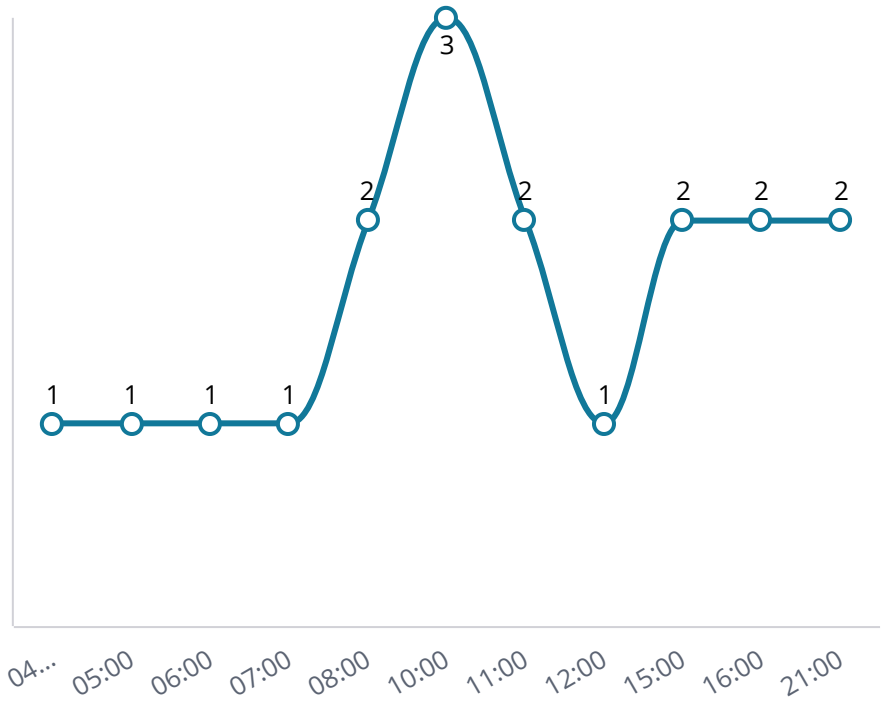
Filters

Days in Core incident onset date/time 2/1/26 to 2/28/26 | Incident status Locked

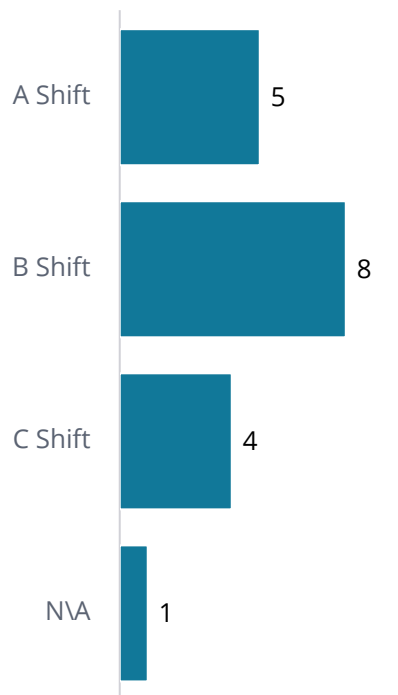
Incident Count by Day of Week



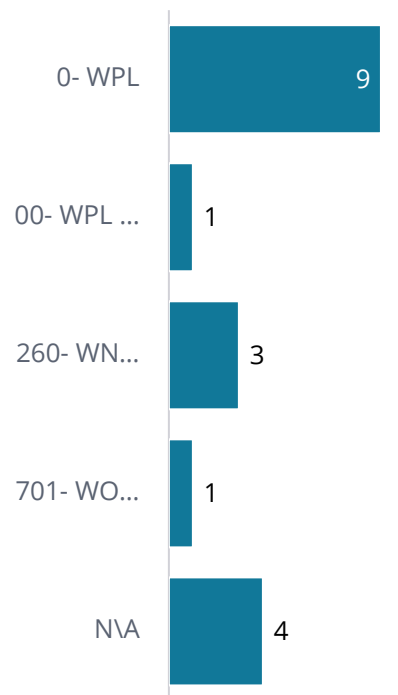
Incident Count by Hour of Day



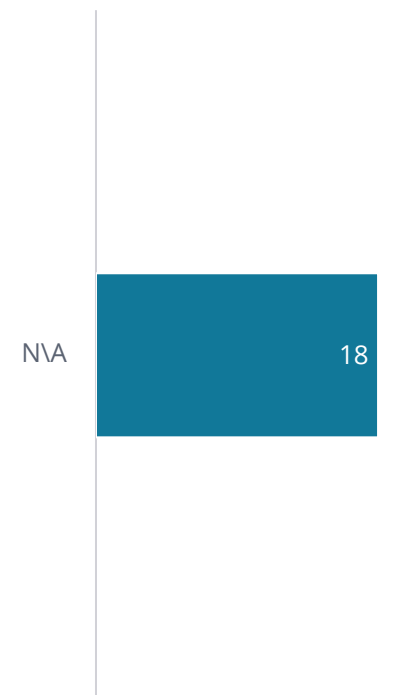
Incidents by Shift



Incidents by Zone



Incidents by District

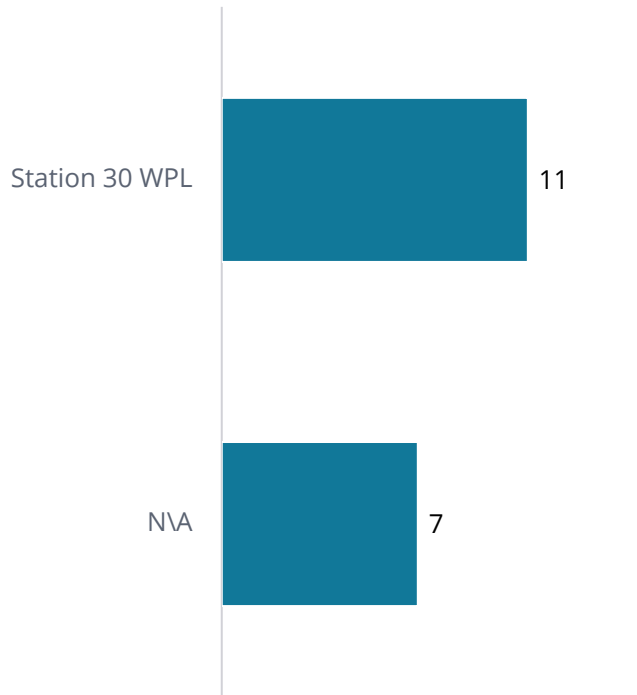


Filter statement

