



## West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

---

### BOARD OF COMMISSIONERS – REGULAR MEETING JANUARY 16, 2024, at 7:00 PM

To be Held in Person at Lillard Hall  
24905 County Road 95  
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>

One tap mobile – +16699006833,98831083439#

Dial by your location – (669) 900-6833 US (San Jose)

Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (Vice President Roos)
2. Public Comment
3. Old Business
  - a. Discussion / Action - Board Position on Supporting Legislation, Regulations, Codes, Standards, Etc (Chief Rita)
  - b. Discussion / Action –Waiver of Requirement for Security Guard at West Plainfield Volunteer Firefighter Association Pancake Breakfast Fundraiser
4. New Business
  - a. Discussion / Action – Approve Replacement of Current Joint Operating Agreement with Willow Oak with Updated Joint Operating Agreement with Willow Oak and City of Winters Fire Department (Chief Rita)
  - b. Discussion / Action – Approve Policies (Chief Rita)
    - i. Policy 205 – Liability Claims (new)
    - ii. Policy 211 – Solicitation of Funds (new)
    - iii. Policy 318 – Hazardous Materials Response (replaces prior directive)
    - iv. Policy 319 – News Media Relations (new)
    - v. Policy 321 – Child Abuse Reporting (new)
    - vi. Policy 322 – Disposition of Valuables (new)
    - vii. Policy 324 – Adult Abuse (new)
    - viii. Policy 327 – National Fire Incident Reporting System (new)
    - ix. Policy 331 – Unmanned Aerial Systems (new)
    - x. Policy 701 – Personal Communication Devices (revision)
    - xi. Policy 801 – Release of Records (new)
    - xii. Policy 803 – Patient Medical Record Security and Privacy (new)

- xiii. Policy 1200 – Composition of the Board (new)
- xiv. Policy 1201 – Meetings (new)
- xv. Policy 1202 – Committees (new)
- c. Discussion / Action – Standing Committee – Reports
  - i. Lillard Hall Committee – **Amy**, Roos
    - 1. Manager Report (Hall Manager Sykes)
    - 2. Discussion / Action – Approve January 10, 2024, Minutes
  - ii. Budget and Benefits Committee – **Stiles**, Roos
    - 1. Discussion / Action – Approval January 11, 2024, Minutes
  - iii. Personnel Committee – **Amy**, Roos
    - 1. Discussion / Action – Approve January 11, 2024, Minutes
- d. Discussion / Action – Ad Hoc Committee Report – Solar – **Stiles**, Roos
- e. Discussion / Action – Liaison Reports
  - i. Fire Prevention / Investigation – McMullen
  - ii. Large Equipment / Facilities – McMullen
- 5. Fire Chief’s Report (Chief Rita)
  - a. Staffing
  - b. Airport
  - c. Other Items Not Otherwise Addressed Elsewhere During Meeting
- 6. Fire Fighter’s Association Report (President Jon Lee)
- 7. Clerk’s Report (Interim Board Clerk)
  - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Ratification
  - b. Discussion / Action - Approval of December 19, 2023, Regular Board Meeting Minutes
- 8. Open Forum
- 9. Next regular Board meeting on February 20, 2024, unless another date is agreed upon
- 10. Meeting Adjourned (Vice President Roos)