



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING
February 15, 2022 at 7:00 PM

To be held via Video and Teleconference
Video Meeting Information
<https://us06web.zoom.us/j/98831083439>
Meeting ID: 988 3108 3439

Phone Meeting Information
Dial In by Phone +1 (669) 900-6833 (USA)

Remote Meeting Locations:

- 26213 County Rd 96, Davis, CA 95616
- 25258 County Road 95, Davis, CA 95616
- 34791 Creeksedge Road, Davis, CA 95616
- 37007 Russell Boulevard, Davis, CA 95616

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Public Comment
3. Old Business
 - a. Update – Weed Abatement (BC Wilson)
 - b. Update – Yolo County Fire Sustainability Committee (AC Stiles)
4. Lillard Hall
 - a. Manager Report (Hall Manager Gonzalez)
 - b. Informational: Draft Minutes – Meeting – January 4, 2022
 - c. Discussion / Action - (Hall Manager Gonzalez)
 - i. Approve Changes to Lillard Hall Use and Rental Policies (Pg 3-12)
5. New Business
 - a. Discussion / Action – Closed Session (Commissioner Guarino)
 - i. Interview / Hire for Soon to be Open Career Company Officer Position – Recommended Candidate
 1. Close Session
 2. Open Session
 3. Report out of Closed Session
 - b. Discussion / Action (AC Stiles and/or BC Wilson)
 - i. Approve Transfer of E230
 - ii. Update on Disposition of Remaining Surplus Engines
 - c. Discussion / Action – Fee for Fire Inspections (Chief Rita)
 - d. Discussion / Action – Landscaping of Area East of Station (Commissioner Yeager)
 - e. Discussion / Action - Volunteer Applications (BC Wilson)

- f. Discussion / Action – Committee Assignments (President McMullen) (Pg 13)
 - g. Discussion / Action – Standing Committees – Reports (by Prior Members)
 - i. Budget and Benefits Committee – **Hjerpe**, Amy
 - ii. Personnel Committee – **Guarino**, Amy
 - iii. District Funding and Development Committee - **Yeager**, Hjerpe
 - iv. Lillard Hall Committee – **Yeager**, Amy
 - h. Discussion / Action – Ad Hoc Committee Reports
 - i. LAFCO – **Guarino**, Yeager (Pgs 14-20)
 - ii. Solar – **Guarino**, Hjerpe (Pgs 21-28)
 - i. Discussion / Action – Liaison Reports
 - i. Fire Prevention / Investigation – McMullen
 - ii. Training – Yeager
 - iii. Large Equipment / Facilities – McMullen
 - iv. IHS - McMullen
6. Fire Chief’s Report (Chief Rita)
 7. Battalion Chief’s Report (BC Wilson) (Pgs 29-31)
 8. Fire Fighter’s Association Report (Jon Lee)
 9. Clerk’s Report (Interim Clerk Rita)
 - a. Discussion / Action – West Plainfield Fire Protection District Bill Review/Approval (Pg 32)
 - b. Approval of Prior Board Meeting Minutes (Interim Clerk Rita)
 - i. Regular Meeting – January 18, 2022 (Pgs 33-37)
 10. Open Forum
 11. Next regular Board meeting on March 15, 2022, unless another date is agreed upon
 12. Meeting Adjourned (President McMullen)

Lillard Hall Reservations - February 2022

Date	Name	Event Date	Status	Deposit	Rental Fee	Total Due	Event Type	Active/Inactive
6/22/2021	Arianna Alvarez	5/21/2022	Pending Deposit	\$550	\$800	\$1,350	Birthday Party	Active
10/25/2021	Sorana Auilera	7/23/2022	Awaiting Rental Fee	\$550	\$800	\$1,350	aptism Receptic	Active
1/4/2022	Jennie Kiefer	2/16/2022	Paid		\$50	\$50	Meeting	Active
1/4/2022	Jennie Kiefer	2/17/2022	Paid		\$50	\$50	Meeting	Active
1/4/2022	Jennie Kiefer	2/23/2022	Paid		\$50	\$50	Meeting	Active
1/4/2022	Jennie Kiefer	2/24/2022	Paid		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/1/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/2/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/3/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/8/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/9/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/10/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/16/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/17/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/23/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/24/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/30/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
2/1/2022	Jennie Kiefer	3/31/2022	Awaiting Rental Fee		\$50	\$50	Meeting	Active
18				\$1,100	\$2,400	\$3,500		

Lillard Hall Expenses - February 2022

Date	Expense	Description	Invoice #	Amount	Paid Date	Check No.
2/4/2022	Cal.Net	Hall Internet	Acct# 19098	\$54.92	2/4/2022	581
2/4/2022	Recology	Garbage	Acct# 2376675	\$1,103.46	2/4/2022	582
2/11/2022	nfield Fire Protectiement & Hall Manager	Reimbursement		\$5,576.35	2/11/2022	583

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530) 756-0212

Standing Committee – Lillard Hall – Minutes

January 4, 2022

Held:

West Plainfield Fire Station
24901 County Road 95
Davis CA, 95616

1. Call to Order

The meeting was called to order at 4:15pm by Commissioner Yeager

Commissioners: Commissioner Emily Amy, Commissioner Jim Yeager

Staff: Fire Chief Cherie Rita (arrived near end of meeting), Assistant Chief Dave Stiles, Battalion Chief Eric Wilson, Hall Manager Brenda Gonzalez

2. Public Comment

None

3. Discussion/Action – Review problems with previous rentals

The committee discussed the event that took place on November 20, 2021.

Commissioner Amy asked if the renter had been present during the time of the event, extra charges that were brought on to the Hall, and whether the septic tank was damaged and needed repairs:

- AC Stiles stated that he was the on duty at the time of the event and was in communication with an older gentleman.
- Hall Manager Gonzalez confirmed that the renter was present at the time of the event and detailed everything that went wrong during the event which included:
 - Incident involving a van driving over the Station and Hall septic tanks
 - Incidents involving renters being disrespectful to staff
 - Renter not leaving the property past 1:00 am
 - Renter failing to properly clean the property
 - Renter overflowing the Hall dumpster
 - Renter failing to return Hall keys November 21, 2021 at 1:00 pm.
 - Captain Bravo having to call Yolo County Sherriff to remove renters from property on November 21, 2021

Hall Manager Gonzales reported to the committee that prior to the event, the renter submitted an application to host a baby shower at the Hall. The renter submitted all necessary documentation, insurance certificate, security contract, and deposit/rental fee.

Hall Manager Gonzalez added that she was quoted \$300 for the cleaner to come and perform a deep cleaning of the Hall and that Recology had not billed extra for the overflowing dumpster.