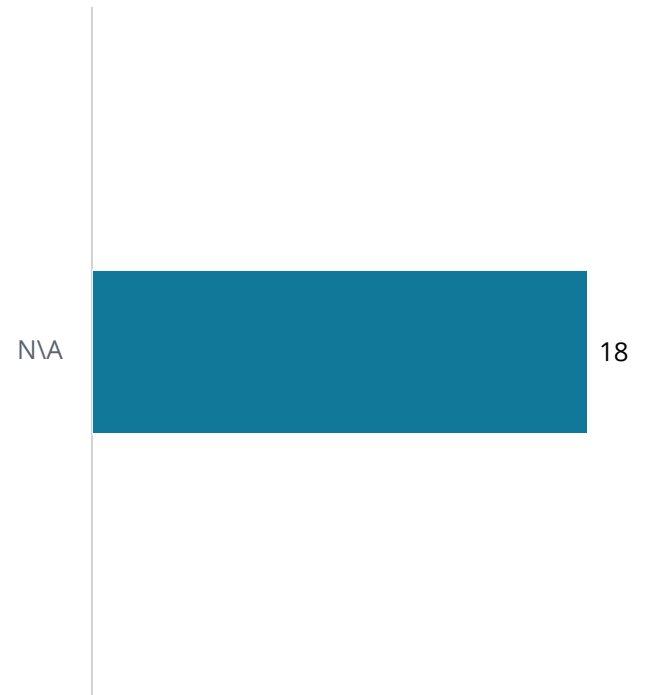
Filters

Days in Core incident onset date/time 2/1/26 to 2/28/26 | Incident status Locked

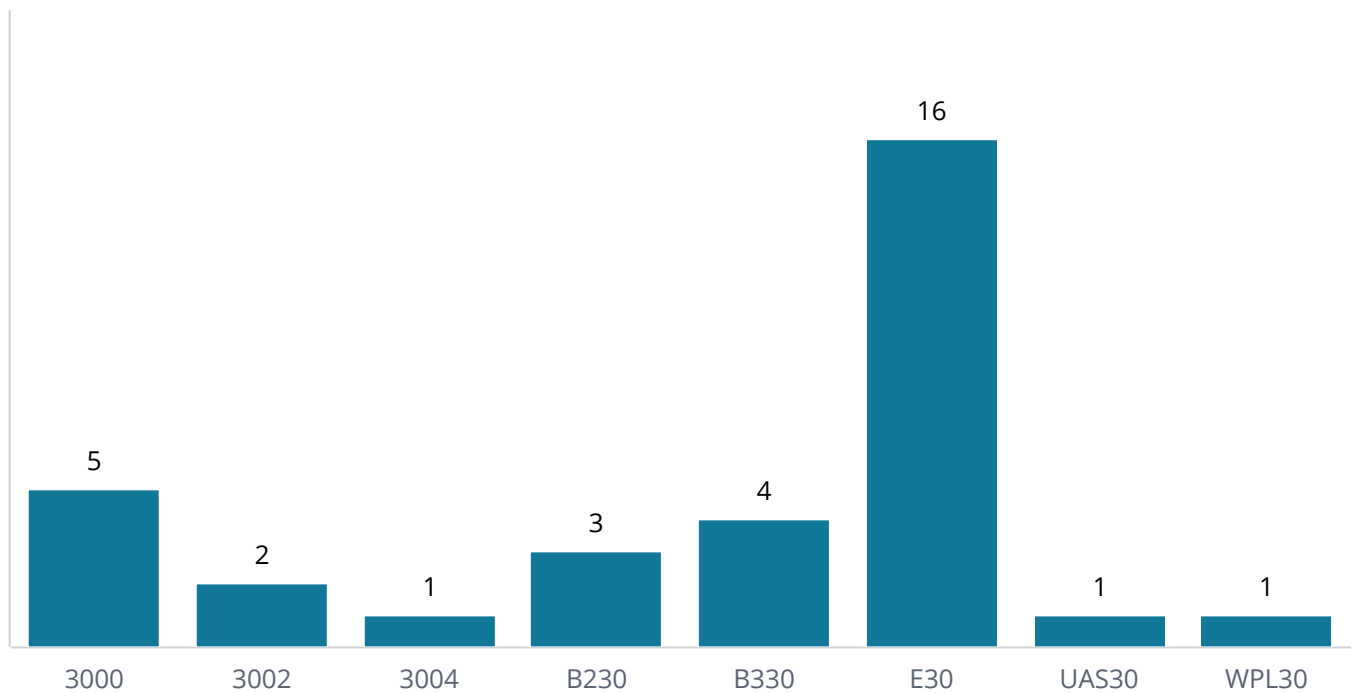
Incidents by Station



Incidents by Battalion



Incident Count by Unit



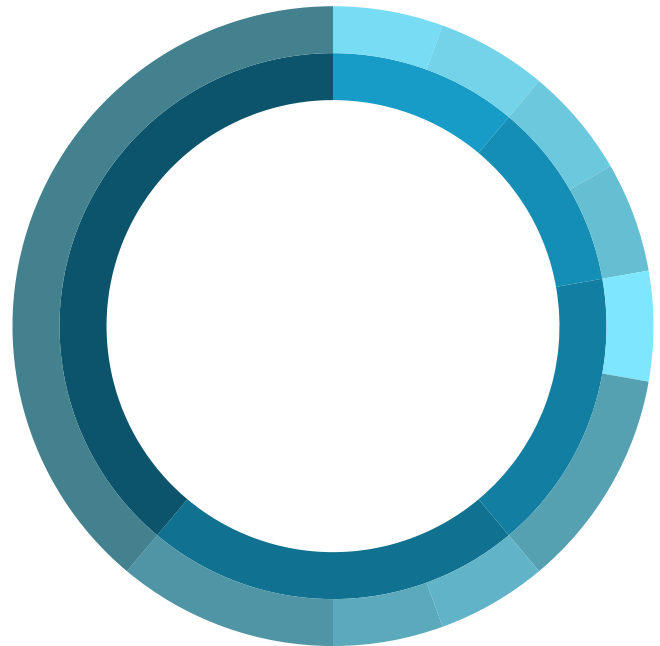
Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked

Count of Incident Responses

Station	Shift	Unit	Incidents
			2026
Station 30 WPL	A Shift	E30	1
		B Shift	4
		3000	2
