

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – May 17, 2016 West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by Chair Beoshanz. Present were:

Commissioners: Commissioners Beoshanz, Yeager, McMullen, Hjerpe and Guarino
Staff: Battalion Chief Bill Heins
Absent: Chief Cherie Rita
Guests: John Lee

2. PUBLIC COMMENT

No Public Comment

3. INTRODUCTION OF NEW VOLUNTEERS

John Lee introduced himself as one of the newest volunteers. He said that he had been living off of County Road 96 for 3 years and decided to help the community by volunteering. All Commissioners introduced themselves and welcomed him on board.

4. FINANCIALS

a. Approve Payment of Bills

Motion by: Commissioner Yeager
2nd: Commissioner Guarino

To approve payment of all bills totaling \$1,235.77.

Passed: Unanimously

b. Financial Reports

Battalion Chief Heins will be running reports each month. He informed the Board that he was able to long in last Thursday and is getting a better feel from what reports will need to be run for next meeting.
No action needed.

5. NEW BUSINESS

a. Discussion/Action

i. YCPARMIA Enrollment (Works Compensation, Liability and other Coverage)
Commissioner Guarino stated that the Committee established to review the coverage met and they are recommending that the Board move to approve the submission of the application to YCPARMIA for coverage. The premium will be approximately \$11,000 in comparison to our current payment of approximately \$28,000.

Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To submit the application for coverage to YCPARMIA.

Passed

- ii. Cancellation of Current Work Compensation and Liability Insurance Carriers Upon Acceptance and Coverage by YCPARMIA
Assuming that we are accepted, coverage should start July 1, 2016. There will be a 41% penalty to State Compensation but not sure when we should cancel the coverage.

Commissioner Guarino stated he would ask YCPARMIA for guidance once accepted. All agreed that a special meeting would be help once application is approved. 2 Resolutions and a minute action will be required to move forward at that point.

- b. Discussion/Action – Electricity and door switches to north apparatus bay. Battalion Chief Heins presented the Board with a bid from Country Bear Electric to install a junction box at ceiling for electric door opener. Total cost of the bid is \$1,025.00.

Motion by: Commissioner Yeager
2nd: Commissioner Guarino

To accept the bid from Country Bear Electric for the electric work in the apparatus bay.

Passed: Commissioner Beoshanz abstained.

- c. Sleeper Program
Commissioner Yeager had asked that the Extended Station Coverage/Sleeper Program be put on the agenda for discussion. He stated that thought the Board should look into the future of the department because our volunteers are getting older and we need more manpower. He suggested that the Board make a decision on what direction we want to go. Do we want to have a sleeper program revisited?

Commissioner McMullen suggested that a Committee be created to establish a study of extending coverage including the sleeper program.

Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To have the Chairman appoint a Committee to study the issue of an extended coverage program.

Passed

Committee was appointed to review the extended station coverage:
Commissioners McMullen (Chair) and Yeager.

- d. Making Water 30 Acceptable to the rank and file fire fighters.
Commissioner Hjerpe asked that this time be put on the agenda for discussion. He felt that the Board should be aware that there are a few volunteers that feel that W30 is not being used and was not wanted by the volunteers. They accused the Commissioners of purchasing a truck they didn't want.

Battalion Chief Heins stated that Chief Rita had looked into how much W30 had been used since it was purchased and it had been used 34 times. He stated that the Engine was purchased for structure fires and it has done its job and is being used when needed.

The Board agreed that a Committee be appointed to take some time and discuss with Dave Stiles the Assistant Chief this issue and find out the volunteers frustrations.

Committee was appointed: Commissioners Yeager and Hjerpe

A report to be given at the next meeting.

- e. Door bids for Lillard Hall
Battalion Chief Heins presented the Board with 2 bids for replacing the roll up doors in the hall with new insulated doors. Lillard Hall would cover the cost. One bid was from RW Garage Doors for \$2,800 and the other was from Woodland & Davis Garage Door, Inc. with 2 options. Option 1 was for normal heavy duty doors at \$3,496.00 and Option 2 was for premium series doors at \$4,549.00.

Commissioner Guarino stated that he is on the Committee for the Lillard Hall and there is currently discussion with the County Counsel regarding the Hall and he felt it may be better to wait until he discusses that with County Counsel.

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

To table this until the next meeting.

Passed

6. OLD BUSINESS

a. FDAC Report

Commissioner Hjerpe gave his report on the FDAC Conference. Chief Rita was absent from the meeting and will give her report at the next scheduled meeting.

Commissioner Hjerpe stated that he didn't get as much out of this conference as the one he attended a couple years ago. But he said there were a couple of items he thought were interesting.