4. Review Lillard Hall Rental Policy

a. Discussion/Action – Draft Suggested Revisions to Rental Policy

The Committee went through the Rental Policies and proposed the changes outlined in the attached draft.

b. Discussion/Action – Enforcement to New Policy

The committee discussed that the rental policy needs to be clear about the following:

- **THAT WEST PLAINFIELD FIRE PROTECTION DISTRICT RESERVES THE RIGHT TO CANCEL OR SUSPEND ANY EVENT FOR JUST CAUSE, INCLUDING, BUT NOT LIMITED TO: THE CONSUMPTION OF ALCOHOLIC BEVERAGES BY MINORS, DISORDERLY CONDUCT, VANDALISM, DESTRUCTION OF PROPERTY OR THE VIOLATION OF ANY CONDITIONS CONTAINED IN THIS AGREEMENT.**
- **FAILURE TO MEET USE AND RENTAL POLICY TERMS WILL RESULT IN FOREFITURE OF SECURITY DEPOSIT.**

5. Discussion/Action - Other Concerns or Needs for the Hall

Commissioner Yeager recommended adding bollards to prevent cars driving into the grassy area by the Hall.

Commissioner Yeager also suggested more lighting be added to the parking lot.

6. Open Forum

None

7. Calendar

Next Lillard Hall Committee meeting to be determined.

Chairman, Lillard Hall Committee

Interim Board Clerk
(prepared by Hall Manager Gonzalez)

LILLARD HALL USE AND /RENTAL POLICIES

Applicant Name _____

Event Date _____

USE AND /RENTAL CONDITIONS

Following are the conditions for the use/rental of Lillard Hall, the surrounding lawns, and the public parking area ~~(the Hall or premises)~~:

1. The applicant must be at least 18 years of age.
2. If alcohol is to be served at the event the applicant must:
 - a. be at least 21 years of age and able to show current and valid identification upon request;
 - b. contract for and provide two uniformed security guards from a security company licensed by the California Department of Consumer Affairs, Bureau of Security and Investigative Services and provide a copy of the paid contract with the security firm (which contract shall include the company's state license number) to the Hall manager no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days.; and
 - c. no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days, provide proof of insurance and a copy of the paid security firm contract to the Hall Manager.
3. Obtain liability insurance listing WPPFD as an additional insured for the use of the venue date of the function in the minimum amount of \$1,000,000.00 against property damage, personal injury, and wrongful death (insurance). Additional Event Insurance will be required if Bouncy Houses/Carnival Rides present at event.
4. If the event will have a live band, DJ or music, the applicant must provide two uniformed security guards from a security company licensed by the California Department of Consumer Affairs, Bureau of Security and Investigative Services and provide a copy of the paid contract with the security firm (which contract shall include the company's state license number) to the Hall manager no later than 14 days prior to the event, or upon approval of the Application if the event date is within 14 days. Security guards must remain on-site until the duration of the event. Security guards must also check-in with on-duty fire fighter upon arrival.
5. If the applicant is neither a resident of the West Plainfield Fire Protection District (WPPFD or District) nor District personnel, at the discretion of the Hall Manager the Hall Manager may require that the applicant appear before the Board of Commissioners (Board) for approval. NOTE: The Board meets monthly, typically on the 3rd Tuesday.

LILLARD HALL USE AND RENTAL POLICIES

6. "Sub-leasing" of the Hall is not allowed (i.e., a resident of the WPPFD cannot apply for the use/rental of the Hall for another person who may be a non-district resident).
- ~~7.~~ The applicant must attend, and personally supervise, the event and shall meet all conditions outlined herein, as appropriate to the event. Applicant must be reachable by phone at all times during the event.
- ~~7.~~
8. The maximum permitted size of any group is 150.
- ~~9.~~ The Hall may be reserved from 10:00 am to Midnight.
~~9.~~ *Lillard Hall premises must be vacated by Midnight on date of the event. FAILURE TO COMPLY WILL RESULT IN A FOREFEITED SECURITY DEPOSIT
- ~~10.~~ Events must end by midnight. All applicants must secure and lock all windows and doors and turn off the lights, heater or air conditioner prior to vacating the premises.
- ~~11.~~ No weapons of any kind allowed on premises.
- ~~10:12.~~ All alcoholic beverages must remain inside the hall. No glass beverage containers will be permitted on Lillard Hall grounds.
- ~~14:13.~~ Live bands, DJs and music must cease no later than 11:00 pm.
- ~~12:14.~~ At no time shall any of the building exits and door/panic hardware (push bars) be obstructed by decorations, chairs, tables or any other item in any manner whatsoever.
- ~~13:15.~~ All drapery and decorations must be inherently flame retardant or treated with State Fire Marshall approved fire retardant chemicals.
- ~~14:16.~~ The use of nails, screws, tacks, staples, etc. is prohibited. Cellophane tape may be used to secure decorative materials to walls and tables only and all tape must be removed after the function. Tape is not to be applied to any painted surface. The use of straw, hay and similar materials is not permitted.
- ~~15:17.~~ All fire department equipment and buildings are off limits.
- ~~16:18.~~ Parking on the concrete to the west of the fire station house is not permitted under any circumstances; event parking is permitted only on the graveled area directly in front of the Hall.
- ~~17:19.~~ Activities that violate federal, state or local laws, codes, standards or regulations are not permitted.
- ~~18:20.~~ The WPPFD reserves the right to cancel or suspend any event for just cause, including, but not limited to: the consumption of alcoholic beverages by minors, disorderly conduct, vandalism, destruction of property or the violation of any conditions contained in this Agreement.

LILLARD HALL USE AND RENTAL POLICIES

19-21. The WPPFD specifically reserves that right to seek recovery from the applicant for any damages to the premises, facilities, fixtures or furnishings.

20-22. The applicant is responsible for any damage caused during the event.

23. The WPPFD is not responsible for damage or loss of property, nor for claims arising from personal injury to, or death of, any guest of the applicant or the actions of any guest of the applicant.

24-24. Applicant agrees to respect and follow direction from all WPPFD staff.

22-25. Applicant agrees to indemnify and hold harmless the WPPFD, its officers, agents and employees from and against all loss or expense, including costs and attorney fees, by reason of liability imposed upon the WPPFD, including, but not limited to: bodily injury or death, damages to property, including loss of use thereof, arising out of or in consequence of the performance of the Agreement and these conditions, providing such injury or death to persons or damage to property is due or claimed to be due to the acts or omissions of the WPPFD, its officers, employees or agents.

23-26. Keys to the Hall will be supplied to the applicant as arranged by the Hall Manager.

24-27. The Hall Manager and one member of the Board may modify the Lillard Hall use/rental policies in specific instances as they deem appropriate.

APPLICATION PROCESS

The applicant should consult with the Hall Manager to determine if the Hall is available for rental. The applicant can also arrange to preview the facilities for suitability and limitations.

If the Hall is available, an "Application for the Use of Lillard Hall" must then be completed and presented to the Hall Manager. The Hall Manager shall review the application and approve or deny it as outlined below.

APPLICATION APPROVAL

The approval process depends on the type of activity, as outlined below:

1. A personal function (private party or event) hosted by a WPPFD personnel requires approval by the Hall Manager.
2. A meeting (typically an event lasting no longer than two hours, hosted by an entity, with no food or beverage service) requires approval by the Hall Manager.
3. Any other function (party or event hosted by or on behalf of an entity or a personal function hosted by a non-district resident) requires approval by the Hall Manager and one member of the Board.