		3002	1
		3004	1
		B230	1
		B330	3
		E30	7
	C Shift	B230	1
		B330	1
E30		2	
NVA	A Shift	3000	1
		B230	1
		E30	4
		WPL30	1
	C Shift	E30	2
	NVA	UAS30	1

Percent of Incident Responses by Incident Type



Filter statement

Filters

Days in Core incident onset date/time 2/1/26 to 2/28/26

Incident status Locked

Fire Resources (NERIS)

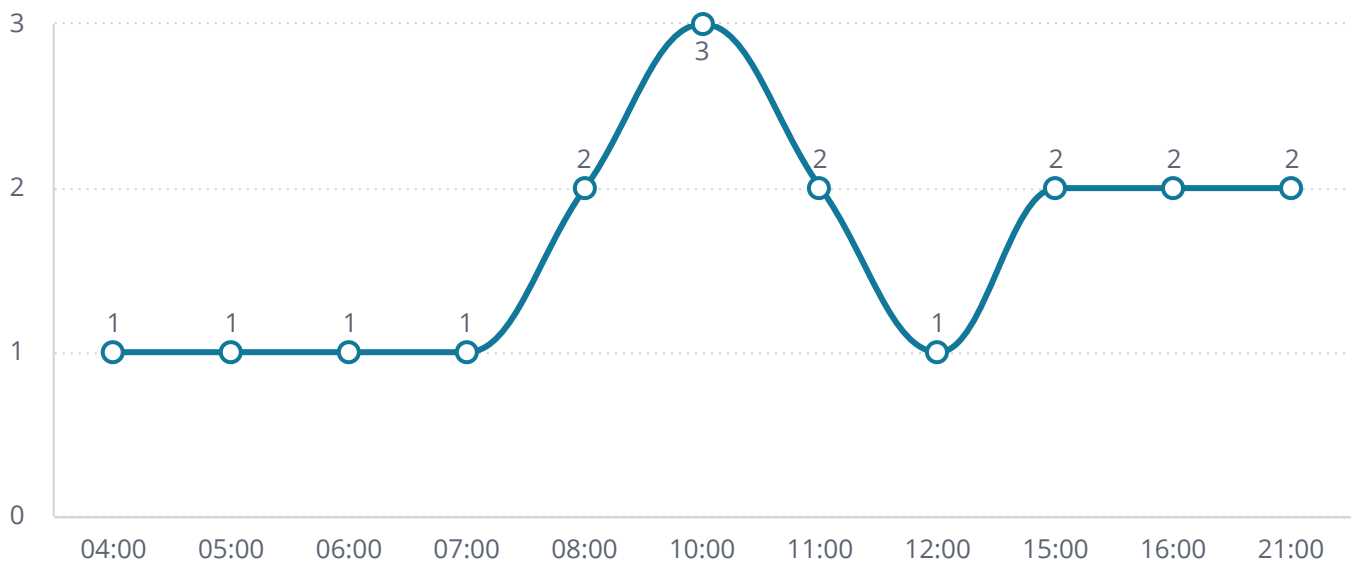
Tracks personnel and unit involvement by call volume during fire incidents

