



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MEETING MINUTES STANDING COMMITTEE – BUDGET AND BENEFITS June 11, 2026, at 7:00 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call Meeting to Order (Chair Lindsey)

Chair Lindsey called the meeting to order at 7:05 PM. Present were:

Committee members: Commissioners John Lindsey and Cork McIsaac
Staff: David Stiles, Fire Chief, and Cherie Rita, Fire Chief's Aide
Public: Commissioner Greta Eoff

2. Public Comment - NONE

3. Discussion / Action and Recommendations to Board, if Any (All)

- a. Review FYE 2026 Budget Use and Revenues Received to Date
- b. Develop Final FYE 2027 Budget Draft

Agenda Items 3a and 3b were combined.

Chief Stiles presented a FYE 2027 draft final Budget. This draft included FYE 2026 fund balances as of May 31, 2026 (P11 NC) as well as updated estimates of receipts (revenues) and use (appropriations) for the remainder of FYE 2026 (June, plus May 30 payroll). Chief Stiles noted that Period 11 had since been closed by the Department of Financial Services (DFS); except for funds in GL 400100 (Property Taxes – Current Secured), which decreased from \$397,675 to \$391,600, all other Period 11 NC DFS reported revenues and appropriations remained the same. It was recommended that the GL 400100 entry for the proposed FYE 2027 Budget be reduced to \$391,600; all agreed.

Cherie Rita noted that, looking at the book entry, it appears DFS adjusted GL 400100 to reflect charges by DFS for collecting and managing the District's property tax revenues. Commissioner McIsaac asked if that was an annual occurrence and if we knew the calculation used to determine that adjustment. Cherie Rita noted that it appeared to happen annually in May, but she did not know what formula DFS used; neither did Chief Stiles. Commissioner McIsaac noted we should be sure to account for that expense each budget year, thus being able to better articulate the District's costs.

In addition to the above, Chief Stiles noted two additional items had come up since the draft Budget prepared for this meeting: (i) receipt of an invoice for \$7,012.58 from Radio Guys for purchase of a headset system for new E30 and (ii) he had received final quote documents for a grant submission he planned for purchase of an SCBA bottle fill station. Therefore, he recommended the following additional changes, with all changes resulting in the Estimated Fund Balance Available decreasing from \$169,536 to \$162,436:

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GL 510191 (est additional FYE 2026)	\$200 to \$7,300
GL 530070 (District grant share FYE 2027)	added \$3,750

As a result of all the above adjustments, the proposed final FYE 2027 Budget remained out of balance by a bit over \$2,000 (under budget). By consensus it was agreed to assign that amount to GL 510204 (Vehicle Maintenance).

After all adjustments, the final Total Financing Sources for FYE 2027 decreased from \$953,097 to \$939,922. The adjusted draft Final Budget for FYE 2027, with Total Financing Sources of \$939,922, shall be presented for adoption at the Board's June 16, 2026, meeting.

- c. **Develop Final FYE 2027 Addendum to Fiscal Year 2024-25 Engineer's Report**
Staff to update the preliminary Addendum with updated revenue and appropriations tables. No other changes.

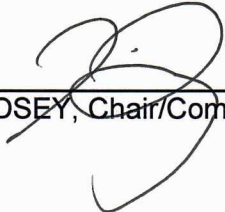
4. Calendar

- a. **The next Budget and Benefits Committee Meeting to be Determined**
The next Budget and Benefits Committee meeting will be scheduled as needed.

5. Adjourn (Chair Lindsey)

Chair Lindsey adjourned the meeting at 7:46 PM.

Approved: June 16, 2026



JOHN LINDSEY, Chair/Commissioner



CHERIE RITA, Board Clerk