LILLARD HALL USE/RENTAL POLICIES

RENTAL CHARGE AND ~~DAMAGE/CLEANINGSECURITY~~ DEPOSIT

	<u>Rental Fee</u>	<u>Damage/CleaningSecurity Deposit</u>
Personal Function - WPPFD Personnel *	None	\$ 550 <u>800</u> .00
Personal Function - WPPFD Resident *	None	\$ 550 <u>800</u> .00
Meeting	\$50.00	None
Other Function *	\$800.00	\$ 550 <u>800</u> .00

~~*A \$100.00 surcharge will be levied if the premises are not vacated by 1:00 am.~~

The ~~damage/cleaningsecurity~~ deposit must be made no later than 7 days of application approval. The rental fee must be made no later than 21 days prior to the event, or upon approval of the Application if the event date is within 21 days. If the event is within 21 days of approval, the Hall Manager may require that payment be made by money order, cash, or cashier's check.

If payment is made by check, money order or cashier's check (check), two checks shall be presented to the Hall Manager: one for the rental fee and the other for the ~~damage/cleaningsecurity~~ deposit. **Checks shall be made payable to the West Plainfield Lillard Hall Fund.**

RETURN OF ~~RENTAL RENTAL DEPOSIT AND/OR DAMAGE/CLEANING DEPOSITSECURITY~~ DEPOSIT Rental Deposit

The applicant shall notify the Hall Manager of any cancellation as soon as possible. In order to receive a refund of the rental fee, the applicant must notify the Hall Manager of the cancellation at least 12 days prior to the scheduled event.

If the application states that alcohol will not be served and alcohol is found on the premises, and is determined to be associated with the event or anyone attending the event, the event will be immediately terminated and neither the ~~rental fee nor the damage/cleaningsecurity~~ deposit will be returned to the applicant.

DAMAGE AND /CLEANING Deposit

Shortly after 1:00 pm the day following the event, the Hall Manager will inspect the premises. The entire ~~damage/cleaningsecurity~~ deposit will be refunded to the applicant only if the Hall Manager determines the following conditions have been met:

LILLARD HALL USE/RENTAL

1. All debris has been deposited in the dumpster located in the parking area south of Lillard Hall and the lids are closed tightly.
- ~~2.~~ All exterior grounds and parking lot were properly cleaned of debris immediately following termination of the event.
- ~~2.~~
- ~~3.~~ All decorations and materials used to affix the decorations have been properly removed.
- ~~3.~~
4. All chairs and tables have been cleaned and properly restored.
5. The floors have been swept clean and wet mopped, ~~if needed~~.
6. The bathrooms (including the sinks, toilets and floors) have been cleaned.
7. The kitchen sinks, counters, refrigerator, range, grill and floor have been cleaned.

The Hall Manager shall notify the applicant of any deficiencies and may allow the applicant to correct the deficiencies. If the applicant fails to correct the deficiencies within a 24-hour period, the Hall Manager shall use the ~~damage/cleaning~~security deposit to correct the deficiencies.

If the Hall Manager determines that additional cleaning or repairs are required the Cleaning Security Deposit will be withheld until the cleaning ~~is/repairs are~~ complete. The cost of the cleaning or repairs will be deducted from the deposit and the balance returned to the applicant.

If the cost to bring the premises back to its original condition exceeds the deposit amount, the applicant will be billed the excess charges. The applicant shall be denied further use of the Hall. If the applicant fails to pay the additional charges the WFPD will take legal action to secure payment.

THE WFPD RESERVES THE RIGHT TO CANCEL OR SUSPEND ANY EVENT FOR JUST CAUSE, INCLUDING, BUT NOT LIMITED TO: THE CONSUMPTION OF ALCOHOLIC BEVERAGES BY MINORS, DISORDERLY CONDUCT, VANDALISM, DESTRUCTION OF PROPERTY OR THE VIOLATION OF ANY CONDITIONS CONTAINED IN THIS AGREEMENT.

FAILURE TO MEET USE AND RENTAL POLICY WILL RESULT IN FOREFITURE OF SECURITY DEPOSIT.

I, _____, applicant herein, have read and understand the above Lillard Hall Use/Rental Policies.

(2022 v1)

LILLARD HALL USE/RENTAL

Signature _____ Date _____

DRAFT

CONTRACT ADDENDUM **Required for all users after June 23, 2021**

All users of Lillard Hall will follow any posted rules at the Hall, and the most recent guidelines set by California Department of Public Health (CDPH), the State of California and/or Yolo County. The following websites will provide the most recent guidelines and information.

California Department of Public Health

www.cdph.ca.gov

State of California

www.covid19.ca.gov

LILLARD HALL USE/RENTAL

Yolo County
www.yolocounty.org

Signature _____ Date _____

DRAFT

(2022 v1)

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West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

WPL Committees and Liaisons – as of February 15, 2022

Liaisons

Facilities and Large Equipment Liaison – McMullen
Fire Prevention Liaison – McMullen
Training Liaison – Yeager
IHS - McMullen

Standing Committees

Budget & Benefits Committee – **Yeager**, Guarino, Rita
Personnel Committee – **Hjerpe**, Yeager, Rita
Funding and Development Committee - **Guarino**, Amy, Wilson and Bravo
Lillard Hall Committee – **Amy**, Hjerpe, Gonzalez

Ad Hoc Committees

LAFCO – **Guarino**, Yeager
Solar – **Guarino**, Hjerpe

Area 1-5 Tentative Meetings

(to include Board Members)

Area	Mtg Option 1	Location
1	Mon, Feb 21 @ 6:30p	Esparto Community Hall
2	Wed, Feb 23rd @ 6p	Zamora Community Hall
3	Mon, Feb 28 @6:30p	Willow Oak Community Hall
4	Thr, Mar 3rd @ 6:30p	Zoom
5	Thr, Mar 3rd @ 4:30p	Clarksburg FPD Mtg (via Zoom?)

Please contact Christine if this won't work.
Meetings to be confirmed next week.