1. There was discussion about risks in California for fires
2. Discussed problems with 911
3. Discussed Community based medicine thru Fire Departments not just

EMS services.

b. Update on LAFCO Report

Battalion Chief Heins stated that Chief Rita had wanted him to let the Board know that she was able to get the 9 calls shown as not responded fixed and taken off the report as missed calls. She was able to give proof that units were assigned.

Battalion Chief Heins also stated that she said that LAFCO added ISO to the report and included a brief discussion of the ratings. Chief Rita will also plan to attend the meeting on June 23 to suggest getting funds allocated from Proposition 176 to Fire Departments. Currently all of those funds in Yolo County are being allocated to the Police.

7. CHIEF'S REPORT

Battalion Chief Heins stated that Chief Rita has sent him her report to read for the Board.

- ISO ratings – Commissioner Hjerpe had asked about ISO ratings and since we are not serviced by hydrants we have a rating of 8b.
- Budget Committee will be meeting on May 24th
- The report on FDAC will be given next month.

8. BATTALION CHIEF'S REPORT

- Battalion Chief Heins stated that Engine 30 account is in good standing so they will be changing the indicator lights shortly.
- Weed abatement letter will be out this week. Flyers are done.
- Color printer is on its way and should be installed next week.
- There is a new airport manager and she wants to have the inspections of the hangers done in June so that will be moving forward.

9. COMMITTEE REPORTS

a. Standing Committees

- i. Benefits Committee – no meeting, no report
- ii. Budget Committee – meeting schedule for Tuesday, May 24th
- iii. Personnel Committee

Commission Guarino stated that the Committee is looking for direction from the Board on advertising at the beer both this year. This was discussed at the last meeting but no decision was made. This would be no extra cost to us since the banner will already be made.

There was discussion on location of the booth this year. It seemed there may not be as much foot traffic but it was felt if there was any at least they would be aware we are looking for recruits.

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

To have the banner used at the beer booth.

Passed: Commissioner Yeager voted Nay

b. Ad Hoc

i. Lillard Hall Committee

Commissioner Guarino stated that the Committee had met several times and they are looking at how much the Hall is used by residents. This last year it was only used 3 times by residents of the district which means that out of district residents are using the Hall most often. So the question came up is the Hall a business instead of something for the Community.

Commissioner Guarino stated that he called County Counsel to ask several questions which are shown below:

- Do we need to be ADA compliant
- Agreement with the County for occupancy (County Counsel to look for agreement)
- Who is liable for clean up crew? Do they need to be licensed?
- Hall cannot give money to the Fire Department for repairs. They are two separate units.
- Does the outside parking lot with gravel have to be ADA compliant?

Commissioner Guarino stated that the County Counsel said they would contact him sometime next week to discuss these questions.

ii. Policy Committee – no meeting, no report.

10. TRAINING LIAISON REPORT

Nothing to report

11. FIRE PREVENTION LIAISON REPORT

Already covered under Battalion Chief Report.

12. MAJOR EQUIPMENT REPAIR LIAISON REPORT

E30 check engine light still on. Will be repaired soon.

13. **CONSENT CALENDAR**

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

Discussion: Commissioner McMullen asked to pull item a.

To adopt the Consent Calendar items 13b, c & d

Passed: Unanimously

- a. Monthly Worker's Compensation Report
Commissioner McMullen noted that his date of hire is still incorrect and should read 1999. He also asked that Battalion Chief Heins add his date of hire which was noted at 9/3/14

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

To approve items 13a.

Passed: Unanimously

14. **MINUTES**

- a. Approval of April 19, 2016 Board Meeting Minutes

Several corrections/typos were mentioned for correction.

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

To approve the minutes of April 19, 2016 with corrections.

Passed

15. **SECRETARYS REPORT**

Noting to report.

16. **OPEN FORM**

Commissioner McMullen stated that he would like to see the Animal Rescue Training brought back. Battalion Chief Heins stated he would look into it and asked for clarification. It was clarified to have the training be more for awareness/limited practical training for our district.

Commissioner Yeager stated that he had been in touch with District Supervisor Saylor to discuss the concerns over the blind curve on 95A. They are looking at posting signs to show there is a blind curve and no passing.

Also Commissioner Yeager stated that he noticed dumping again on the UC Merced mitigation site. Yolo County to put up a "no dumping" sign.

Commissioner Beoshanz informed the Board that he will be out of state for the next 10-12 days and in his absence Commissioner McMullen with cover as Vice Chairman.

16. CALENDAR

The next Board of Commissioners meeting was confirmed for June 21, 2016 at 7:00pm.

Secretary Grafton stated she could not make that meeting date.

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

To adjourn.

Passed: Unanimously

Meeting adjourned at 9:35pm.


Chairman


Secretary