West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
July 21, 2026, at 7:00 PM

Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

And by Zoom: https://us06web.zoom.us/j/98831083439
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. **Call the Meeting to Order and Establish Quorum (President Lindsey)**
President Lindsey called the meeting to order at 7:01 PM. Clerk Rita called roll and established a quorum. Present were:

Commissioners:	John Lindsey, Warren Roos, Emily Amy, Cork McIsaac, and Greta Eoff
Staff:	Board Clerk Cherie Rita, Fire Chief David Stiles, Assistant Chief Marc Beoshanz, Battalion Chief Patrick Fish, and Firefighter / Association President Jon Lee
Public:	NONE

2. **Public Comment**
No public comment.

3. **Old Business**
   a. **Weed Abatement Report (Firefighter Lee)**
   Firefighter Jon Lee reported that there are five violations still outstanding, down from fifteen last month. He hopes to make final inspections of those properties in the coming week. The five properties are:

   - County Road 96 (the Farmhouse); need to finish mowing one side
   - Airport (across from Skydance); a parking area needs to be cleared
   - Corner of 95A (UCD); east side pasture
   - County Road 95A (House)
   - County Road 95 (northwest of Station)

4. **New Business**
   a. **Discussion / Action – Committee Assignments (President Lindsey)**
   President Lindsey confirmed the Committee assignments, as follows:

   Lillard Hall Committee – Roos (Chair) and Eoff
   Budget and Benefits Committee – Lindsey (Chair) and McIsaac
   Personnel Committee – Amy (Chair) and Roos

b. **Discussion / Action – Standing Committee – Reports and Minutes**

i. **Lillard Hall Committee – Roos, Eoff (Amy, Roos)**

1. **Hall Financial and Rental Reports**
Clerk Rita presented the Hall financial and rental reports. No one had questions.

2. **Hall Bank Account Changes**
Commissioner Amy asked for a motion to approve all Board members as signers on the Lillard Hall accounts.

Motion: Update the Lillard Hall bank accounts to include all Commissioners as signers
By: Commissioner McIsaac
Second: Commissioner Amy
Discussion: None
Motion passed unanimously.

3. **Hall Bill Pay, Refunds, and Deposits**
Clerk Rita asked if the Lillard Hall accounts allow online bill pay. Commissioner Amy believes so, but there would probably be a charge. Clerk Rita advised that the Clerk's was added as one that can log in to the accounts, as it will always be the same email no matter who the Commissioners were.

Clerk Rita also advised that she envisions the Board Clerk would be responsible for deposits and bill pay for Lillard Hall; she would use the same method for approval before bill payment.

Commissioner McIsaac noted online bill pay would not be a problem if the proper written approvals were obtained prior to any such payments. Commissioner Amy will ask about online bill pay.

4. **Approve June 24, 2026, Committee Meeting Minutes**
Motion: Approve June 24, 2026, Lillard Hall Committee meeting Minutes, as presented
By: Commissioner Amy
Second: Commissioner Roos
Discussion: None
Motion passed unanimously.

5. **Adopt Lillard Hall Fiscal Year End 2027 Budget**
Commissioner Amy presented the draft fiscal year end 2027 Lillard Hall Budget and asked if anyone had questions. Commissioner McIsaac asked about the capital projects. Commissioner Amy noted the list includes the restroom remodel as well as "wish list" items, with rough estimates of the cost for each.

Motion: Adopt Lillard Hall Fiscal Year End 2027 Budget, as presented
By: Commissioner Amy
Second: Commissioner Roos

Discussion: No further discussion
Motion passed unanimously.

Commissioner Roos thanked Commissioner Amy for all her hard work on this Committee over the years.

5. Fire Chief's Report (Chief Stiles)

a. Incidents for June 2026

Chief Stiles reported that the incident numbers for June reflect a slight increase, but nothing overly drastic.

Commissioner Amy noted that Noon is not a good time to be in the District. Chief Stiles concurred, noting that when he started forty-plus years ago it was almost exclusively night-time calls.

b. Staffing Updates

Chief Stiles reported we have filled the open Fire Captain position; Mr. Gross will start his training next Monday. Chief Stiles advised that he continues to recruit for reserve positions as one reserve has left the program, and he has at least two other spots he would like to fill. Finally, he reported that two out-of-district volunteers have passed their contingencies and will begin formal training soon; both have been attending the regularly scheduled Monday and Saturday trainings.

c. Grant Updates

Chief Stiles reported that reimbursement has been requested for the VFC and VFA grants; $5,915.00 and $3,415.61, respectively. He has also presented the latest SAFER grant reimbursement request in the amount of $36,068.01.

Commissioner McIsaac reminded staff about getting any Glide Foundation grant request submitted as early as possible. Battalion Chief Fish noted he had begun work on that application and would be submitting it soon.

d. Miscellaneous

Chief Stiles reported that we had provided a water tender to the Putah Incident and he has requested $2,729.78 in reimbursement.