Count of Incidents

Count of Incidents

18

Call Volume By Hour of Day



Filter statement

Filters

Days in Core incident onset date/time 2/1/26 to 2/28/26

Incident status Locked

Incident Count Breakdown of Incidents by Unit

Unit name	Count of Incidents	Percent of Incidents	Median Unit Turnout Time	90th Percentile Unit Turnout Time	Median Unit Travel Time	90th Percentile Travel Time
3000	5	27.78%	00h:00m:00s	00h:00m:00s	00h:04m:31s	00h:04m:31s
3002	2	11.11%	00h:00m:00s	00h:00m:00s	00h:00m:00s	00h:00m:00s
3004	1	5.56%	00h:00m:00s	00h:00m:00s	00h:00m:14s	00h:00m:14s
B230	3	16.67%	00h:00m:00s	00h:00m:00s	00h:02m:05s	00h:02m:05s
B330	4	22.22%	00h:00m:00s	00h:00m:00s	00h:01m:31s	00h:01m:31s
E30	16	88.89%	00h:00m:00s	00h:01m:13s	00h:05m:14s	00h:05m:14s
UAS30	1	5.56%	00h:00m:00s	00h:00m:00s	00h:00m:05s	00h:00m:05s
WPL30	1	5.56%	00h:00m:00s	00h:00m:00s	00h:00m:00s	00h:00m:00s
Grand Total	18	100.00%	00h:00m:00s	00h:00m:00s	00h:04m:31s	00h:04m:31s

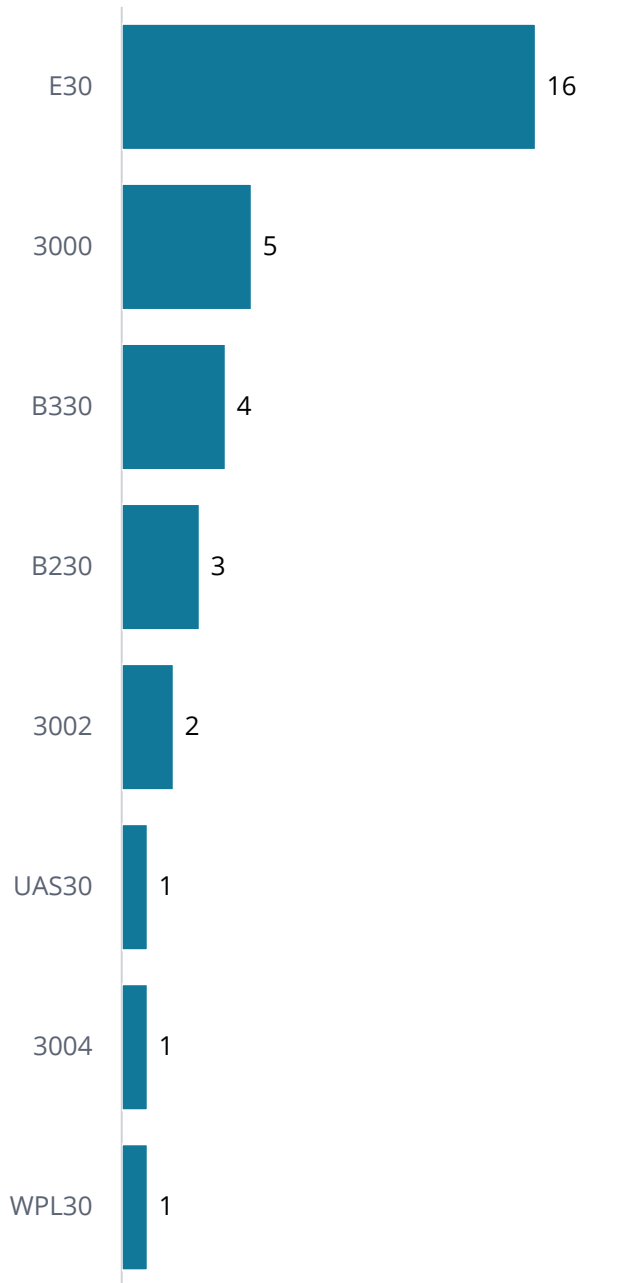
Filter statement

Filters

Days in Core incident onset date/time 2/1/26 to 2/28/26

Incident status Locked

Incident Count by Unit



Incident Count and Percentage by Personnel

Crew Name	Count of Incidents	Perce
Beoshanz, Marc	2	
Bravo, Scott	6	
Fish, Patrick	6	
Gustafson, Joseph	4	
Karkar, Michael	1	
Keep, Daniel	2	
Mincey, James	1	
Ontiveros, Erik J	2	
Osborn, Dave	6	
Rehan, Michael J	3	
Stiles , David	4	
Stricklin, Paul R	2	
Stricklin, Robin G	1	
Tapalla, Oliver	1	
Wright, Kevin R	5	
Zayas, Anthony	5	
N/A	8	
Grand Total	18	

WEST PLAINFIELD FIRE PROTECTION DISTRICT
 FYE 2025 TRIAL BALANCE

Acct #	Account Name	Adopted - Revised	P8 Closed	% of Adopted
400100	PROPERTY TAXES - CURRENT SECURED	382,800.00	397,675.20	103.89%
400101	PROPERTY TAXES - CURRENT UNSECURED	23,700.00	20,899.06	88.18%
400111	PROPERTY TAXES - PRIOR UNSECURED	400.00	306.37	76.59%
400120	SUPPLEMENTAL PROPERTY TAXES - CURRENT		1,565.71	
400121	SUPPLEMENTAL PROPERTY TAXES - PRIOR			
400500	OTHER TAXES - SALES & USE TAX			
403100	INVESTMENT EARNINGS - POOL	500.00	10,249.13	2049.83%
403214	RENTS & CONCESSIONS - OTHER			
410050	ST-HIGHWAY PROPERTY RENTALS		7.82	
410250	STATE - HOMEOWNERS PROPERTY TAX RELIEF		794.84	
410900	STATE - OTHER	10,000.00	0.89	0.01%
420103	FEDERAL - OTHER - HOMELAND SECURITY			
420900	FEDERAL - OTHER	16,000.00	40,212.91	251.33%
430020	OTHER GOVT AGENCY - OTHER CO-CITIES			
430022	OTHER COUNTIES & CITIES - YOLO	127,810.00	63,905.00	50.00%
430070	OTHER TRIBAL - YOCHA DEHE CAPITAL			
440003	SPECIAL ASSESSMENT	228,722.00	228,724.38	100.00%
440600	OTHER CHRGS FOR SERVICES - FIREFIGHTERS / OTHER		4,721.18	58.65%
440690	OTHER CHRGS FOR SERVICES		14.00	
450302	OTHER MISC - DONATION			
450307	OTHER MISC - CONTRIBUTION/GRANTS-NONGOV		3,000.00	
450900	OTHER MISC REVENUES		461.52	5.73%
460000	SALE OF CAPITAL ASSETS	15,000.00	15,000.00	186.35%
	Total Estimated Revenue	804,932.00	787,538.01	97.84%
	Estimated Fund Balance Available (from FYE 2025)	177,844.00		
	Decrease in Accrued Capital Asset Replacement Fund	365,000.00		
	Decrease in Accrued Leave Reserve	15,500.00		
	TOTAL FINANCING SOURCES	1,363,276.00	787,538.01	