Subcommittee Work To Date

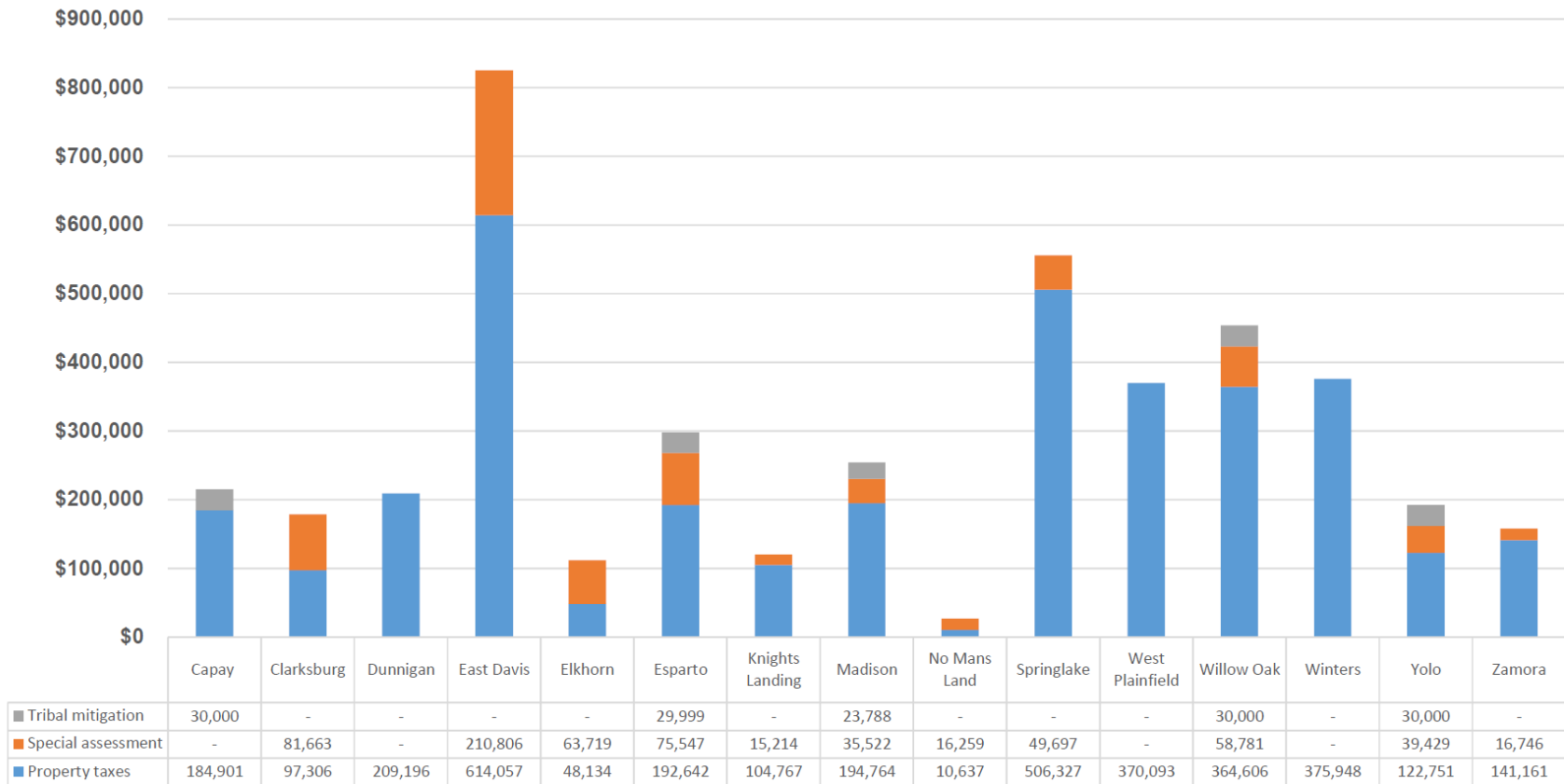


Why is Shared Services and Restructuring Needed?

- Inequitable FPD funding
- Some department staffing is spread too thin
- Inconsistent response countywide
- Some FPDs unable to afford needed apparatus within 25yr lifespan
- Some FPDs need help meeting reporting and testing requirements
- Some standardization is needed (training, equipment testing, UFC, policies and procedures, etc.)

Inequitable FPD Funding

Fiscal Year 2021 Core Revenues by Fire Protection District



Draft Proposal for Discussion:

Areas 1-3:

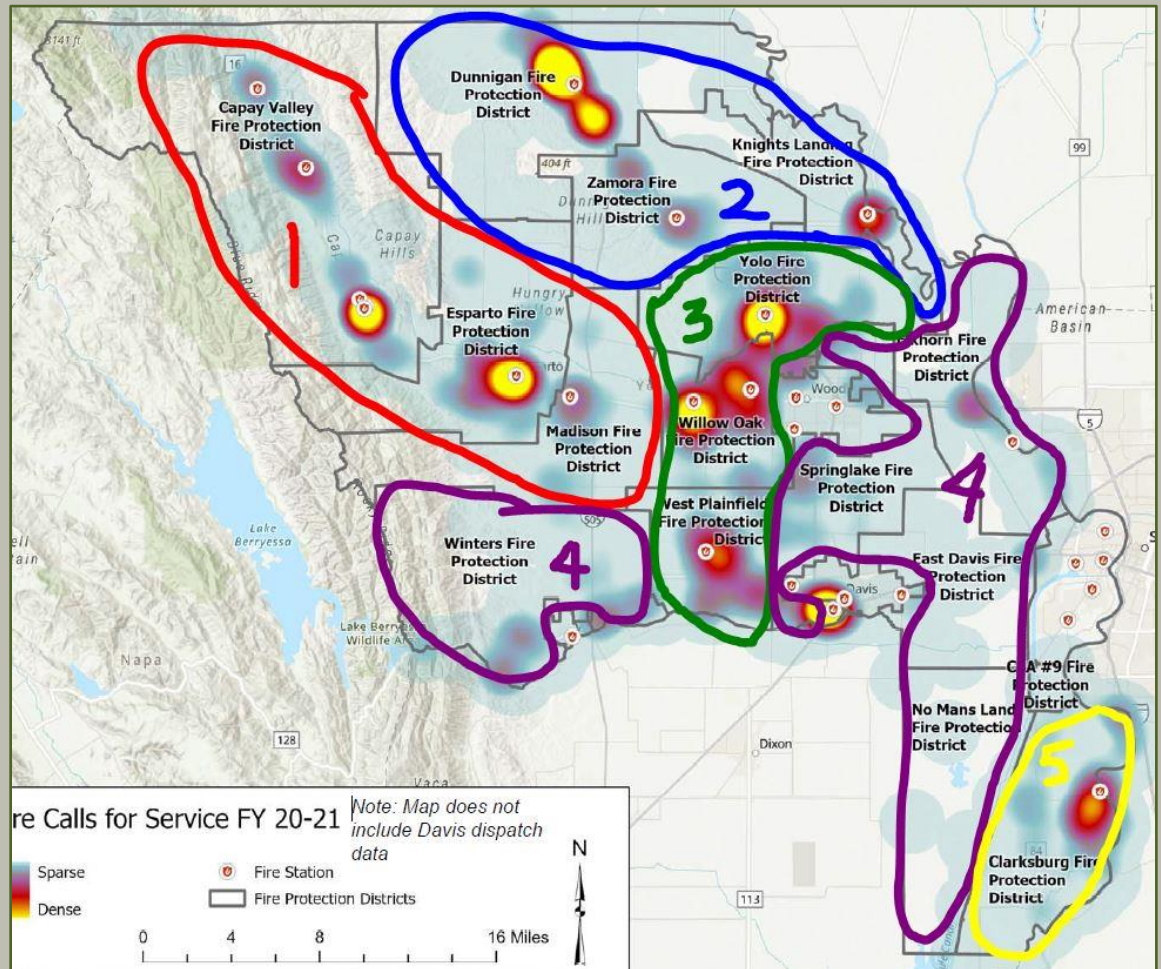
- 3 FPDs in each shared services area
- Sized for “Span and Control”

Area 4:

- Elkhorn recommended to become a contract FPD
- Consolidate 5 contract FPDs into 1
- Resolve city contract inconsistencies

Area 5:

- Clarksburg’s land-locked situation limits shared services with other FPDs
- Remain as-is



Options to Structure Each Service Area

FPD Options

(shared services via agreement)

- Contract for Services (with city or another FPD)
- Joint Operations Agreement (aka “functional consolidation”)
- Joint Powers Authority/Agency (creates an umbrella agency over the FPDs involved)

LAFCo Options

(reorganizes FPDs to make sharing permanent)

- Consolidation (requires new Prop 218 – County study?)
- Dissolution/Annexation (option if FPDs want to keep existing Prop 218s)

These are not quick solutions. Focus on relationships, have “real” conversations, set a direction and improvise for local conditions. Experiment and learn what works.

