



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
January 20, 2026, at 7:00 PM

Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

Held by Zoom: <https://us06web.zoom.us/j/98831083439>
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President Lindsey)

President Lindsey called the meeting to order at 7:00 PM. Clerk Rita confirmed a quorum. Present were:

Commissioners: John Lindsey, Beth Stiles, Warren Roos, and Cork McIsaac
Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, Firefighter and
West Plainfield Firefighters Association President John Lee
Guest: Supervisor Lucas Frerichs (arrived at 7:02 PM)

Commissioner Amy was absent.

2. Public Comment

NONE

3. Old Business

NONE

4. New Business

a. Adopt Policy *Americans with Disabilities Act (ADA) Compliance* (Policy 215) (new) (Chief Stiles)

As he has been looking at policies and legal requirements for various programs and items, Chief Stiles noted that we did not have an ADA policy; noting it would be good to have one so that members have a place to go for general guidance. Chief Stiles reported this is basically boiler-plate language from Lexipol.

Commissioner Roos noted that it seems onerous with all the requirements, observing that it does mention financial hardship in consideration of meeting the requirements. Chief Stiles noted that regardless of those considerations it is law and we are required to do our best to comply.

Commissioner Mclsaac asked about compliance of the entryways and station bathrooms. Chief Stiles reported that the only public space in the station was the office and it did not have a bathroom; he further believes that our entryway into the office is compliant as it allows people in a wheelchair to enter. Chief Stiles noted the station and Hall entryways could need small fixes, but he is not a contractor, and we would need someone knowledgeable to look at those. Lillard Hall bathrooms, however, need to be addressed. At one point the Lillard Hall Committee members solicited a drawing with a possible solution, but it was, and continues to be, an expensive fix and no actual decision was ever made about how to proceed. The amount of bathroom stalls needed based on building code standards is still up for debate, also.

Motion: Adopt Policy *Americans with Disabilities Act (ADA) Compliance* (Policy 215) as presented
By: Commissioner Roos
Second: Commissioner Mclsaac
Discussion: No further discussion
Motion passed unanimously.

b. Adopt Policy *National Emergency Response Information System (NERIS)* (Policy 327) (replacement) (Chief Stiles)

Chief Stiles reported that this policy replaces the prior policy due to a change in reporting requirements (from NFIRS to NERIS).

Motion: Adopt Policy *National Emergency Response Information System (NERIS)* (Policy 327) as presented
By: Commissioner Mclsaac
Second: Commissioner Stiles
Discussion: None
Motion passed unanimously.

c. Adopt Policy *Ride-Along Program / Riding in Fire Apparatus* (Policy 329) (new)

Chief Stiles reported that some time ago the District had banned non-Department fire personnel from riding in District apparatus. As shown in the draft policy, there are benefits to allowing both the opportunity to ride in a fire apparatus (example: retired Commissioner Beoshanz' service) or to ride-along and observe operations (public education of residents and politicians, etc.).

After a brief discussion, this item was returned to staff for modification.

d. Discussion / Action - Possible Changes to Board's "Public Comment" Policy (President Lindsey)

President Lindsey wanted to address a possible change now so it can be in place for the public hearings regarding the benefit assessment. A brief discussion occurred. The current policy allows for 5 minutes per speaker and 20 minutes per item.

Motion: Change the Board's "Public Comment" policy from five minutes per speaker to three minutes per speaker

By: Commissioner Roos

Second: Commissioner McIsaac

Discussion: No further discussion
Motion passed unanimously.

e. Discussion / Action – Standing Committee – Reports and Minutes

i. Lillard Hall Committee – Amy, Roos

1. Hall Manager Report

Commissioner Roos presented the Hall Manager's report. No one had any questions.