Acct #	Account Name	Adopted - Revised	P8 Closed	% of Adopted
500100	REGULAR EMPLOYEES	380,276.00	247,151.52	64.99%
500110	EXTRA HELP	20,750.00	47,302.42	227.96%
500120	OVERTIME	70,290.00	17,654.06	25.12%
500160	LEAVE BUYOUT			
501110	SOCIAL SECURITY TAX	29,210.00	19,292.81	66.05%
501110	EMPLOYMENT TRAINING TAX		56.66	
501120	MEDICARE TAX	7,067.00	4,512.04	63.85%
501170	UNEMPLOYMENT INSURANCE	1,413.00	2,160.40	152.89%
501180	WORKER'S COMPENSATION INSURANCE	12,700.00	12,596.00	99.18%
501190	OTHER EMPLOYEE BENEFITS	28,800.00	8,782.39	30.49%
510010	CLOTHING & PERSONAL SUPPLIES	46,065.00	30,145.33	65.44%
510012	AGRICULTURAL SUPPLIES			
510020	COMMUNICATIONS	2,468.00	62.70	2.54%
510030	FOOD	500.00	629.70	125.94%
510040	HOUSEHOLD EXPENSE	9,316.00	5,887.33	63.20%
510051	INSURANCE - PUBLIC LIABILITY	16,285.00	16,285.00	100.00%
510052	INSURANCE - FIRE & EXTENDED			
510053	INSURANCE - OTHER	4,212.00	4,180.00	99.24%
510070	MAINTENANCE - EQUIPMENT	22,018.00	69,686.47	316.50%
510071	MAINTENANCE - BULDGS & IMPROVEMENTS	41,000.00	8,240.49	20.10%
510080	MEDICAL, DENTAL & LAB SUPPLIES	3,000.00	2,643.07	88.10%
510090	MEMBERSHIPS	2,600.00	169.00	6.50%
510100	MISC EXPENSE			
510102	MISC EXPENSE - CREDIT CARD SERVICE CHARGES	20.00	175.16	875.80%
510110	OFFICE EXPENSE	1,550.00	139.14	8.98%
510111	OFFICE EXPENSE - POSTAGE			0.00%
510112	OFFICE EXPENSE - PRINTING		328.29	7282.19%
510160	PUBLICATIONS & LEGAL NOTICES			
510170	RENTS & LEASES - EQUIPMENT	1,690.00	1,230.69	72.82%
510180	TRAINING	5,000.00	1,109.64	22.19%
510190	MINOR EQUIPMENT	48,600.00	10,818.45	22.26%
510200	TRANSPORTATION & TRAVEL			
510201	TRANSPORTATION & TRAVEL - FUEL	11,250.00	6,852.42	60.91%
510204	VEHICLE MAINTENANCE	28,134.00	14,925.62	53.05%
510220	UTILITIES	11,807.00	8,682.42	73.54%
510251	PROF & SPEC SVC - AUDITING & ACCOUNTING	396.00	250.00	63.13%
510252	PROF & SPEC SVC - INFORMATION TECH SERVICES	22,687.00	18,530.32	81.68%
510254	PROF & SPCE SVC - FISCAL AGENT FEES		2.37	
510255	PROF & SPEC SVC - MEDICAL, DENTAL & LAB	5,061.00	1,483.00	29.30%
510256	PROF & SPEC SVC - LEGAL SERVICES	3,000.00		0.00%
510275	PROF & SPEC SVC - OTHER	490.00	273.52	55.82%
510288	SPEC DEPT EXPENSE - OTHER		426.00	
526020	TAXES AND ASSESSMENTS		376.88	2.97%
530021	BUILDINGS & IMPROVEMENTS		20,238.40	159.51%
530070	EQUIPMENT	19,121.00		0.00%
530071	EQUIPMENT - VEHICLE	372,000.00	369,803.83	2914.65%
590100	APPROPRIATIONS FOR CONTINGENCY	40,000.00		0.00%
	Total Appropriations	1,268,776.00	953,083.54	75.12%
	Additions to Capital Asset Replacement Reserve	91,000.00		
	Additions to WPPFD -QSEHRA Reserve	3,500.00		
	TOTAL FINANCING USES	1,363,276.00	% of FY	66.67%