Will we be soldiers defending our territory or scouts wanting to discover new territory?

Next Steps/Tentative Timeline

- **Late Feb/Early March** Schedule group meetings with FPD board members for each proposed Service Area 1-5
- **March**
 - Continue to develop fire “Service Areas” concept
 - Individual draft MSR to each FPD for review and comment
- **March 31** LAFCo presentation of draft governance recommendations for feedback and direction
- **April 28** LAFCo public hearing to consider adopting final MSR for all 15 FPDs

West Plainfield Fire PG&E May 2017 to Jan 2022

Bill Date	PGE Total	VCP Total	Hall 3235 Charge	Hall VCP 3235	St. 30 3854 Charges	ST.30 VCP 3854	St. 30 3859 Charges	ST. 30 VCP 3859	Fuel light 3400	Fuel light VCP 3400	Total PGE + VCE	Total Hall
01/12/22	491.53	147.28	86.60	27.01	27.51	1.23	367.08	117.66	10.34	1.38	638.81	113.61
12/14/21	490.12	149.36	88.18	27.85	28.64	1.41	363.07	118.68	10.23	1.42	639.48	116.03
11/15/21	534.86	150.96	128.30	38.61	32.21	2.14	364.18	108.85	10.17	1.36	685.82	166.91
10/14/21	755.73	270.20	202.16	86.89	31.19	2.66	512.14	179.13	10.24	0.05	1,024.46	289.05
09/16/21	852.21	316.52	220.03	95.21	41.96	6.08	581.74	213.18	10.19	0.44	1,168.83	315.24
08/19/21	778.39	292.53	120.88	57.93	49.74	9.65	602.07	221.71	7.65	3.24	1,072.87	178.81
07/15/21	693.35	245.17	98.61	38.33	62.92	14.63	518.30	190.90	13.52	1.31	938.52	136.94
06/15/21	725.45	212.25	195.43	55.70	56.50	10.71	459.99	144.53	13.53	1.31	937.70	251.13
05/14/21	489.50	127.31	75.82	19.41	54.69	8.31	345.51	98.23	13.48	1.36	616.81	95.23
04/15/21	447.69	115.09	45.89	10.36	54.44	8.76	333.84	94.66	13.52	1.31	562.78	56.25
03/16/21	371.10	110.99	36.72	9.45	48.87	8.68	272.06	91.52	13.45	1.34	482.09	46.17
02/12/21	354.14	106.94	36.52	9.41	42.24	6.27	261.97	89.87	13.37	1.39	461.04	45.93
01/14/21	322.68	133.37	66.96	28.69	38.74	6.85	204.34	96.05	12.64	1.78	456.05	95.65
12/14/20	272.27	108.34	37.91	13.58	39.29	6.45	184.34	86.24	10.73	2.07	380.61	51.49
11/13/20	307.35	121.85	35.82	12.22	40.98	8.27	219.63	99.49	10.92	1.87	429.20	48.04
10/14/20	301.81	150.32	41.77	15.36	40.05	7.54	269.13	125.47	10.86	1.95	512.13	57.13
09/14/20	470.11	199.78	58.40	24.65	55.26	14.03	345.73	159.03	10.72	2.07	669.89	83.05
08/13/20	429.77	185.35	64.19	27.53	45.73	10.14	309.02	145.73	10.85	1.95	615.14	91.72
07/14/20	402.71	171.81	33.16	10.63	50.99	14.11	307.65	145.20	10.91	1.87	574.52	43.79
06/15/20	373.23	150.54	35.14	10.83	47.25	10.66	280.12	126.98	10.72	2.07	523.77	45.97
05/14/20	260.23	115.91	29.67	10.88	34.19	5.71	185.64	97.34	10.73	1.98	376.14	40.55
04/15/20	239.23	108.32	36.93	15.68	33.39	5.21	158.32	85.39	10.59	2.04	347.55	52.61
03/16/20	383.27	188.78	103.90	53.61	54.44	16.13	214.46	116.86	10.47	2.18	572.05	157.51
02/13/20	376.00	187.69	104.36	55.00	61.28	20.41	199.77	110.24	10.59	2.04	563.69	159.36
01/14/20	318.83	157.12	60.26	33.92	40.35	9.07	201.73	112.09	10.49	2.04	469.95	94.18
12/13/19	354.67	176.94	70.19	35.26	52.46	15.80	221.70	123.70	10.32	2.18	531.61	105.45
11/14/19	327.82	152.17	83.36	39.59	47.00	14.71	186.92	95.89	10.54	1.98	479.99	122.95
10/15/19	438.57	213.42	145.14	71.76	47.95	15.24	235.00	124.45	10.48	1.97	651.99	216.90
09/16/19	596.89	301.39	182.33	100.47	86.85	23.38	317.48	164.56	10.23	2.04	887.34	282.80
08/15/19	559.12	284.48	191.10	98.17	60.01	22.86	297.63	160.91	10.38	2.54	843.60	289.27
07/16/19	563.94	288.73	198.30	104.58	65.50	25.51	290.10	156.18	10.04	2.46	852.67	302.88

West Plainfield Fire PG&E May 2017 to Jan 2022

06/14/19	452.62	213.27	132.37	62.21	56.39	26.50	254.12	119.44	9.74	2.39	663.16	194.58
05/15/19	359.45	180.68	120.67	62.71	45.57	14.43	183.36	101.11	9.85	2.43	540.13	183.38
04/15/19	289.99	147.60	68.10	35.37	41.39	13.60	170.60	96.28	9.90	2.35	437.59	103.47
03/15/19	360.82	184.26	111.44	59.21	47.03	156.18	193.19	107.35	9.16	2.52	686.08	170.65
02/13/19	325.25	167.60	89.50	46.99	43.75	14.23	182.88	104.02	9.12	2.36	492.85	136.49
01/14/19	317.87	150.72	63.44	29.37	40.95	11.28	204.47	107.62	9.01	2.45	468.59	92.81
12/13/18	291.63	139.60	84.62	42.19	38.38	10.63	159.45	84.48	9.18	2.30	431.23	126.81
11/14/18	342.26	152.10	85.72	38.57	44.56	20.05	202.80	91.26	9.18	2.30	494.45	124.29
10/12/18	409.11	180.07	152.93	73.14	46.40	21.50	189.15	94.58	9.12	2.36	589.18	226.07
09/13/18	523.26	249.91	191.47	92.45	96.40	37.49	226.31	117.60	9.08	2.37	773.17	283.92
08/13/18	753.39	371.08	101.44	46.62	410.81	197.75	231.94	124.49	9.20	2.22	1,124.47	148.06
07/13/18	482.50	228.78	197.60	96.32	61.36	19.81	214.57	110.20	8.97	2.45	711.28	293.92
06/07/18	481.34		159.15		60.98		249.72		11.49		481.34	159.15
05/08/18	410.59		130.98		53.82		214.30		11.49		410.59	130.98
04/06/18	340.23		81.46		37.77		209.51		11.49		340.23	81.46
Mar											0.00	0.00
02/06/18	492.99		103.95		166.16		211.53		11.35		492.99	103.95
01/06/18	405.13		110.23		76.17		207.39		11.34		405.13	110.23
12/07/17	444.97		142.10		87.99		203.54		11.34		444.97	142.10
11/07/17	450.39		159.53		68.83		210.70		11.33		450.39	159.53
10/09/17	657.80		223.21		135.91		287.34		11.34		657.80	223.21
09/08/17	731.50		248.26		72.10		399.80		11.34		731.50	248.26
Aug											0.00	0.00
07/10/17	981.72		376.61		126.30		467.47		11.34		981.72	376.61
06/08/17	419.14		105.68		92.96		209.16		11.34		419.14	105.68
05/09/17	397.26		131.81		61.07		193.04		11.34		397.26	131.81



