



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MEETING MINUTES STANDING COMMITTEE – BUDGET AND BENEFITS May 7, 2026, at 5:00 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call Meeting to Order (Chair Lindsey)

Chair Lindsey called the meeting to order at 5:06 PM. Present were:

Committee Members: Commissioners John Lindsey and Cork Mclsaac
Staff: Fire Chief David Stiles, Battalion Chief Patrick Fish, and
Cherie Rita, Administrative Assistant to the Fire Chief

2. Public Comment

No public comment.

3. Discussion / Action and Recommendations to Board, if Any (All)

a. Review FYE 2026 Budget Use and Revenues Received to Date

Chief Stiles reviewed the income and expenditures to date. He reported that, as expected and except for the overtime and extra help accounts, budget use was as anticipated. Due to the recent changes in career staff and a month-long sick leave of one career staff member, the overtime and extra help accounts will be over budget.

b. Identify Capital Improvement Projects for FYE 2027

Chief Stiles presented the list of proposed capital improvements, estimated at roughly \$33,000. By consensus, this list will be presented to the Board as presented. Cherie Rita noted that the first item under the second priority projects was blank, but should have referenced painting the exterior of the fire station. This item will be re-inserted prior to presentation to the Board.

c. Develop Preliminary FYE 2027 Budget Draft

Chief Stiles presented the proposed draft Budget for FYE 2027 and discussed the methodology used in its creation. He noted that the numbers are subject to change (likely downward) based on actual use as we get closer to adopting the final Budget, currently expected to occur at the June 16, 2026, regular Board meeting.

Commissioner Mclsaac asked how confident Chief Stiles was with the grant reimbursement numbers. After some discussion, it was determined to remove reference to anticipated receipt of grant reimbursements from estimated revenue for Fiscal Year 2026-2027. Other minor adjustments

were made to the draft Budget to balance the revenue to appropriations, resulting in total proposed “total finance uses” of \$928,040.00 for Board approval.

Commissioner McIsaac would like to see our first mailers regarding Budget development be sent prior to the first Budget and Benefits Committee meeting during which any next fiscal year’s budget discussions will begin, identifying that date in the mailing as well as the Board meeting date for consideration of adopting any preliminary Budget.

- d. **Develop FYE 2027 Addendum to Fiscal Year 2024-25 Engineer’s Report**
Chief Stiles noted the draft was not yet complete, but that he had updated the apparatus replacement table to include a reference to anticipated cost if replacing apparatus with used equipment rather than new. Additionally, he had added a section to note the increase in costs for services and supplies. Neither Committee member had any additional items to add the draft Addendum and Chief Stiles will complete the draft for presentation to the full Board for adoption.

4. Calendar

- a. **The next Budget and Benefits Committee Meeting to be Determined**
The Board Clerk will work with the Chief Stiles to determine the next best meeting date for this Committee.

5. Adjourn (Chair Lindsey)

Meeting adjourned by Chair Lindsey at 6:59 PM.

Approved: May 19, 2026



JOHN LINDSEY, Chair/Commissioner



CHERIE RITA, Board Clerk