100000	CASH IN TREASURY	(48,529.00)		
205049	ACCRUED SALARIES & BENEFIT - WPPFD-QSEHRA			should be \$3,500.00
304001	FUND BALANCE-ASSIGNED-CAPITAL ASSET REPLACEMENT		387,771.02	
304002	FUND BALANCE-ASSIGNED-ACCRUED LEAVE		32,753.82	
304003	FUND BALANCE-ASSIGNED-GENERAL RESERVE		159,825.00	
309999	UNASSIGNED		211,297.64	
403199	GASB 31 FAIR MARKET VALUE - DFS ONLY		(2,246.00)	

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: March 17, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner Beth Stiles
 Board Clerk Cherie Rita
SUBJECT: Deposits FYE 2026 to Date - Informational

GL Acct(s)	Deposit Date	Details	Amount
Misc	07/14/25	LH - Reimburse PPE 06/14/25 06/28/25	417.13
440600	07/25/25	Fire Recovery USA 1863383 1775105 1853899	1,886.12
Misc	08/20/25	LH - Reimburse PPE 07/12/25 07/26/25	437.00
510020	08/22/25	CalNet - Reimburse Overpayment	61.13
450900	09/12/25	Cal Card Rebate CY 2025 Q2	147.97
Misc	09/19/25	LH - Reimburse PPE 08/09/25 08/23/25	456.84
440600	10/03/25	Fire Recovery USA 1720353	234.00
460000	09/29/25	Diamond D General Engineering (1997 F350 Sale)	15,000.00
Misc	11/07/25	LH - Reimburse PPE 09/06/2025	139.05
440690	11/07/25	Records Production - Yolo Sportsmen's Assoc	14.00
430022	11/07/25	Fire Sustainability FYE 2026 Q1	31,952.50
440600	12/03/25	Fire Recovery USA 1720353 1775120 2026509	1,109.61
450900	11/21/25	Cal Card Rebate FYE 2026 Q1	173.01
430022	01/07/26	Fire Sustainability FYE 2026 Q2	31,952.50
450307	01/07/26	Grant - Glide Foundation	3,000.00
530071	01/02/26	Refund (registration fees) - Truck Site	210.87
440600	01/14/26	Fire Recovery USA 2026515 1853923	1,490.92
Misc	01/28/26	LH - Reimburse PPE FYE 2026 Q2	1,608.89
420900	01/30/26	R&R Grant (EMW-2021-FF-01803) - Claim 3	40,213.32
Misc	03/04/26	LH - Reimburse PPE 01/24/26	118.97
450900	02/26/26	Cal Card Rebate FYE 2026 Q2	140.54
TOTAL FYE 2026			<u>\$130,764.37</u>

SUMMARY		
	Grant Reimbursements	43,213.32
	Airport	
	Fire Recovery	4,720.65
	Lillard Hall Reimbursements	3,177.88
	Strike Team	
	Cal Card Rebates	461.52
	Fire Sustainability - Yolo County	63,905.00
	Permit Fees	
	Other	15,286.00
TOTAL FYE 2026		<u>\$130,764.37</u>

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: March 17, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner Beth Stiles
 Board Clerk Cherie Rita
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice Date	Purpose	Total	Details
510010 - LN Curtis & Sons		12/03/25	Clothing - PPE Wildland	3,841.56	VFC 7FG25124 - fire shelters (x3 reg x3 lg)
510010 - LN Curtis & Sons		02/19/26	Clothing - PPE Wildland	359.89	Nomex Helmet Shroud (x10)
510010 - West Plainfield Firefighters Association		04/11/24	Clothing - Station Wear	439.50	Reimburse (t-shirts)
510040 - Quill LLC		02/19/26	Supplies - Office	47.18	Copy paper (10 reams)
510040 - Quill LLC		02/18/26	Maintenance - Station and Grounds	83.29	Cleaning supplies, toiletries, coffee filters
510040 - Recology Davis		02/27/26	Expense - Household	453.28	02/26
510070 - Wizix		03/02/26	Maintenance - Equipment	77.04	03/07/26 - 04/06/26 (base rate) 02/07/26 - 03/06/26 (color overage 142)
510071 - Hall's Plumbing		02/16/26	Maintenance - Station and Grounds	4,544.00	Station (install 2-way cleanout; jet wash & descale)
510090 - West Plainfield Firefighters Association		03/04/26	Expense - Membership	500.00	Reimburse (CY 2026 dues - YCFCA)
510170 - LEAF		02/18/26	Lease - Equipment	119.62	Copier 02/26
510190 - The Radio Guys		02/21/26	Equipment / Tools / Parts - Minor & Other	6,785.24	VFA - 7FG25749 (radio, battery pack, antenna x3)
510220 - Interstate Oil Company		02/11/26	Utilities - Propane	530.39	Propane (158.8 gal)
510220 - PG&E		01/12/26	Utilities - PGE	1,089.72	01/07/25 - 02/05/26
510252 - Streamline		03/01/26	IT - Internet / Data / Subscriptions	100.00	03/01/26 - 04/01/26
510252 - Tablet Command		02/23/26	IT - Internet / Data / Subscriptions	6,156.00	07/01/25 - 06/30/26
510275 - Joseph Gustafson		03/09/26	Pre-Employment - Background	69.00	Reimburse (background GJ)
510275 - Karely Vazquez Lobato		03/10/26	Pre-Employment - Background	64.00	Reimburse (background VLK)
510275 - Payroll People		02/21/26	Expense - Other	0.45	PPE 02/21/26
510275 - Payroll People		02/07/26	Expense - Other	12.90	PPE 02/07/26
510080 - Bound Tree Medical		02/23/26	Supplies - Medical / EMS	61.05	EMS supplies (cold packs)
510080 - Bound Tree Medical		02/23/26	Supplies - Medical / EMS	331.60	EMS supplies (NPA x3, kerlix x10, eye pads, gauze pads, temple touch thermometer x5, hot packs)
510080 - Bound Tree Medical		03/04/26	Supplies - Medical / EMS	46.12	EMS supplies (CPR mask x5)
510204 - Double M Trucking Inc		01/22/26	Maintenance - Apparatus	217.83	E30 (2017) (EGR temp sensor install)
510204 - Gonzalez Tires		01/23/26	Maintenance - Apparatus	1,059.14	B330 (front tires)
510204 - Pisani's Auto Parts		03/07/26	Maintenance - Apparatus	206.24	B330 (front shock x2)
510204 - Pisani's Auto Parts		03/07/26	Maintenance - Vehicles	63.87	U3000 (oil and filter)
510204 - Ron Dupratt Ford		02/20/26	Maintenance - Apparatus	168.67	B30 (annual)