Solar Investment Overview

Prepared For:
West Plainfield Fire District
24901 Co Rd 95
Davis, CA

Prepared By:
Chris Soderquist
916/804.6583
chris@repowered.us

1/5/2022



Investment Summary

System Investment	
Gross Investment	\$69,331
Less, Federal Tax Credit	\$0
Net Investment	\$69,331
Financial Metrics	
25-Year Internal Rate of Return (IRR)	14.7%
25-Year Lifetime Cost of Generated Electricity (LCOE)	\$0.090/kWh
Payback Period	7.5 Years

Solar System Specifications

Solar Rating		Solar Equipment	
Power Rating (DC):	22,200 W-DC	Solar Panels:	(60) LG Electronics LG370N1K-A6
Power Rating (AC):	20,368 W-AC	Inverter:	(2) SolarEdge Technologies SE7600H-US

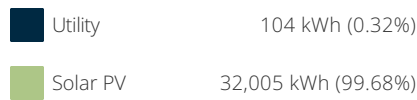
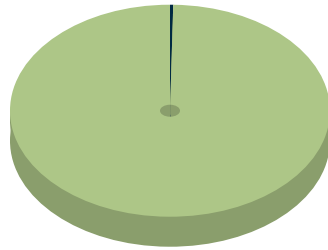
System Warranties			
Solar Panels:	25-yr product warranty	25-yr performance warranty	
DC/AC Components:	12-yr Inverter	25-yr Power Optimizers	
Installation:	25-yr comprehensive warranty, including (minimum) 10-year roof warranty		



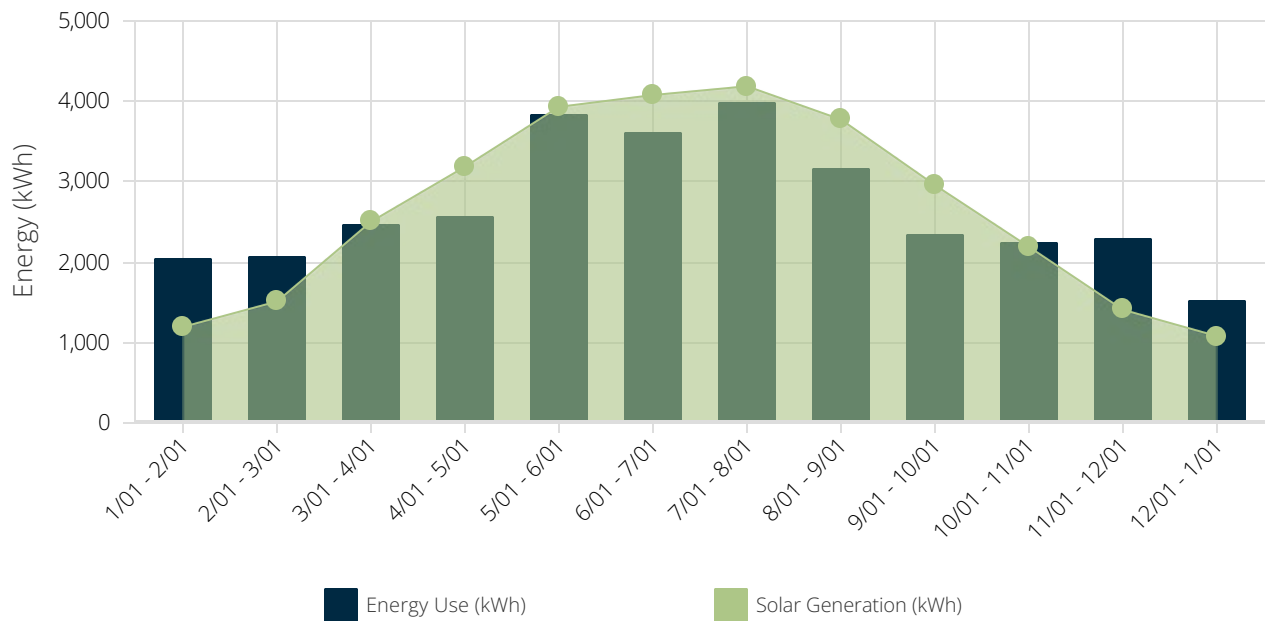
System Performance



Electricity Consumption Mix



Monthly Energy Use vs Solar Generation



Solar Incentive

The 26% Federal Tax Credit is granted the year your solar system is installed and is available through the end of 2022.

Utility Rates

PG&E requires all new residential solar customers to use one of two rate types: E-TOU or EV. Both tariffs are time-of-use types with night time rates being less the peak daytime rates. The latter rate requires that you own a plug-in electric car. We have selected the rate that matches your near term plans and optimizes your PG&E bill savings.

Customer Charges					Energy Charges				
Season	Charge Type	Rate Type	A-1	B-1	Season	Charge Type	Rate Type	A-1	B-1
W	Flat Rate	per day	\$0.82	-	W	Part Peak	Import	\$0.23969	-
S	Flat Rate	per day	\$0.82	\$0.82	W	Off Peak	Import	\$0.23911	-
W1	Flat Rate	per day	-	\$0.82	S	On Peak	Import	\$0.28729	\$0.3555
W2	Flat Rate	per day	-	\$0.82	S	Part Peak	Import	\$0.28729	\$0.30627
					S	Off Peak	Import	\$0.26258	\$0.28546
					W1	On Peak	Import	-	\$0.28008
					W1	Off Peak	Import	-	\$0.26396
					W2	On Peak	Import	-	\$0.28008
					W2	Off Peak	Import	-	\$0.26396
					W2	Super Off Peak	Import	-	\$0.24754



Prepared By: Chris Soderquist

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Current Electric Bill

The table below shows your annual electricity costs based on the most current utility rates and your previous 12 months of electrical usage.

