



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

AGENDA - STANDING COMMITTEE – LILLARD HALL – MEETING
February 14, 2024, at 10:15 AM

To Be Held:
West Plainfield Fire Station
24901 County Road 95
Davis, CA 95616

1. Call the Meeting to Order (Chair Amy)
2. Public Comment
3. Discussion / Action - Kitchen Remodel Progress Report (Hall Manager Sykes)
4. Discussion / Action - Capital Improvements Update (Chair Amy)
5. Discussion / Action - Restroom Remodel Next Steps All)
6. Discussion / Action – Lillard Hall Budget / Financials (Chair Amy and Chief Rita)
7. Discussion / Action – Maintenance (Chair Amy)
8. Discussion / Action – Rental Updates (Hall Manager Sykes)
9. Open Forum – Other Hall Business (Chair Amy)
 - a. Discussion / Action – Response to Letter Regarding “Community Use” of Hall
10. Calendar (Chair Amy)
 - a. The next Lillard Hall Committee meeting to be determined
11. Adjourn Meeting (Chair Amy)



Chief WPL <chief@westplainfieldfire.com>

Fwd: Fairfield School

1 message

Emily Amy <eamy@westplainfieldfire.com>
To: Chief WPL <chief@westplainfieldfire.com>

Tue, Feb 6, 2024 at 12:30 PM

Here is the original email.

Emily Amy

----- Forwarded message -----

From: **michele defty** [REDACTED]

Date: Thu, Feb 1, 2024 at 6:16 PM

Subject: Fairfield School

To: <wroos@wpfd.net>

Cc: <eamy@wpfd.net>

Hello,

We live in the district and were volunteers with WPFDF for about 15 years. My husband Jonathan was also a teacher at Fairfield Elementary for many years before retiring last June. Every year the school holds its annual fundraiser at Lillard Hall. Last Friday we attended the fundraiser and were told that the school was charged \$900 to hold the event at the hall. They have never before been charged for the use of the hall. In the past the hall was considered a community space and the department was happy to offer it to the school at no charge. Indeed, it is difficult to raise necessary funds for the school, and we are so disappointed that they were charged such a high fee.

We are kindly asking if you would please continue to honor our community space and our little school, and refund the school the money they paid for the use of the hall.

Thank you so much for considering this request.

Michele Defty

[Sent from Yahoo Mail for iPhone](#)

Proposed Response
via eMail to: [email]

Dear Michele,

We received your query as to Fairfield School being charged for the use of Lillard Hall. Yes, Lillard Hall is a Community Hall. In the past several years the policy for using the hall has slowly undergone changes. The Hall is at a point where it needs substantial repairs and renovations. The West Plainfield Fire Protection District has no money it can contribute toward any of the needed repairs and renovations. We have looked, and are still looking, for grants that can help with needed renovations, but the only other source is income derived from users.

We do have a different rate structure for in-district residents than for out-of-district residents. Link to the full Use/Rental Policy:

<https://www.wpfd.net/files/8083ac401/LH+++Policy++Use+and+Rental.pdf>

Following are the rental rates from our current Use Policy:

	Rental Fee	Security Deposit
Personal Function - WPPFD Personnel	\$50.00 per hour	\$800.00
Personal Function - WPPFD Resident	\$50.00 per hour	\$800.00
Meeting and Class	\$50.00 per 2-hour block *	\$200.00 **
Other Function – Duration 1-2 hours	\$125.00 per hour	\$1,500.00
Other Function – Duration 3-8 hours	\$120.00 per hour	\$1,500.00
Other Function – Over 8 hours (Daily)	\$960.00	\$1,500.00

** Community groups meeting for any purpose which benefits the District may apply for an exemption to the meeting rental fee and security deposit. Any such exemption shall be approved by the Hall manager and a Lillard Hall committee member.*

*** A non-profit meeting may request a waiver on the deposit. Any such waiver shall be approved by the Hall Manager, at the Hall Manager's sole discretion.*

Fairfield School was charged \$600 for the all-day use. They arrived about 8am and vacated at 11pm. There would have been costs to others associated with the rental since alcohol was served, insurance, security guards and certified bar tenders are examples.

As much as we appreciate the Fairfield School event was a fundraiser for the School, Lillard Hall is not in the position to donate rental time to the event.

Respectfully,
Emily J Amy
Commissioner West Plainfield Fire Protection District
Chair of the Lillard Hall Committee