WEST PLAINFIELD FIRE PROTECTION DISTRICT

24901 County Road 95, Davis, CA 95616

(530) 756-0212

DATED: March 17, 2026
TO: Board of Fire Commissioners
FROM: Budget & Benefits Committee Chair Commissioner Beth Stiles
 Board Clerk Cherie Rita
SUBJECT: Bills Paid Since Last Report - For Board Ratification

GL Acct	Vendor	Invoice Date	Purpose	Total	Details
510204 - Ron Dupratt Ford		02/20/26	Maintenance - Apparatus	168.67	B230 (annual)
510204 - Ron Dupratt Ford		02/20/26	Maintenance - Apparatus	168.67	B330 (annual)
				<u>27,764.92</u>	TOTAL NON US BANK SUBMITTED FOR PAYMENT

GL Acct	Vendor	Invoice Date	Purpose	Total	Details
510020 - Vonage		03/05/26	Communications	15.53	02/06/26 - 03/05/26
510252 - Adobe		03/08/26	IT - Internet / Data / Subscriptions	19.99	03/08/26 - 04/07/26
510252 - Google		02/28/26	IT - Internet / Data / Subscriptions	350.00	02/01/26 - 02/28/26
510252 - Starlink		03/02/26	IT - Internet / Data / Subscriptions	125.00	03/02/26 - 04/02/26 (residential and standby mode/travel
510252 - T-Mobile		01/21/26	IT - Internet / Data / Subscriptions	164.66	12/21/25 - 01/20/26
510252 - Zoom		03/06/26	IT - Internet / Data / Subscriptions	159.90	03/06/26 - 03/05/27
510110 - USPS		03/09/26	Expense - Office - Postage	80.75	1st Ounce (roll - forever)
510110 - Vista Print		03/09/26	Expense - Office	28.93	Stamp (fire sprinkler fee payments)
510204 - Amazon Business		02/23/26	Maintenance - Apparatus	18.45	E30 (2017) (exhaust clamp)
510204 - Napa Auto Parts		02/13/26	Maintenance - Vehicles	82.07	U3000 (xenon)
510204 - Napa Auto Parts		03/12/26	Maintenance - Apparatus	201.37	E30 (2017) (door - paint, acetone, wax)
				<u>1,246.65</u>	US BANK STMT DATED 03/13/2026 - SUBMITTED



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

AGENDA BOARD OF COMMISSIONERS – REGULAR MEETING February 17, 2026, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)

The meeting was called to order by President Lindsey at 7:01 PM. Board Clerk Rita called roll and confirmed a quorum was present. Present were:

Commissioners: John Lindsey, Emily Amy, and Beth Stiles

Staff: Board Clerk Cherie Rita, West Plainfield Firefighters Association
President / Firefighter Jon Lee, and Fire Captain Michael Rehan

Commissioners Warren Roos and Cork McIsaac and Fire Chief David Stiles were not present. Warren Roos joined via Zoom as a District resident.

2. Public Comment NONE

3. Old Business

a. Discussion / Action – Adopt Policy *Ride-Along Program / Riding in Fire Apparatus* (Policy 329) (new – revised draft)

The main discussion centered around (1) the required training topics and whether the release document should be modified to include acknowledgement that an applicant had completed the required training and (2) impact on our insurance. Clerk Rita noted that confirmation of completing the required training would be evident in the test documents. Commissioner Lindsey will contact YCPARMIA regarding the insurance. This item will return at a later date.

4. New Business

a. Discussion / Action – Modify “Annual Evaluations” Section of *Position Descriptions / Classifications – Non-Safety* (Policy 1003) for Classifications “Administrative Assistant to the Fire Chief – Volunteer” and “Hall Manager” (Clerk Rita and Chief Stiles)

Clerk Rita noted that the changes were to re-assign the Hall Manager and Administrative Assistant to the Fire Chief evaluations from the Personnel Committee to the Lillard Hall Committee and Fire Chief, respectively.

Commissioner Amy noted that in the administrative assistant portion one reference to Personnel Committee remained; this should be changed to Fire Chief.

Motion: Adopt modifications to “Annual Evaluations” section of *Position Descriptions / Classifications – Non-Safety* (Policy 1003) for classifications “Administrative Assistant to the Fire Chief – Volunteer” and “Hall Manager”, with correction in the administrative assistant portion to change remaining reference of “Personnel Committee” to “Fire Chief,” and as otherwise presented

By: Commissioner Amy
Second: Commissioner Stiles
Discussion: No discussion
Motion approved unanimously.

b. Discussion / Action – Modify Policy *Purchase Card* at Section 212.3 “Authorized Users / User Limits” (Chief Stiles)

On behalf of Chief Stiles, Cherie Rita reported that Chief Stiles had requested this change to allow for additional purchase card issuance based on project and/or job need. As an example, Chief Stiles would like to issue a purchase card to Battalion Chief Fish, who oversees our technology services.

