

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – August 15, 2017 West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by President James McMullen. Present were:

Commissioners: McMullen, Beoshanz, Yeager, Hjerpe and Guarino
Staff: Chief Cherie Rita
Guests: Volunteer Association President Patrick Fish
Absent: Assistant Chief Bill Heins

2. PUBLIC COMMENT

None

3. LILLARD HALL

- a. Lillard Hall Business
Still waiting for work to be finished on the electrical.
- b. Lillard Hall Reports
Balance shows a total of \$42,055.53 with \$20,250 set aside for Diamond D also electrical to be paid.
- c. Lillard hall Committee Report Ad Hoc
No Meeting, No Report

4. FINANCIALS

- a. Approve payment of bills

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve the bills in the amount of \$57,401.32.

Passed: Unanimously

- b. Deposits
5 Deposits totaling \$6,108.69
- c. Financial Reports
No reports at this time

5. New Business

- a. Discussion/Action – Rear Lawn Behind the Station – Restoration of existing irrigation and lawn or continue with drought protocol.
Because of the drought it was decided not to water the lawn behind the station. Subsequently the lawn has died. It was felt that in order to grow grass there again it would have to be landscaped. Also with the recent asphalt work at Lillard Hall, there is an area next to the lawn that poses a tripping hazard that must be addressed.

Discussion was had on whether there should be a fence put up to keep the Hall participants from the lawn or to cut back the sprinklers and replant the lawn with Bermuda grass.

It was agreed to send this back to committee for discussion and to come back to the Board at the next meeting with a recommendation on what to do with the lawn.

By consensus, it was also agreed that the Lillard Hall Committee determine the best way to alleviate the tripping hazard and implement before the next meeting.

- b. Discussion/Action – Border Area Between Hall Asphalt and Fire Station lawn
This was already addressed under item 5a.

6. **Old Business**

None

7. **Chiefs Report**

The chief informed the Board that Lt. Medina would be finding out tomorrow on whether he can be released from medical care by his doctor. It was agreed that if not, Chief Rita would check to see if he can get a second option.

8. **Assistant Chief's Report**

Absent – no report

9. **Volunteer Activities Report**

President Patrick Fish informed the Board of two items:

- a. The chassis had been received for the new Brush Truck and the bed has been installed. They had a work party over the weekend and were able to do the work including the tank placement, bolting the boxes together and getting the pump placing done. They were also able to do some emergency lighting and hope to continue the work next weekend.

President McMullen asked President Fish to pass on the Boards appreciation for all the work they are doing.

- b. The internet has been having issues and Winters Broadband was able to increase the bandwidth and place the antenna in a better location, as well as, no longer invoice the station as the Station is a public service organization.

President Fish suggested that the Board send a letter of thanks to Winters Broadband. By consensus, it was agreed that Chief Rita would prepare a letter for President McMullen's signature.

10. **Committee Reports**

a. **Standing Committees**

- i. Benefits Committee Report (Hjerpe, Guarino)– No meeting, no report.
- ii. Budget Committee Report (Yeager, Hjerpe) – No meeting, no report.
- iii. Personnel Committee Report (Hjerpe, Guarino) –No Meeting, no report
- iv. Extended Coverage/Resident Firefighter Program Committee (Beoshanz, Yeager)
 - Discussion/Decision re Model – Modular vs Remodel vs Build to

Suite

A meeting was held to discuss the possibility of remodeling the existing station, as well as, other options. Assistant Chief Heins is still looking at grants to cover the cost. The Committee was split on whether to purchase a modular or remodel existing.

By Consensus, it was agreed to not vote yet on a decision but to have the Committee get estimates for Modular, Remodel, & Build to suit so as to have more information on cost.

- b. Ad Hoc Committees
 - i. Policy Review Committee (Beoshanz, Guarino)– No meeting, no report.
 - ii. Animal Rescue Training Committee (McMullen, Hjerpe)- No meeting, no report.
 - ii. Mutual Aid Committee (Yeager Guarino) – Chief Rita looking into getting a copy of the current Mutual Aid agreement to the Committee

11. **Bureau of Indian Health Services**

President McMullen informed the Board that the project is now being named the Sacred Oaks Regional Youth Treatment Center and moving forward. There has been no new information.

12. **Training Liaison Report**

Nothing to report.

13. **Fire Prevention Liaison Report**

Nothing to report.

14. **Major Equipment Repair Liaison Report**

Nothing new to report. Covered under Volunteer Activities Report.

15. **Consent Calendar**

It was noted by Chief Rita that the items listed were not included for review.

To approve the Consent Calendar.

Motion by: Commissioner Guarino

2nd: Commissioner Yeager

Passed: Unanimously

16. **Minutes**

Commissioner Guarino stated that he was not present at the meeting and needed to be shown as absent instead of present.

Move to approve minutes as corrected.

Motion by: Commissioner Yeager

2nd: Commissioner Hjerpe

Passed: by majority vote. Commissioner Guarino abstained as he was not present during that meeting.

16. **Clerk's Report**

Clerk Grafton suggested to the Board that there be an item added to the agenda to address the review of the bills to be paid. Currently there is not enough time for the bills to be reviewed and discussion prior to other discussion so it was suggested it be moved to item 2 on the agenda.

By consensus it was agreed that there be an item added to the agenda as item 2. Review and Discussion of Bills. The remainder of the Financials will now be listed as item 5.

18. **Open Forum**

There was discussion on the email invitation received from Supervisor Saylor regarding his upcoming gather. Since all commissions from all Fire Boards as well as other boards were invited it was decided by the Board that there are no Brown Act issues.

19. **Calendar**

The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday September 19th, 2017. Clerk Grafton informed the Board that she will be out of the country at that time and unable to attend. Chief Rita stated that either Assistant Chief Heins or herself will cover.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager


To adjourn,

Passed: Unanimously

Meeting adjourned 8:40pm



President



Clerk