Rate Schedule: PG&E - A-1

Time Periods Bill Ranges & Seasons	Energy Use (kWh)			Charges			
	On Peak	Part Peak	Off Peak	Other	NBC	Energy	Total
1/1/2021 - 2/1/2021 W	-	866	1,178	\$25	\$31	\$459	\$515
2/1/2021 - 3/1/2021 W	-	879	1,191	\$23	\$31	\$464	\$518
3/1/2021 - 4/1/2021 W	-	1,769	704	\$25	\$37	\$555	\$618
4/1/2021 - 5/1/2021 W	-	1,777	774	\$25	\$38	\$573	\$636
5/1/2021 - 6/1/2021 S	1,019	1,315	1,505	\$25	\$58	\$1,008	\$1,091
6/1/2021 - 7/1/2021 S	960	790	1,869	\$25	\$54	\$939	\$1,018
7/1/2021 - 8/1/2021 S	1,768	986	1,219	\$25	\$60	\$1,052	\$1,137
8/1/2021 - 9/1/2021 S	782	600	1,766	\$25	\$47	\$814	\$886
9/1/2021 - 10/1/2021 S	550	449	1,343	\$25	\$35	\$605	\$664
10/1/2021 - 11/1/2021 S	456	575	1,217	\$25	\$34	\$582	\$641
11/1/2021 - 12/1/2021 W	-	576	1,702	\$25	\$34	\$511	\$570
12/1/2021 - 1/1/2022 W	-	630	894	\$25	\$23	\$342	\$390
Total	5,535	11,212	15,362	\$300	\$482	\$7,903	\$8,684

Electric Bill with Solar

Rate Schedule: PG&E - B-1

Time Periods Bill Ranges & Seasons	Energy Use (kWh)				Charges			
	On Peak	Part Peak	Off Peak	Super Off Peak	Other	NBC	Energy	Total
1/1/2021 - 2/1/2021 W1	607	-	242	-	\$25	\$43	\$209	\$278
2/1/2021 - 3/1/2021 W1	545	-	14	-	\$23	\$42	\$140	\$205
3/1/2021 - 4/1/2021 W2	698	-	239	-966	\$25	\$39	\$20	\$84
4/1/2021 - 5/1/2021 W2	495	-	66	-1,197	\$25	\$35	\$122	\$63
5/1/2021 - 6/1/2021 W2	853	-	413	-1,359	\$25	\$56	\$14	\$96
6/1/2021 - 7/1/2021 S	440	32	-932	-	\$25	\$47	\$87	\$16
7/1/2021 - 8/1/2021 S	785	113	-1,114	-	\$25	\$47	\$2	\$74
8/1/2021 - 9/1/2021 S	416	-51	-990	-	\$25	\$44	\$133	\$63
9/1/2021 - 10/1/2021 S	347	-112	-851	-	\$25	\$35	\$136	\$76
10/1/2021 - 11/1/2021 W1	517	-	-459	-	\$25	\$39	\$22	\$87
11/1/2021 - 12/1/2021 W1	533	-	337	-	\$25	\$51	\$213	\$288
12/1/2021 - 1/1/2022 W1	448	-	-4	-	\$25	\$33	\$112	\$170
Total	6,684	-18	-3,039	-3,522	\$300	\$511	\$255	\$1,065

Annual Electricity Savings: \$8,119



Cash Investment

Assumptions and Key Financial Metrics

IRR - Term	14.7%	Payback Period	7.5 Years	Electric Bill Savings - Year 1	\$8,119
Electric Bill Savings - Term	\$344,835	PV Degradation Rate	0.33%	Energy Cost Escalation Rate	4.5%
Total Project Costs	\$69,331				

Years	Project Costs	Equipment Replacement	Electric Bill Savings	Total Cash Flow	Cumulative Cash Flow
Upfront	-\$69,331	-	-	-\$69,331	-\$69,331
1	-	-	\$8,119	\$8,119	-\$61,212
2	-	-	\$8,457	\$8,457	-\$52,755
3	-	-	\$8,808	\$8,808	-\$43,947
4	-	-	\$9,174	\$9,174	-\$34,773
5	-	-	\$9,555	\$9,555	-\$25,218
6	-	-	\$9,951	\$9,951	-\$15,267
7	-	-	\$10,364	\$10,364	-\$4,903
8	-	-	\$10,794	\$10,794	\$5,892
9	-	-	\$11,242	\$11,242	\$17,133
10	-	-	\$11,708	\$11,708	\$28,841
11	-	-	\$12,193	\$12,193	\$41,034
12	-	-	\$12,698	\$12,698	\$53,733
13	-	-\$4,000	\$13,224	\$9,224	\$62,957
14	-	-	\$13,772	\$13,772	\$76,729
15	-	-	\$14,342	\$14,342	\$91,071
16	-	-	\$14,936	\$14,936	\$106,006
17	-	-	\$15,553	\$15,553	\$121,560
18	-	-	\$16,197	\$16,197	\$137,756
19	-	-	\$16,866	\$16,866	\$154,623
20	-	-	\$17,564	\$17,564	\$172,186
21	-	-	\$18,289	\$18,289	\$190,476
22	-	-	\$19,045	\$19,045	\$209,521
23	-	-	\$19,831	\$19,831	\$229,352
24	-	-	\$20,650	\$20,650	\$250,002
25	-	-	\$21,502	\$21,502	\$271,504
Totals:	-\$69,331	-\$4,000	\$344,835	\$271,504	-



Battalion Chief Report



Date: February 15, 2022

Eric L. Wilson, Battalion Chief

Calls for Service (01/15/22-02/10/22) 13 responses

Significant Responses

No significant incidents. 6 EMS, 2 Fire calls, 1 station coverage, 4 false alarm or cancelled enroute.

Weed Abatement

- BC Wilson and Chief Rita have been working with Yolo County Office of Emergency Services to enter into a MOU between the Fire District, OES, and the Yolo Assessors office to provide the most updated list of parcel mailing lists to ensure accurate distribution of mailers and notices.
- Firefighter Lee has indicated that he will conduct District weed abatement inspections beginning the end of March.

Admin Matters

- Additions have been made to the station day room to provide sleeping accommodations for up to 2 additional firefighters in the optimistic expectation of starting a reserve program later this year.

- All Department ground ladders were inspected and certified last month to ensure their safety and dependability.

Sacred Oaks

- Monthly billing was submitted at beginning of February for our contracted monitoring service.

Airport

- Nothing to report

Personnel

- Firefighter trainee Dillon Lippman has completed his trainee task book and been redesignated as a probationary firefighter.



