



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING May 21, 2024, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Public Comment
3. Discussion / Action – Hire Board Clerk Candidate Kytiana Sayer-Peterson
4. Presentations - Service Plaques for Retired Commissioners Richard Guarino and Jim Yeager (President McMullen)
5. Weed Abatement Report (Firefighter Lee)
6. New Business
 - a. Discussion / Action – E30 Replacement – Preapproval (AC Stiles)
 - b. Discussion / Action – Adopt Resolution 24-0x – Resolution of Intention to Continue Assessments For Fiscal Year 2024-25, Preliminarily Approving the Engineer's Report, and Providing for Notice of Public Hearing for the West Plainfield Fire Protection District, Fire Protection and Emergency Response Services Assessment (SCI)
 - c. Discussion / Action – Adopt Preliminary Fiscal Year 2024 / 2025 District Budget (Commissioner Stiles)
 - d. Discussion / Action – Adopt Procedure 1005 – Leaves and Absences – Career Staff (AC Stiles)
 - e. Discussion / Action - Standing Committee Appointments (President McMullen)
 - f. Discussion / Action – Standing Committee – Reports
 - i. Lillard Hall Committee – **Amy, Roos**
 1. Hall Manager Report
 2. Discussion / Action – Approval of May 15, 2024 Minutes
 3. Discussion / Action – Adopt Preliminary Lillard Hall Budget for Fiscal Year 2024 / 2025

- ii. Budget and Benefits Committee – **Stiles**, Roos
 - 1. Discussion / Action - Approval of April 26, 2024 Minutes
 - 2. Discussion / Action – Approval of May 7, 2024 Minutes
 - 3. Discussion / Action – Creation of Additional Restricted Fund – Non-Leave Benefits
- iii. Personnel Committee – **Amy**, Roos
 - 1. Discussion / Action – Approval of April 17, 2024 Minutes
 - 2. Discussion / Action – Approval of April 25, 2024 Minutes
 - 3. Discussion / Action – Adopt Revised Policy 1003 – Position Descriptions – Attachment: Position Description – Board Clerk
 - 4. Discussion / Action – Fire Chief Replacement Process / Timeline
- 7. Assistant Chief’s Report (Assistant Chief Stiles)
- 8. Fire Fighter’s Association Report (President Lee)
- 9. Clerk’s Report
 - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Ratification
 - b. Discussion / Action - Approval of April 16, 2024, Regular Board Meeting Minutes
- 10. Open Forum
- 11. Next regular Board meeting on June 18, 2024, unless another date is agreed upon
- 12. Meeting Adjourned (President McMullen)