Motion: Adopt modifications to Policy *Purchase Card* at Section 212.3 as presented

By: Commissioner Stiles
Second: Commissioner Lindsey
Discussion: No discussion
Motion approved unanimously.

c. Discussion / Action – Adopt the Following Policies (Chief Stiles)

i. *Post-Incident Analysis* (Policy 209)

Commissioner Amy confirmed with staff that she correctly identified the acronym “IC” as “incident commander”. She would like to make sure that the first reference in the document is spelled out.

Commissioner Amy asked for some additional clarification in other parts of the draft document. There was a general discussion about when this Policy would be used and its importance to members’ mental health and for training purposes. Generally, this Policy codifies things the Department is already doing and does not pose any additional burden on those that would enforce it. Fire Captain Rehan spoke a bit about his post-incident analysis habits. Both Fire Captain Rehan and Firefighter Lee expressed their belief in the importance of this Policy.

Motion: Adopt Policy *Post-Incident Analysis* (Policy 209), adding definition of “IC” and as otherwise presented

By: Commissioner Amy
Second: Commissioner Stiles
Discussion: No further discussion
Motion approved unanimously.

ii. **Atmospheric Monitoring for Carbon Monoxide (Policy 308)**

This Policy codifies current practices.

Motion: Adopt Policy *Atmospheric Monitoring for Carbon Monoxide*
(Policy 308) as presented
By: Commissioner Stiles
Second: Commissioner Amy
Discussion: No further discussion
Motion approved unanimously.

d. **Discussion / Action – Standing Committee – Reports and Minutes**

i. **Lillard Hall Committee – Amy, Roos**

1. **Hall Manager Report**

Chair Amy reported that the Lillard Hall Committee had not met since the last regular Board meeting. No one had questions about the Hall Manager report.

ii. **Personnel Committee – Amy, McIsaac**

1. **Approve February 2, 2026, Meeting Minutes**

Motion: Approve February 2, 2026, Personnel Committee
meeting Minutes as presented
By: Commissioner Amy
Second: Commissioner
Discussion: No discussion
Motion approved unanimously.

5. **Fire Chief's Report (Chief Stiles)**

- a. **Incidents for January 2026**
- b. **Staffing Updates**
- c. **Grant Updates**
- d. **Miscellaneous**

Chief Stiles was absent. Cherie Rita, Administrative Assistant to the Fire Chief, reported that Chief Stiles had asked her to bring to the Board's attention that the incident reports were in a new format based on the changes to the national incident reporting database. Additionally, Chief Stiles wanted the Board to know that (i) he had one offer letter out to an individual interested in serving as a non-district resident volunteer, (ii) we have received the SAFER grant reimbursement, and (iii) the cleanout replacement and power wash of the septic line has been completed and that additional work is recommended on the metal pipe portion of the system (under the station floor).

6. **Assistant Chief's Report (AC Beoshanz)**

No report.

7. **Fire Fighter's Association Report (President Lee)**

Association President Lee reported that the Pancake Breakfast preparations were proceeding, though he had not yet obtained all the door prizes. He then confirmed that the next Flea Market would be on April 18, 2026, the same date as UCD's Picnic Day celebrations. Finally, he reported that he had ordered all the jackets and shirts, which had

arrived and were being embroidered; they should be received by Friday and he will deliver them to each member.

8. Board Clerk's Report (Clerk Rita)

a. Informational

Clerk Rita reported that the California State Controller's Office *Special District Financial Transactions Report* prepared by Mark Krummenacker has been submitted and a copy was provided in the packet for everyone's information. Commissioner Amy noted that Commissioner Mclsaac was incorrectly reported as the President and that "Jacob" is actually her middle name.

i. Trial Balance – FYE 2026 – Period 7 – Closed

Clerk Rita updated the Board on the amount reported in account 530021. Chief Stiles had previously reported to the Board that this amount would be moved to one of the services and supplies "maintenance" accounts. Because it is a capital expenditure, it will continue to be reported in account 530021 and the next Budget revision will adjust for that.

ii. FYE 2026 Deposits to Date

No one had questions about any of the deposits.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Motion: Ratify payment of the District's bills as presented
By: Commissioner Amy
Second: Commissioner Stiles
Discussion: No discussion
Motion approved unanimously.

c. Discussion / Action – Approve January 20, 2026, Board Meeting Minutes

Commissioner Lindsey noted that on Page 4 of the draft Minutes, DVM should be corrected to DMV. Clerk Rita noted the correction.

Motion: Approve the January 20, 2026, Board meeting Minutes, with DVM corrected to DMV
By: Commissioner Lindsey
Second: Commissioner Stiles
Discussion: No further discussion
Motion approved unanimously.

9. Open Forum

Commissioner Beth Stiles informed the Board that she would not be applying for reappointment; her term expires on May 1, 2026. All present thanked her for her service.

10. Next Regular Board Meeting on March 17, 2026, Unless Another Date is Agreed Upon

The next regular Board meeting was confirmed for March 17, 2026. Commissioner Roos indicated he may need to attend via Zoom, but he should be available.

Commissioner Amy advised that she would not be at the May 19, 2026, regular Board

meeting.

11. Meeting Adjourned (President Lindsey)

Motion: Adjourn the meeting
By: Commissioner Lindsey
Second: Commissioner Amy
Discussion: None
Motion passed unanimously.

The meeting was adjourned at 7:47 PM.

Approved: March 17, 2026

JOHN LINDSEY, President

CHERIE RITA, Board Clerk

DRAFT