WPFDP Staff Responsibilities

Capt. Bravo A Shift	Captain Osborn B Shift	Lieutenant LaTour C Shift
Budget/Payroll Support	EMS Ordering	Facilities
Social Media	SCBA's	Station Supplies
PPE	Volunteer/Reserve Coordinator	Fire Hose Management
Communications	Vector Solutions Administrator (with Booth)	Small tools and equipment
CAD	Training Liaison	Fleet
Purchasing	Finance/Invoice Management	
Grants		
BC Wilson	AC Stiles	
Administrative Chief	Operations Chief	
Fire Prevention	Fire Investigation	
Career Staff Supervision	Fleet Management/Ordering	



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

February 15, 2022

Auditor-Controller
625 Court Street
Woodland, CA 95695

This letter is to inform you that the West Plainfield Fire Protection District's Board of Commissioners has approved for payment the bills listed below:

CalNet (ATT)	43.47
Clark	110.00
Curtis	1,333.80
EMSCES911	1,120.00
Ferrell Gas	1,146.57
FirstNet (ATT)	257.80
LEAF	126.14
PGE	650.67
Quill	77.84
Recology	418.30
Ron DuPratt Ford	838.76
US Bank	3,651.42
Wizix	105.42

Total: \$9,880.19



**MINUTES – REGULAR MEETING
BOARD OF COMMISSIONERS
January 18, 2022 at 7:00 PM**

1. Call the Meeting to Order and Establish Quorum (Vice President Yeager)

The meeting was called to order at 1902 hours. Present were:

Commissioners: Yeager, Hjerpe, Guarino, Amy
Staff: Chief Rita, BC Wilson, Capt Bravo, Capt Fish, FF Lee

2. Public Comment

None

3. Old Business

a. Update – Weed Abatement (BC Wilson)

Nothing new to report. BC Wilson continues to get information for costs of mailing: letter versus postcard and will have the costs for the February meeting. Vice President Yeager asked about preferences of the Board members; the preference one way or another was not unanimous. BC Wilson reported he is also obtaining a new mailing list from the County.

b. Update – Yolo County Fire Sustainability Committee (AC Stiles)

AC Stiles was not present. Chief Rita had no update.

4. Lillard Hall

a. Manager Report (Hall Manager Gonzalez)

The manager was not present; so, other than the ledger provided in the packet there was no update. Vice President Yeager indicated that he had tried to contact her for draft meeting minutes and policies, but was unable to get them. Vice President Yeager and Chief Rita will follow up with the Hall Manager re those items.

5. New Business

a. Discussion / Action

- i. Review Quotes from Solar Vendors**
- ii. Determine How to Move Forward: Purchase (outright / finance), Lease, Not Move Forward, Other**
- iii. Authorize Purchase, Lease, Other**

Chief Rita advised the Board that in light of proposed, imminent changes with the way solar would be credited back to PGE and other utility companies, which was expected to be in May, that the District would need to have solar installed no later than the date the proposed changes would take effect. Vice President Yeager felt that despite that it was better for a committee to review the proposals and provide direction for the Board as a whole. Commissioners Guarino (chair) and Hjerpe were assigned to an ad hoc committee to review the options.

b. Discussion / Action - Volunteer Applications (BC Wilson)

BC Wilson indicated he had only one application, received earlier that day, so had not had a chance to review it. Therefore, nothing for the Board to consider right now.

c. Discussion / Action – Standing Committees – Reports

i. Budget and Benefits Committee – Hjerpe, Amy

No meeting; no report.

ii. Personnel Committee – Guarino, Amy

1. Draft minutes – January 8, 2022
2. Report from January 15, 2022 meeting
3. Discussion / Action – Board Clerk

a. Approve recommended changes to job description

The draft minutes were provided for informational purposes. Neither committee member had anything to add.

Motion:	Approve recommended changes to the job description
By:	Commissioner Amy
Seconded:	Commissioner Guarino
Discussion:	None
Roll Call Vote:	Passed Unanimously

b. Approve recommendation to promote and publicize the opening using free options: Facebook, Next Door – West Plainfield, postings in the area, fire department lighted sign

By consensus, the Board agreed with the recommended course of action for promoting and publicizing the opening.

iii. District Funding and Development Committee - Yeager, Hjerpe

- 1. Draft minutes – November 22, 2021**
- 2. Draft minutes – January 3, 2022**

Chair Yeager had nothing to add to the items reported in the draft minutes. No Board member had any questions.

iv. Lillard Hall Committee – Yeager, Amy

- 1. Discussion / Action – Approve Changes to Rental documents**
- 2. Discussion / Action – Approve Committee recommendations, if any**

Hall Manger Gonzalez was not present. Chief Rita reported that she had brief contact with Hall Manager Gonzalez, who indicated that she'd been sick, but that other than the ledger provided above the Hall Manager had not provided any other information.

Commissioners Amy and Yeager provided a verbal update, including some of the more major changes in the works: (1) cut off noise stayed at 11:00 pm and doors must remain closed to contain the noise, (2) the security guard must be readily identifiable and shall report in to Fire District staff upon arrival, (3) the individual renting the Hall must be at the Hall during the entire event, (4) some kind of barrier will need to be installed on the south end to keep people from driving into that area, (5) increased the security deposit to \$800 and renamed it security deposit, (6) added a "respect for District personnel" portion, (7) made it more clear District personnel have the right to cancel or suspend an event for violation of the rules, and (8) must obtain additional insurance to cover things like bounce house use or amusement rides of any kind.

Motion:	Approval the verbal report and recommended changes
By:	Commissioner Guarino
Seconded:	Commissioner Hjerpe
Discussion:	None
Roll Call Vote:	Passed Unanimously

d. Discussion / Action – Ad Hoc Committee Reports

i. LAFCO – Guarino, Yeager

No meeting; no report.

e. Discussion / Action – Liaison Reports

- i. Fire Prevention / Investigation – McMullen**
- ii. Training – Yeager**
- iii. Large Equipment / Facilities – McMullen**
- iv. IHS – McMullen**

None of the liaisons had anything to report.

6. Fire Chief’s Report (Chief Rita)

Nothing that hasn’t already been discussed.

7. Battalion Chief’s Report (BC Wilson)

Presented a slide show of 2021 in review.

Updated Board re E230; Dunnigan does not want it. Capt Bravo indicated that Robbins/Sutter Basin may be interested in it. Vice President Yeager asked about the other surplus. Per Captain Bravo: one old Brush rig is currently being used as a utility, the other is out-of-service and ready for sale/transfer; the other engine (the old Mac Model 9) is also out-of-service and ready for sale/transfer.

Commissioner Amy asked about inspection fees. The Clerk was directed to put it on the agenda for the next regular board meeting.

8. Fire Fighter’s Association Report (Jon Lee)

Firefighter Lee reported that the pancake breakfast has been cancelled again this year.

9. Clerk’s Report (Interim Clerk Rita)

a. Discussion / Action – West Plainfield Fire Protection District Bill Review

Motion: Approval payment of the bills presented
By: Commissioner Amy
Second by: Commissioner Guarino
Discussion: None
Role Call Vote: Passed Unanimously

b. Approval of Prior Board Meeting Minutes (Interim Clerk Rita)

i. Regular Meeting – December 21, 2021

Motion: Approval payment of the bills presented
By: Commissioner Guarino
Second by: Commissioner Amy
Discussion: None

Role Call Vote: Passed Unanimously

10. Open Forum

Nothing.

11. Next regular Board meeting on February 15, 2022, unless another date is agreed upon

Commissioner Amy notified the Vice President that she would be out of the country from February 3 to 18. The rest of the members noted they should be available.

12. Meeting Adjourned (Vice President Yeager)

Motion: Approval payment of the bills presented
By: Commissioner Guarino
Second by: Commissioner Amy
Discussion: None
Role Call Vote: Passed Unanimously

DRAFT