Chief Stiles noted that the new engine upgrades were continuing, that Water 30 would be scheduled soon for its annual maintenance, and that Engine 30 was currently in the shop for a DEF issue. Further, he reported he and Cherie had been working on completing the required year-end County financial reporting, the yearly updates for YCPARMIA, and have been updating the Hall rental process documents and associated website content, all of which were almost complete.

The Lillard Hall updates included making sure the website forms were the latest versions (they had not been), re-arranged the website layout to make it easier for potential renters to find information instead of just calling for answers, set an away message in the original Lillard Hall email directing potential renters to the website for answers first, and forwarded the Lillard Hall phone number to the station number. We have also created a new group email regarding rentals that will be fanned out to him, the Clerk, and all the Fire Captains.

Finally, Chief Stiles advised that he had installed a programmable thermostat in Lillard Hall that will turn the AC/heat off at a specific time.

6. Assistant Chief's Report (AC Beoshanz)
Assistant Chief Beoshanz reported he had been part of the interview process for the open Fire Captain position. He noted that although we had received only one application he is confident that we got a good applicant.

7. Fire Fighter's Association Report (President Lee)
President Lee noted there was nothing new to report.

8. Board Clerk's Report (Clerk Rita)

a. **Informational**

i. **Trial Balance – FYE 2026 – Period 12 – Not Closed**
Clerk Rita presented the Trial Balance for FYE 2026, period 12, noting that it was not yet closed; it will likely be October before it closes.

Commissioner Amy asked about GL 501110 (employment training tax) and what triggers it. Short answer, the Board Clerk believes California collects and uses it to help unemployed individuals get training to make them better job candidates; all employers in California pay it.

Commissioner Amy then asked about GL 510053 (insurance – other). That account is for the boiler and fidelity insurance.

Commissioner Amy also asked about GL 510102 (miscellaneous expense – credit card services). Clerk Rita noted that the majority of that, if not all of it, was the fee we paid to use the credit card (required by the seller) to purchase the F-150. There may also be one late charge incurred for late payment while she was on vacation last year.

ii. **FYE 2026 Deposits**
Clerk Rita presented the deposit report for fiscal year end 2026.

Commissioner Amy asked about the deposit referenced as "Truck Site;" wondering if it was a typo. Clerk Rita noted that was the name of the company that handled the F-150 purchase. We were overcharged for the transfer when we purchased it and they had refunded the overpayment to us.

b. **Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification**
Clerk Rita noted that this report was quite lengthy because the prior month credit card statement had not been received in time to be reported at the prior month's Board meeting. She also advised that the report was broken into amounts that will be charged against fiscal year 2026 and those that would be charged to fiscal year 2027.

Motion:	Ratify payment of District bills as presented
By:	Commissioner Amy
Second:	Commissioner McIsaac
Discussion:	None

Motion passed unanimously.

c. **Discussion / Action – Approve June 16, 2026, Board Meeting Minutes**
Commissioner Amy noted that there was a reference to Mr. Fletcher making a public comment, but his name was not listed on the first page, at Item 1, as being present. Commissioner Amy would like his name added.

Commissioner Lindsey noted two additional corrections to be made: (1) page 4, second full paragraph, Lindey's to Lindsey's, and (2) page 4, fourth full paragraph, Flether to Fletcher.

Motion: Approve the June 16, 2026, Board meeting Minutes as corrected
By: Commissioner Roos
Second: Commissioner Eoff
Discussion: No further discussion
Motion passed unanimously.

9. **Open Forum**
Chief Stiles reported that Yolo County LAFCO voted last month to dissolve Elkhorn Fire Protection District. Service to that area will be provided by West Sacramento Fire and Woodland Fire. Importantly, during that meeting, LAFCO hinted that it was just the first of more to come, either dissolutions or consolidations; it is included in LAFCO's agenda for this year's Municipal Service Review of all the fire protection districts. Chief Stiles advised that he and the chiefs of our neighboring departments have begun meeting to discuss and identify both the advantages and disadvantages of any possible consolidations of our departments that might be pushed by LAFCO; we want to make sure we have arguments ready. LAFCO has been looking at this issue for over twenty years. With this dissolution of Elkhorn Fire, LAFCO has momentum going now. Chief Stiles hopes that LAFCO will make an effort to meet with the different fire district boards if they are really serious about pushing it.

10. **Next Regular Board Meeting on August 18, 2026, Unless Another Date is Agreed Upon**
Clerk Rita noted she would not be at the August 18, 2026, Board meeting; someone will need to take the meeting notes. Commissioner Amy offered to take the meeting notes. Clerk Rita noted she will be back with only a few days left before the Agenda and packet would be due for the September meeting.

11. **Meeting Adjourned (President Lindsey)**
Motion: Adjourn the meeting at 7:51 PM
By: Commissioner Lindsey
Second: Commissioner Amy
Discussion: NONE
Motion passed unanimously.

Meeting adjourned at 7:51 PM by President Lindsey.

Approved: August 18, 2026

JOHN LINDSEY, President

Cherie Rita

CHERIE RITA, Board Clerk