5. Fire Chief's Report (Chief Stiles)

Chief Stiles reported the following:

a. Incidents for December 2025

- Call volume seems to be back to normal for this time of year. Supervisor Frerichs asked what an example of "other" might be in the list of incidents. Chief Stiles provided several examples: downed trees, flooding, power lines down, that type of thing.

b. Staffing Updates

- One reserve has begun training.
- Offering an out-of-district volunteer opportunity.
- The two new full-time firefighters (Gustafson and Zayas) are now on shift.

c. Grant Updates

- The VFC wildland grant items are being ordered; cost may go a bit over budget.
- The AFG grant radios have been ordered and are in-budget.
- Reimbursement claim filing for the SAFER grant and the required reporting are in progress; reimbursement for past six months is expected to be \$40,213.35.

d. Miscellaneous

- DMV registration for the F-150 has been completed.
- The new Engine 30 is in service.
- Have had plumbing issues at the station; Hall's Plumbing has recommended replacement of the cast iron cleanout assembly with a PVC cleanout, as well as a hydro wash of the pipes. Estimate to perform both services is roughly \$4,523. Chief Stiles believes it can be absorbed into this year's budget, further noting that we have already spent almost \$1,000.00 on temporary fixes.
- Direct billings to DQU and Sacred Oaks have gone out; Sacred Oaks has replied with a request for documentation.
- The Airport billing has gone out; expect to receive \$4,842.26.
- YCPARMIA has updated the terms of their property insurance; a copy of the email from them regarding it is included in the packet.
- Our ISO rating improved from 03/3Y to 02/2Y, effective March 1, 2026; it is doubtful that we can ever receive a higher rating because of the lack of hydrants in the District.

6. Assistant Chief's Report (AC Beoshanz)

Assistant Chief Beoshanz was not present; Chief Stiles had nothing to report on his behalf.

7. Fire Fighter's Association Report (President Lee)

President Lee reminded everyone that the Pancake Breakfast is on March 1, 2026. He is in the process of obtaining the necessary permits for alcohol sales and is also looking for raffle prizes.

8. Board Clerk's Report (Clerk Rita)

Clerk Rita reported that she had contacted Mark Krummenacker about our required State Controller's Office financial reporting; he is currently working on it.

a. Informational

i. Trial Balance – FYE 2026 – Period 6 – Not Closed

ii. FYE 2026 Deposits to Date

Chief Stiles noted that the employee costs include buy-out holiday and vacation leave and other benefits, noting that there will be some savings with the new employees as their hourly rate is slightly lower. He also noted that the \$20,238.40 (purchase of the mini splits) in GL account 530021 may move to account 510071.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Motion: Ratify the bill payments as presented
By: Commissioner Stiles

Second: Commissioner Lindsey
Discussion: No discussion
Motion passed unanimously.

c. Discussion / Action – Approval of December 16, 2025, Board Meeting Minutes

Motion: Approve the December 16, 2025, regular Board meeting minutes as presented
By: Commissioner Mclsaac
Second: Commissioner Stiles
Discussion: No discussion
Motion passed unanimously.

9. Open Forum

Supervisor Frerichs reported on how the Yolo County budget is looking for the next fiscal year. Generally, the budget outlook is not great. They have been working to reduce the \$40,000,000 general fund gap by reducing positions and using one-time funds. As of October 1, 2026, the current fiscal year budget was in balance. He noted that all the County departments budget for roughly 1,800 FTE positions, and have done so for years, of which only about 1,600 are filled. The Board of Supervisors' goal is to get those unfilled positions removed from the County budget. In addition to looking at open positions, the Board of Supervisors is also looking at services it can discontinue; for example, one department's employees all have cell phones they are required to use, but that department is also paying for landline phone services. Supervisor Frerichs also reported that he did not foresee any budgetary hit to the fire sustainability funding in the next fiscal year.

Supervisor Frerichs also provided an update on the Elkhorn Fire Protection District reorganization with Springlake Fire Protection District, and CSA 9.

Commissioner Mclsaac commented that he was glad to see that the Board of Supervisors was taking a much more in-depth look at their budget and that the fire sustainability funding would remain intact.

10. Next Regular Board Meeting on February 17, 2026, Unless Another Date is Agreed Upon

Several members were unsure of their availability. Clerk Rita will confirm attendance in early February; meeting will be held February 17, 2026, if Clerk Rita determines a quorum will be present.


11. Meeting Adjourned (President Lindsey)

Motion: Adjourn meeting
By: Commissioner Mclsaac
Second: Commissioner Lindsey
Discussion: None

Motion passed unanimously.

Meeting adjourned at 8:00 PM by President Lindsey.

Approved: February 17, 2026



JOHN LINDSEY, Board President



CHERIE RITA, Board Clerk